

GEORGIA DEPARTMENT OF CORRECTIONS
POSITION/PERSONNEL ACTION REQUEST

DATE

4/7/2014

EFFECTIVE DATE OF ACTION

3/28/2014

LOCATION Washington State Prison
INITIATOR Angela Borders, HR Manager

PHONE
E-MAIL

EMPLOYEE INFORMATION				SUPPORTING PAPERS				COMMENTS															
Name		Darrisaw, Quinton		<input checked="" type="checkbox"/> Correspondence (Resignation or Adverse Actions) <input type="checkbox"/> Suspension Notice <input type="checkbox"/> PIF/PMF <input type="checkbox"/> Min. Qual. Review Decision <input type="checkbox"/> DOL 800 Separation Notice <input type="checkbox"/> Other (Specify):				EE failed to report to work and received a letter of reprimand. EE should be docked 8.25 hrs. "ONLY" for 03/28/2014. 8.25 hrs. per day X 6&3. -RTO 96.74 4/16/14															
Empl ID		[REDACTED]		Is rehire recommended? - *If No, then attach supporting documentation																			
SSN		[REDACTED]		Terminal Leave Hours To Be Paid: 0 *Please attach verification Last Day in Pay Status:				AH ✓ RTO/BCH ✓															
Gender	M	Race	Black	DOB	[REDACTED]	1990	Does action impact a high security supplement? No																
Maildrop ID		467-000039																					
<table border="1"> <thead> <tr> <th>1</th> <th>LOA</th> <th>UNA</th> <th>Unauthorized Leave Without Pay</th> </tr> </thead> <tbody> <tr> <td>2</td> <td></td> <td></td> <td>--</td> </tr> <tr> <td>3</td> <td></td> <td></td> <td>--</td> </tr> </tbody> </table>												1	LOA	UNA	Unauthorized Leave Without Pay	2			--	3			--
1	LOA	UNA	Unauthorized Leave Without Pay																				
2			--																				
3			--																				
FLSA Code		-		DTI Code		-																	

Position Number	00112184	Classified Indicator	Unclassified	Position Number	00112184	Classified Indicator	Unclassified
Job Code	17242	Job Title	Correctional Officer	Job Code	17242	Job Title	PS: Corrections Officer(WL)
Department ID	4672340901	Facility Name	Washington SP-Security Opns	Department ID	4672340901	Facility Name	Washington SP-Security Opns
County Code/Name	150/Washington	Zip Code	31018	County Code/Name	150/Washington	Zip Code	31018
Pay Grade	011	Monthly Salary		Pay Grade	011	Monthly Salary	\$2,128.18
		% Change					

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	-	APRIL	Name		Date	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	MARCH				

Name	Angela Borders, HR Manager	Date	4/7/2014	Name	Donald G. Barrow, Warden	Date	4/7/2014

8.25/90.75 X 1064.09 = 96.74