



# Chad K. Nichols

**Sheriff, Rabun County**

25 Courthouse Square • Suite 301

Clayton, Georgia 30525

706-782-3612 • Fax: 706-782-7754



Date: July 17, 2020

To: Richard Hunter

From: Sheriff Chad Nichols

Ref: Final Decision Based on External Review

Upon reviewing the external review conducted by the Banks County Sheriff's Office and after consulting with an employment attorney the decision has been made to demote you from your current rank of Patrol Captain of the Uniform Patrol Division. Effective July 29, 2020 you will be transferred to the jail division and be assigned as the deputy supervising the inmate work detail crew. As a condition to remain employed, you will be required to take the following trainings: Ethics and Professionalism, Sexual Harassment/Diversity Training, and the review of applicable policies. You will remain in this position until further notice is given. Upon review of the above requirements along with no other disciplinary issues you will be given notice if/when you will be eligible to apply for a future transfer/promotion.

Sincerely,

Chad K. Nichols, Sheriff

cc: Richard Hunter Personnel File

**"To Protect and Serve"**

