

LOCATION Washington State Prison  
 INITIATOR Angela Borders, HR Manager

PHONE [REDACTED]  
 E-MAIL [REDACTED]

EMPLOYEE INFORMATION

Darrisaw, Quinton  
 Race Black DOB [REDACTED] 1990  
 467-000039

SUPPORTING PAPERS

Correspondence (Resignation or Adverse Actions)  
 Suspension Notice  
 PIF/PMF  
 Min. Qual. Review Decision  
 DOL 800 Separation Notice  
 Other (Specify):

Is rehire recommended? --  
 \*If No, then attach supporting documentation

Terminal Leave Hours To Be Paid: 0  
 \*Please attach verification  
 Last Day in Pay Status:

Does action impact a high security supplement?  
 No

COMMENTS

EE failed to report to work and received a letter of reprimand. EE should be docked 8.25 hrs. "ONLY" for 03/28/2014, 8.25 hrs. per day X 6&3.

UNAUTHORIZED LEAVE WITHOUT PAY

|               |                         |                              |                  |               |                      |                              |
|---------------|-------------------------|------------------------------|------------------|---------------|----------------------|------------------------------|
| 00112184      | Classified Indicator    | Unclassified                 | Position Number  | 00112184      | Classified Indicator | Unclassified                 |
| 17242         | Job Title               | Correctional Officer         | Job Code         | 17242         | Job Title            | PS: Corrections Officer (ML) |
| 4672340901    | Facility Name           | Washington SP- Security Opns | Department ID    | 4672340901    | Facility Name        | Washington SP-Security Opns  |
| 150Washington | Zip Code                | 31018                        | County Code/Name | 150Washington | Zip Code             | 31018                        |
| 011           | Monthly Salary % Change |                              | Pay Grade        | 011           | Monthly Salary       | \$2,128.18                   |

|       |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
|-------|---|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| APRIL | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| MARCH |   |   |   |   |   |   |   |   |   |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |

Angela Borders, HR Manager  
 Date 4/7/2014  
 Name Donald G. Barrow, Warden  
 Date 4/7/2014