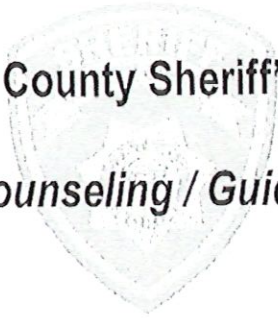


Remove

Lumpkin County Sheriff's Office

Employee Counseling / Guidance Form



Employee Name: Hope Meiburg

Employee No. 1003484

Date / Time: 10/23/2023

Division: Uniform Patrol Division

Position: Deputy Sheriff

Related Department Policy (Number & Title):

Chapter 1, Section 2 – Conduct, Code of Conduct

Subsection 8. Leaving Duty Post:

- Employees shall not leave their assigned duty posts during a tour of duty, except when authorized by proper authority.

Subject Discussed (Provide details):

- Time spent in the office
- Attitude toward work in person and through radio traffic.
- Not letting people or calls get under the skin to the point of vengeful or retaliation
- Following orders given by supervisors.

Supervisor Remarks (Please include specific standards of improvement needed):

Deputy Meiburg needs to spend less time in the office unless she is conducting official business. She needs to improve her attitude about the job and over the radio. She needs to understand that in this job, people will upset you and that will affect her ability to be professional. When given an order by a supervisor, she does not need to question it or discuss it on the radio.

Employee Remarks:

- Assit more with calls in districts

Conclusion (should reflect a satisfactory resolution of problem by the supervisor & employee):


Employee Signature

10/23/23
Date


Supervisor Signature

Division Commander Signature _____ Date _____
Rev: