

## Georgia Department of Juvenile Justice

## Office of Investigations



## **Administrative Investigative Notice**

This is to advise you that you are being questioned as part of an official administrative investigation.
You will be asked questions specifically directed and narrowly related to a specific incident or related incidents. Pursuant to the Department of Juvenile Justice Policy 22.3 §I you are required to fully cooperate with internal investigations and to provide accurate reports of violations of law, policies, and/or conduct by youths and staff.
Pursuant to the Department of Juvenile Justice Policy 22.3 §III ¶E, All employees will cooperate fully in internal investigations authorized by the Department. Such cooperation may include giving verbal and written statements, taking a polygraph examination, and/or submitting to other testing.
I further wish to advise you that if you refuse to answer questions relating to the specific investigation, to cooperate with the investigator, or if you should be untruthful in answering those questions, you will be subject to disciplinary action up to and including termination.
The Department of Juvenile Justice in a subsequent criminal proceeding can use neither your statement nor any information or evidence, which is gained as a result of your statements. Your statements can be used against you in any administrative or civil proceeding.
Investigator's Name hereby attest that MRISTING St. LOUIS 0111917 Employee's Name
has been advised of this Administrative Investigative Notice (Garrity) on this date, 6-30-21
I hereby attest/affirm that I have been advised of the foregoing Administrative Investigative Notice.  On this date, O-30-21  Employee's Signature  Investigator's Signature