

SAVANNAH POLICE

To Serve, Protect and Build Trust

SavannahPD.org 

NOTIFICATION OF ADMINISTRATIVE INVESTIGATION

TO: Officer Trainee Ty Blackwell Payroll #64030

FROM: Sergeant Maurice Sanders

DATE/TIME: July 1, 2020

RE: OPS #20-0040

You are hereby notified that an administrative investigation is being conducted to determine if your actions in the incident outlined below constitute a violation of Department Policy and/or Procedures.

COMPLAINANT'S NAME: _____

LOCATION OF INCIDENT: 76 Ross Road Savannah GA

DATE OF INCIDENT: June 8, 2020

ALLEGATION(S):

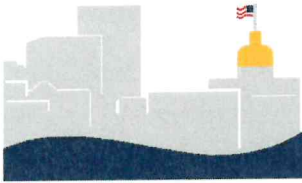
GARRITY WARNING

You are being questioned as part of an official administrative investigation by the Savannah Police Department. You will be asked questions specifically, directly, and narrowly related to the performance of your official duties or fitness for duty. You are entitled to all the rights and privileges guaranteed by the laws and the Constitution of this State and the Constitution of the United States, including the right not to be compelled to incriminate yourself. If you refuse to testify or to answer questions relating to the performance of your official duties or fitness for duty, you will be subject to departmental discipline that could result in the termination of your employment. If you do answer questions, neither your statements nor any information or evidence which is gained by reason of such statements can be used against you in any subsequent criminal proceedings regarding the matter being investigated. However, if you provide false or misleading statements or information in this investigation, such evidence may be used against you in any subsequent criminal proceeding. All statements may be used against you in relation to any subsequent disciplinary action.

I have read and understand the information above. My statement is being given pursuant to a Departmental administrative investigation.

SIGNATURE:  DATE: 7/1/2020 TIME: 11:39

WITNESS:  DATE: 7/1/20 TIME: 1330'



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NOTIFICATION OF GENERAL ORDER # OPS-16: OFFICE OF PROFESSIONAL STANDARDS

You have been notified that an administrative investigation is being conducted to determine if your actions constitute a violation of Department Policy and/or Procedures. Pursuant to General Order # OPS-016: Office of Professional Standards, you are hereby notified that under sections:

V. INVESTIGATION PROCEDURES

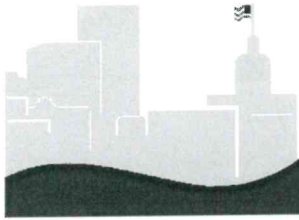
- H. All complaint investigations will be completed, regardless if the employee retires or resigns prior to the conclusion of the investigation.
 - 1. When an employee retires or resigns prior to the conclusion of the investigative findings, the employee's separation status will reflect either:
 - a. Retired – Pending IA Investigation
 - b. Resigned – Pending IA Investigation

VII. DISPOSITION

- C. Investigative findings for those employees that have since retired or resigned will be forwarded to the Chief of Police or designee. Depending upon the final disposition of the investigation the Chief of Police or designee will change the former employee's separation status accordingly.
- D. Upon conclusion of the investigation, the involved employee(s) will receive, in writing, notification of the results of the investigation.
 - 1. This will also include those employees that have retired or are no longer employed with the Savannah-Chatham Metropolitan Police Dept.
 - a. This notification will be done by certified mail and with a return receipt.

I have read and understand the above information.

SIGNATURE: *[Signature]* DATE: 7/1/2020 TIME: 11:42
 WITNESS: *[Signature]* DATE: 7/1/20 TIME: 1330



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Officer Trainee Ty Blackwell PR #64030
Savannah Police Department
Patrol Division
Savannah, Georgia

Officer Trainee Ty Blackwell,

Effective **July 1, 2020**, you were placed on Administrative Leave with pay until further notice from the **Internal Affairs Unit** in reference to **OPS #20-0040**. During the time you are on Administrative Leave with pay, you are directed to remain at your residence during duty hours: 8:00 a.m. to 5:00 p.m., Monday through Friday. Any periods of absence from your residence during your duty hours must be preauthorized, by the Internal Affairs Office, Lieutenant David Barefield, Jr., or designee.

You are not allowed to discuss this case with anyone except members of the Internal Affairs Unit. You are not allowed to enter any SPD City facility. You are only authorized entry into these facilities under the escort of a member from the Internal Affairs Unit, or their designee.

You are to notify the Internal Affairs Unit if anyone attempts to discuss this case with you.



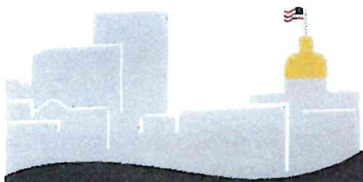
Officer Trainee T Blackwell

DATE: 7/1/2020




Department Head or Bureau Chief
Savannah Police Department

DATE: 07/01/2020



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Internal Affairs Administrative Leave Checklist

1. Complete checklist of all equipment gathered from Employee that is being placed on Administrative Leave.
2. Employee must initial on the check list for each item that is relinquished.
3. Employee being placed on Administrative Leave will be provided with a copy of this form.

DATE 7-1-20 NAME Ty Blackwell Pay Roll # 64030 OPS # 20-0040

DESCRIPTION	QUANTITY	SERIAL # (If Applicable)	PROPERTY RECEIVED	N/A	PROPERTY MISSING	EMPLOYEE'S INITIALS
Gun Belt	1					
Holster	1					
Belt Keepers	4					
Handcuff Case	1					
OC Spray Pouch	1					
Magazines Pouch	2					
Portable Radio Holder	1					
CEW Holder	1					
ASP Baton Holder	1					
Weapon	Glock 21	TYK 715				
Rounds	40					
Magazines	3					
CEW	1					
OC Spray	1					
Handcuffs	1					
ASP Baton	1					
Portable Radio	1					
Badge(s)	1					
ID Card	1					
BWC	1					

Employee's Signature:

Ty Blackwell

Equipment gathered by:

Print Name Signature

Equipment relinquished to:

Print Name Signature

NOTES:

GO # ADM-004

EFFECTIVE DATE: 04/09/2004

OATH OF OFFICE, ETHICS, AND CONDUCT

REVISION DATES: 10/04/2006

08/26/2010 08/29/2011

09/07/2011 07/20/2012

09/18/2014 02/09/2015

08/19/2016 08/31/2016

12/29/2016

04/23/2018

PURPOSE

The purpose of this directive is to ensure that Department personnel are aware of the actions and attitudes expected of them and to provide members of the public with a general standard by which they can measure the performance of the Department.

POLICY

All Savannah Police Department (SPD) sworn personnel shall take and subsequently abide by an oath of office to enforce the Constitution and laws of the United States, the Constitution and laws of the State of Georgia, and the ordinances of Chatham County and the City of Savannah, as well fulfilling their duty based on the Law Enforcement Code of Ethics.

It shall be the policy of the SPD to comply with State and Federal law and to preserve and protect the constitutional rights of the community. It shall further be the policy of the SPD that all sworn personnel will abide by the Canon of Ethics as set forth in this directive. Pursuant to the Home Rule provisions for counties of the Constitution of the State of Georgia, and the Savannah City Council requires SPD Police Officers to take and abide by the following Savannah Police Department Oath of Office prior to sworn status:

I, _____, do solemnly swear or affirm that I will uphold and defend the Constitution of the United States of America; that I will faithfully uphold, and defend the Constitution and Statutes of the State of Georgia; that I will faithfully uphold, and defend the Charter and the Ordinances of the City of Savannah; that I will faithfully discharge all of the duties and obligations of my office, and that I will faithfully observe all the rules, orders and regulations of the Savannah Police Department.

I do further swear or affirm that I am not the holder of any unaccounted for public money due this state or any other political subdivision or authority there of; that I am not the holder of any office of trust under the government of the United States, any other State, or any foreign state which, by the laws of the state of Georgia, I am prohibited from holding; and that I am otherwise qualified to hold the office of a police officer according to the Constitution and the laws of Georgia.

I do further swear or affirm that, as a police officer, I will faithfully follow the orders of the

- b. A Private Property Accident Report Form may be used in lieu of the Georgia Uniform Vehicle Accident Report Form to report traffic accidents that occur on private property.

E. Case Numbering System [CALEA 82.2.3]

1. All calls for service shall be given a Computer Aided Dispatch (CAD) call number.
2. All cases requiring a report shall be given a Case Report Number (CRN).
 - a. Each case shall receive a separate CRN.
 - b. The CRN is a nine digit number.
 - (1) The first two digits denote the year (100101001).
 - (2) The third and the fourth digits denote the month (100101001).
 - (3) The fifth and sixth digits denote the day of the month (10101001).
 - (4) The seventh, eighth, and ninth digits are assigned by CAD and indicate a numerical sequence (1060101001).
3. Preliminary Incident Reports shall be entered into Tiburon ARS and Owner Approved by the end of shift.
4. Officers must check Tiburon ARS for any Unapproved reports, or In Progress reports.
5. Officers must then correct or complete his/her reports.
6. If Tiburon ARS is not available reports shall be completed and turned in by the end of the shift. Reports written by Officers working off-duty shall be turned in to an on-duty Officer prior to the end of the off-duty employment shift.

F. Supervisory Review [CALEA 82.2.4]

1. All reports (accident reports, incident reports, citations, etc.) shall be submitted for supervisory review before the investigating Police Officer goes off duty. If the Tiburon ARS system is not available, there are boxes at each precinct and at the Police Barracks (Headquarters) for reports to be dropped off for supervisor review. Supervisors can also pick up reports from Officers.
2. Supervisors will pull up all OWNER APPROVED reports assigned to his/hers unit within 24 hours of being Owner Approved. The supervisor will review the report and either SUPERVISOR APPROVE or UNAPPROVE the report. Unapproved reports will be returned to the officer with a notation of the corrections needed.
3. Every report submitted by an employee shall be reviewed for accuracy, completeness, and legibility by the employee's Supervisor.
 - a. Reports not approved will be returned to the writer for appropriate corrections.
 - b. Supervisor approval is indicated by the Supervisor's signature on the written report which shall be forwarded to the Records Unit via the Customer Service Desk.

G. Report Accountability And Distribution [CALEA 82.2.4]

1. A large chemical sprayer filled with the solution will be used to saturate the contaminated area.
2. The decontaminating Officer will ensure that cross-contamination does not take place by using proper decontamination and disposal procedures, along with proper protective gear.
3. Any individual coming in contact immediately after decontamination has taken place should be made aware of the initial contamination.
4. Clothing that may have been exposed to blood-borne pathogens will be removed from the wearer as soon as feasible. The clothing will be placed in a bio-hazard bag and discarded as bio-hazard material.
5. Equipment, (e.g., flashlight, handcuffs, and baton) which may become contaminated with blood or other potentially infectious materials, will be decontaminated with a 10:1 bleach solution.
6. All articles used in the decontamination process will be discarded as bio-hazard waste.

VI. HANDLING CONTAMINATED EVIDENCE

- A. Officers handling evidence or any other items believed to be contaminated with bodily fluids will use precautions to prevent exposure or contamination. When packaging contaminated items, personnel will wear face shields with masks, latex gloves, plastic gowns, and hair, and shoe coverings.
- B. All packaged items will be labeled as a "bio-hazard".
- C. Contaminated cloth and paper items collected as evidence will be secured in a drying area.
- D. The drying area will be defined as that area designated by the Criminal Investigations Division Commander to be utilized for air drying articles that have been exposed to moisture.
- E. These items will not be stored in any type of plastic bag or receptacle, but will be placed in paper bags or wrapped in paper.
- F. All other items such as guns, knives, bullets etc. that may have been exposed to contaminants may be placed in plastic bags.
- G. All evidence that may have been in contact with potential contaminants will be labeled accordingly and disposed of as bio-hazard waste.

VII. DRYING AREA

- A. Contaminated items that need to be dried will be taken to the Forensic Office at the Chatham County Administrative Annex.
- B. Personnel not assigned to the Criminal Investigations Division who require access to the drying area, unless accompanied by an investigator, must:
 1. Obtain written permission from the Criminal Investigations Division Commander.
 2. Wear a bio-hazard suit.

SPD GENERAL ORDER

ADMINISTRATION

GO # ADM-011

EFFECTIVE DATE: 08/11/04

PROPERTY AND EVIDENCE

REVISION DATE: 11/30/10

06/11/13 01/28/14

04/03/15 04/18/16

08/19/16 10/26/16

04/06/18

PURPOSE:

To establish guidelines for receiving, processing, storing, securing, safeguarding, readily retrieving, and disposing of all property and evidence seized or found, as well as maintaining the integrity of the evidentiary Chain of Custody.

POLICY:

The integrity and efficiency of property and evidence control is vital to the success of the Savannah Police Department (SPD). The SPD shall ensure the integrity of the evidentiary Chain of Custody and that property and evidence in its custody is properly collected, received, processed, stored, secured, safeguarded, readily retrieved, disposed of and that any changes in its custody have been properly and fully documented. An Incident Report will be completed detailing how property or evidence came into the custody of the SPD, as well as describing each item of evidence obtained. Once evidence has been cleared for release by the court, every reasonable effort will be made to identify and notify the owner/custodian and inform them when and where the property may be released. Property will only be disposed of in accordance with State law and local ordinance(s).

DEFINITIONS:

Evidence - Anything that tends to assist in ascertaining the truth of matter, or furnishes proof of a fact. Normally, evidence is classified as either physical or testimonial.

Found Property - Any item, not considered physical evidence, acquired by employees of the SPD, which appears to have been misplaced, lost, or for which ownership cannot be established. This classification of property is maintained for a minimum of 90 days.

Safekeeping - Any item, not considered physical evidence, seized by employees of SPD that is retained for safekeeping purposes. The owners (or person designated by the owner) have 90 days to pick up their property. A Hand Receipt Form 201w will be given to the owner when we seize custody of their property.

Repository - A storage room in which items of evidence and found property are secured by the Primary Property and Evidence Custodian or Alternate Property and Evidence Custodian; also known as the Property Room.

Depository - A storage vault in which items of evidence and found property are deposited when the Repository is closed and from which the Primary Property and Evidence Custodian or Alternate Property and Evidence Custodian shall retrieve items of property and evidence for storage in the Repository.

- E. The impounding Officer will write an Incident Report detailing the circumstances by which the property came into SPD possession and describing each item of property obtained where it was obtained, the person from whom it was obtained, and any other pertinent information specific to the property.

II. PACKAGING AND LABELING PROPERTY AND EVIDENCE PRIOR TO STORAGE

A. Logging Property Procedures

1. The Property and Evidence Unit will ensure that the following guidelines will be adhered to when packaging and labeling property and evidence prior to storage.
2. All items of Evidence, Safekeeping and Found Property received by members of the SPD will be recorded on a Property & Evidence Form 1024Aw, (and if needed 1024Bw) and recorded in the Property Evidence Electronic Inventory System.
3. All property/evidence to be logged into the Repository will be clearly marked either on the property/evidence bag or on an attached property/evidence tag with the CRN, the seizing Officer's name and payroll number, and a description of the item(s). The name of the suspect or the victim, if known, will also be marked on the evidence bag.
 - a. Bar code labels will be printed and affixed to the package or tag, by the transporting officer, prior to the item being placed in the night drop storage areas (after hours) or by Property Room personnel during normal business hours.
 1. The bar code label will be placed in such a location as not to obscure any vital information.
4. The Property & Evidence Form 1024Aw will be fully completed and recorded in the Property Evidence Electronic Inventory System to include:
 - a. The quantity of each item.
 - b. Description of each item (including color, make, model and any other identifying feature).
 - c. The serial number of each item.
5. A Hand Receipt Form 201w will be attached when applicable.
 - a. The owner of the property will be given a Hand Receipt Form 201w, if present.
6. All items submitted to the Repository will be clearly labeled (use Dept issued stickers) "To Be Processed for Prints" or "Bio Hazard", as applicable.
 - a. Stickers will be placed in such a location that will not obstruct any vital information (ex: Do not put the stickers anywhere in the Chain of Custody portion of the form).