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Experience



Emergency management communications officer

Office of Emergency Management & Communications, City of Chicago · Full-time
Jun 2023 - Present · 8 mos
Chicago, Illinois, United States · On-site

- Receive and monitor communications from a variety of sources regarding emergency events, severe weather conditions, power outages, special events, and other significant local, national and international incidents that may impact the City and its residents
- Monitor news media channels and other communications on various systems to remain abreast of developing or ongoing emergencies, major traffic incidents, and other significant events
- Notify OC Watch Manager, OEMC responders, City officials, and state and federal authorities of emerging and active emergency events and situations, using established notification protocols
- Provide support to OEMC field responders by relaying and coordinating requests for additional resources to City departments, utility providers, and other private and public sector agencies
- Maintain communications with field responders to track emergency events in progress and to ensure requested resources are being deployed to support response and recovery operations
- Track emergency management events and resource requests and maintains an event tracking database to document response operations
- Maintain a daily log of events to document all activities including sent notifications during assigned watch
- Prepare and distribute to appropriate personnel a daily report summarizing planned city-wide events, street closures, and related information impacting public safety and city traffic
- Monitor city's surveillance cameras in the central business district and archive video footage
- Update and maintain database to keep current records of emergency assets and emergency contact information

Skills: Analytical Skills · Microsoft Office · Customer Service · Leadership · Microsoft Word · Research · PowerPoint · Criminal Justice · Criminal Law · Logistics · Military Logistics · Weapons Training · Tactical Environment Training · Tactical Operations · Tactical Planning · Tactical Communications · Security · Inventory · Inventory Management · Corrections · Jailer · POST Certified · Weapons Handling · Evidence Collection · Time Management · Military Training · Criminal Investigations · Data Analysis



US Army

14 yrs 8 mos



92Y Unit Supply Specialist

Part-time
Jun 2009 - Present · 14 yrs 8 mos
Arlington Heights, Illinois, United States · On-site



Unit Supply Specialist

Jun 2009 - Sep 2023 · 14 yrs 4 mos
Atlanta, GA

- Trained on inspection procedures for gun products
- Trained on loading and unloading weapons
- Effectively store weapons for use
- Issue and deliver supplies and equipment
- Maintain files for specifications, inspections, product and history
- Maintain automated supply system for accounting of organizational supplies and equipment
- Issue and receive small arms. Secure and control weapons and ammunition in security areas
- Schedule and perform preventive and organizational maintenance on weapons



Disaster Program Specialist

American Red Cross · Full-time
Feb 2023 - Jun 2023 · 5 mos
Chicago, Illinois, United States · On-site

- Develops and supports volunteers who are the primary workforce to build capacity and increase leadership in all External Relations activities.
- Fills frequent on-call weeknight/weekend shifts for External Relations along with occasional Dispatch shifts.
- Responsible for maintaining records of partnership activity across the region to include MOU/SOUs, letters of intent, points of contact, and other key information.
- Responsible for establishing new partnerships with faith and community-based organizations with a focus on recruitment, preparedness and recovery resources.
- Responsible for establishing new partnerships with non-profit agencies to increase collaboration across the disaster cycle: preparedness, response and recovery.
- Supports regional efforts in strengthening relations with service providers and advocates within the Access & Functional Needs (AFN) community and works alongside other staff in holding an AFN conference annually.
- Supports program staff in the management of emergency management and fire department relations across the region while directly managing certain partnerships in the Greater Chicago area.
- Assists program staff and Volunteer Services in targeted recruitment efforts within the Greater Chicago area, with a particular focus on diverse neighborhoods, houses of worship, community centers, AFN groups, colleges/universities and associations.
- During gray sky, is prepared to lead External Relations activities to include community partnerships, government operations, EOC support, elected officials and public affairs.
- Serves on the Regional Response Management Team and Regional Leadership On-Call roster which consists of regular on-call availability on weeknights/weekends.
- Deploys to national-level operations for at least two weeks 1-2 times per year.



Cultural Specialist

Noble Schools · Full-time
Dec 2021 - Jun 2023 · 1 yr 7 mos
Chicago, Illinois, United States



Street Outreach Case Manager

DuPage Pads · Full-time
Jul 2021 - Nov 2021 · 5 mos
Wheaton, Illinois, United States



Police Officer

college park police department · Full-time
Jun 2017 - Feb 2021 · 3 yrs 9 mos
3717 College st College Park Georgia 30337



Correctional Officer

City of Atlanta Department of Corrections
Jun 2015 - Jun 2017 · 2 yrs 1 mo
Atlanta, GA

- Maintain order in a detention facility
- Inspect inmates, their visitors, their mail and the cells they occupy for any items that violate the rules of the facility, such as drugs or weapons
- Conduct security rounds



Upscale Security Officer

G4S
Mar 2015 - Jun 2015 · 4 mos
Marietta, GA

- Watch for irregular or unusual conditions that may create security concerns or safety hazards
- Customer service ; Provide assistance customer, employees and visitors in a professional manner
- Warn violators of breaking rules
- Permit authorized personnel to enter property and monitor entrances and exits



Juvenile Corrections Officer 1

Youth Detention Center
Sep 2014 - Feb 2015 · 6 mos
College Park, GA

- Under general supervision monitors and provides crisis prevention and support
- On-site intervention for youthful offenders assigned to the institution
- Provides a safe, secure and clean environment for the habilitation and custody of youth without endangering private citizens, other residents, staff or property.



Handgun Assembler

GLOCK
Jun 2013 - Dec 2013 · 7 mos
Smyrna, GA

- Trained on inspection procedures for non-gun/gun products
- Maintain files for specifications, inspections, product and history
- Conducted inventory check
- Ability to repair and modify firearms to blueprint and customer specifications



Rim Machine Operator

Faurecia
Sep 2012 - Apr 2013 · 8 mos
Saline, MI

- Operate mold machine
- Assemble automobile dashboards
- Operate welder machine
- Coordinate with various staff and managers

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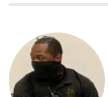
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· 3rd+
Educator & Advocate

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Messaging

