# POLICE SERVICE TOTAL SOUTH FULLOW GA

# INTER-OFFICE MEMORANDUM

DATE: TO:

August 31, 2018

i O.

POI Ronnie Wyatt

FROM:

Captain T. Griffin, Office of Professional Standards

**SUBJECT:** 

Unsatisfactory Performance #SF2018-201018

This letter is to inform you that my office has completed its review of the Departmental Complaint which revealed you are in violation of the below listed policies and or procedures:

Adopted Fulton County Police General Orders: Code of Conduct - Cannon 1: Performance of Duties (1A), Cannon 3: Insubordination

I must remind you that adherence to departmental policies and procedures are of the utmost importance. As a result of your actions, you are receiving a *Written Reprimand*. You may consider this matter closed, however be advised that any future infractions will be dealt with in a more severe manner.

Jimmy Sewell, Police Officer I

Captain T. Griffin, Office of Professional Standards

Keith Meadows, Chief of Police

Date:

Date:

Date:

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par J. Mb.

Col. J. Mb.

Col. J. Mb.



# INTER-OFFICE MEMORANDUM

DATE:

July 26, 2018

TO:

Captain T. Blackmon, Acting Precinct Commander

FROM:

Captain E. Woods, Grey Watch Commander

SUBJECT: Citizen Complaint - Officer Ronnie Wyatt

A citizen by the name of Rashad Harris has been attempting to pick up an accident report since early June 2018. The case number (# 2018-201018) was pulled by officer R. Wyatt on April 14, 2018 and an accident report should have been completed. This accident report to date has NOT been completed and placed on the system. Mr. Harris has attempted on multiple occasions to make contact (via email) with the officer and find out the status of his report. By the officer's own admission, he failed to be attentive / diligent while handling this matter which has and continues to be a hardship on the citizen.

In addition to Lt. Outley's violations, I also find that officer R. Wyatt is in violation of the following:

# FULTON COUNTY POLICE DEPARTMENT RULES AND REGULATIONS 1.31.B. PERFORMANCE OF DUTY:

All employees shall perform their duties as required or directed by law, departmental rule, policy or order, or by order of a superior officer.

# FULTON COUNTY POLICE DEPARTMENT RULES AND REGULATIONS 1.19 **UNSATISFACTORY PERFORMANCE:**

An employee shall maintain sufficient competency to perform his/her duties and assume the responsibilities of his/her positions. Employees shall establish and maintain the highest standards of efficiency in carrying out the functions and objectives of the Fulton County Police Department. Unsatisfactory performance may be demonstrated by a lack of knowledge of the application of the laws required to be enforced; an unwillingness or inability to perform assigned tasks; the failure to conform to work standards established for the employee's rank, grade or position; the failure to take appropriate action on the occasion of a crime, disorder, or other condition deserving police attention; absence without leave or unexcused absence from a duty assignment during a tour of duty. In addition to other indications of unsatisfactory performance, the following will be considered prima facie evidence of unsatisfactory performance of duty: Repeated poor evaluations, or repeated infractions of Rules, Regulations, General or Special Orders, or procedures which are documented in writing.

I, Captain E. Woods, concur with Lt. Outley's recommendation to forward this complaint through the Record 8/1/10 chain of command for further review.

Signature Date 7/27/18.



# **INTER-OFFICE MEMORANDUM**

**DATE:** 7-26-2018

**TO:** Captain E. Woods

FROM: Lieutenant D. Outley

SUBJECT: Citizen's Complaint (Officer Ronnie Wyatt #0096)

Officer Ronnie Wyatt has received several emails from administration regarding Mr. Harris who was an involved party in a traffic accident (SF18-201018) that happened in April 2018. Mr. Harris has made several attempts to get a copy of this report with negative results due to the report not being on the reporting system.

Officer Ronnie Wyatt is in violation of City of South Fulton Police Department GENERAL ORDER MANUAL CODE OF CONDUCT: CANON 1: Performance of Duties; CANON 3:

# Insubordination

Officer Ronnie Wyatt neglected to maintain proficient competency in properly performing his duties by failing to place said accident on the reporting system. Officer Wyatt was ordered by me to place the report on the system back in April. I gave Officer Wyatt a lawful order regarding rectifying this matter and contact Mr. Harris in getting this matter resolved. Officer Wyatt continued to disobey orders that were given to him and failed to place the accident on the reporting system. This matter has been lingering on since April and has yet to be resolved. Mr. Harris is unable to retrieve his accident report, and this has placed a hardship on him due to not having the report for his insurance company.

I, Lieutenant Outley recommend that this incident is forwarded to Internal Affairs for further investigation.



# INTER-OFFICE MEMORANDUM

DATE: 7/26/2018

TO: Lt. Outley

FROM: Ofc. R. Wyatt 0096

SUBJECT: Accident Case#SF2018-201018

# To whom it may concern,

This memorandum is being generated upon request of my supervising Officer(Lt. Outley) in reference to a citizen who failed to receive his accident report in a timely manner. This citizen did not receive the report due to no fault of his own. I Officer R. Wyatt do take full responsibility for the citizen receiving poor service by myself. During the time this case number was pulled, it was in the early days of the department and there were issues with me being able to log on to the report writing system(ILEADS.) Upon this issue being fixed my lack of organization caused the citizen not to receive the report. Once the issue was initially brought to my attention, I was able to make contact with the citizen(Mr. Harris) and advised him I would E-mail a copy of the report. Due to being inattentive, I failed to ensure the report was properly attached and sent. After speaking with Mr. Harris we did switch to a new report writing system and my laptop information was erased by an update leaving me unable to redo the report upon request by a supervisor. I've since made unsuccessful attempts to try an contact Mr. Harris. I will continue to reach out to Mr. Harris daily until this situation is corrected and the citizen receives the proper service he deserves.

# **Ereka Woods**

From:

Desiree Moody

Sent:

Wednesday, June 6, 2018 2:58 PM

To:

Derrick Outley Ereka Woods

Cc: Subject:

Missing report

Lt. Outley,

SF18-201018, I have been looking for this accident report with Rashad Harris, 341 April 14.

, from unit number

Thank you,

# **Desirée Moody**Admin Specialist



From:

**Derrick Outley** 

Sent:

Wednesday, June 27, 2018 1:41 PM

To:

Ronnie Wyatt

Subject:

Fwd: Missing report

Sent from my iPhone

Begin forwarded message:

From: Desiree Moody < Desiree. Moody@cityofsouthfultonga.gov >

Date: June 27, 2018 at 12:00:02 PM EDT

To: Derrick Outley < Derrick.Outley@cityofsouthfultonga.gov >, Reginald McCain

<Reginald.McCain@cityofsouthfultonga.gov>

Subject: Missing report

I do believe that Ofc. Wyatt is still out but this accident is still not in the system.

# D. Moody

SOUTH FULTON POLICE ADMIN SPECIALIST

From: Desiree Moody

Sent: Thursday, June 14, 2018 10:14 AM

To: Dexter White < Dexter.White@CityofSouthFultonga.gov >; Derrick Outley

<<u>Derrick.Outley@CityofSouthFultonga.gov</u>>

Subject: FW: Missing report

From: Desiree Moody

Sent: Tuesday, June 12, 2018 1:42 PM

To: Dexter White < Dexter. White @ City of South Fultonga.gov >

Subject: FW: Missing report

This is still missing, thx

From: Desiree Moody

Sent: Wednesday, June 6, 2018 2:58 PM

**To:** Derrick Outley < <u>Derrick.Outley@CityofSouthFultonga.gov</u>> **Cc:** Ereka Woods < <u>Ereka.Woods@CityofSouthFultonga.gov</u>>

Subject: Missing report

Lt. Outley,

SF18-201018, I have been looking for this accident report with Rashad Harris from unit number 341 April 14.

Thank you,

# Desírée Moody Admin Specialist



From:

Derrick Outley

Sent:

Thursday, June 28, 2018 4:59 PM

To:

Dexter White

Subject:

Re: Case SF18-201018

I will handle

Sent from my iPhone

On Jun 28, 2018, at 1:12 PM, Dexter White < Dexter.White@cityofsouthfultonga.gov > wrote:

See below email sir.

From: Dexter White

Sent: Thursday, June 28, 2018 1:12 PM

To: Sharion Mallory

Subject: Re: Case SF18-201018

Clear.

From: Sharion Mallory

Sent: Thursday, June 28, 2018 12:36:23 PM

To: Dexter White

Subject: Case SF18-201018

Lt. White,

Mr. Rashad Harris called from wishing to speak to Captain Woods urgently. His accident report taken a few month ago by Officer Wyatt is not in the system once again. He has made several attempts even with the supervisor to get a report without success. This issue has cause great hardship with the insurance company whom have accused him of fraud due to lack of report. He is beyond upset and requesting immediate action be taken.

Thank You, Sharion Mallory City of South Fulton Police 5539 Old National Hwy City of South Fulton, GA 30349 Phone

From:

Derrick Outley

Sent:

Wednesday, June 27, 2018 1:41 PM

To:

Ronnie Wyatt

Subject:

Fwd: Missing report

Sent from my iPhone

Begin forwarded message:

From: Desiree Moody < Desiree. Moody@cityofsouthfultonga.gov >

Date: June 27, 2018 at 12:00:02 PM EDT

To: Derrick Outley < Derrick.Outley@cityofsouthfultonga.gov >, Reginald McCain

<Reginald.McCain@cityofsouthfultonga.gov>

**Subject: Missing report** 

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SOUTH FULTON POLICE ADMIN SPECIALIST

From: Desiree Moody

Sent: Thursday, June 14, 2018 10:14 AM

To: Dexter White < Dexter. White@CityofSouthFultonga.gov >; Derrick Outley

<Derrick.Outley@CityofSouthFultonga.gov>

Subject: FW: Missing report

From: Desiree Moody

Sent: Tuesday, June 12, 2018 1:42 PM

To: Dexter White <Dexter.White@CityofSouthFultonga.gov>

Subject: FW: Missing report

This is still missing, thx

From: Desiree Moody

Sent: Wednesday, June 6, 2018 2:58 PM

To: Derrick Outley < Derrick.Outley@CityofSouthFultonga.gov> Cc: Ereka Woods < Ereka. Woods@CityofSouthFultonga.gov >

**Subject:** Missing report

Lt. Outley,

SF18-201018, I have been looking for this accident report with Rashad Harris, from unit number 341 April 14.

Thank you,

# Desírée Moody Admin Specialist



From:

Derrick Outley

Sent:

Friday, July 6, 2018 6:27 PM

To:

Ronnie Wyatt

Subject:

Fwd: Case #SF18-201018

Sent from my iPhone

Begin forwarded message:

From: Sharion Mallory < Sharion. Mallory@cityofsouthfultonga.gov >

Date: July 5, 2018 at 4:01:21 PM EDT

**To:** Derrick Outley < <u>Derrick.Outley@cityofsouthfultonga.gov</u>> **Cc:** Dexter White < <u>Dexter.White@cityofsouthfultonga.gov</u>>

Subject: FW: Case #SF18-201018

Lt. Outley,

Please call Rashad Harris urgently @ he would like to know where is his absent accident report from April? Or if it has been converted to the new reporting system can he get a copy right away for insurance. Desires to speak to a supervisor due to the delay and lack of results.

Thank You, Sharion Mallory City of South Fulton Police 5539 Old National Hwy City of South Fulton, GA 30349 Phone

From: Sharion Mallory

Sent: Monday, July 2, 2018 10:50 AM

To: Ronnie Wyatt <ronnie.wyatt@CityofSouthFultonga.gov>

Cc: Derrick Outley < Derrick.Outley@CityofSouthFultonga.gov >; Dexter White

<Dexter.White@CityofSouthFultonga.gov>

**Subject:** Case #SF18-201018

Officer Wyatt,

Please call Rashad Harris @ his accident report from April is still not in the system, he has requested for the report to be emailed to him.

Thank You,

Sharion Mallory
City of South Fulton Police
5539 Old National Hwy
City of South Fulton, GA 30349
Phone



# FULTON COUNTY POLICE DEPARTMENT GENERAL ORDER MANUAL CODE OF CONDUCT

**EFFECTIVE DATE: JANUARY 1, 2017** 

REVIEWED ANNUALLY

# Canon 1: Performance of Duties

- (1A) All Fulton County Police Department employees will promptly perform their respective duties as required by applicable rules and regulations, orders, policies or procedures of the Agency and do so to the best of their ability.
- (1B) Employees will maintain proficient competencies (skill, knowledge, and ability) to properly perform their duties and assume the responsibilities of their positions.

Employees in supervisory positions will be responsible for enforcing the rules and regulations, policies or procedures and general orders of this Agency, ensuring that any remedial action is applicable to the named violation.

### Canon 2: Chain of Command

An employee must observe the chain of command in their function as a Fulton County Police Department employee. An employee who has any complaint, grievance or other matter relating to their function may take the matter up the chain of command to the Chief of Police. Lateral communication between employees is encouraged and employees will inform immediate supervisors of significant matters in such lateral communication.

# Canon 3: Insubordination

Failure or deliberate refusal of any employee to obey a lawful order given by a superior officer or an employee acting in a supervisory capacity shall be insubordination. Ridiculing a superior officer/supervisor or their orders, whether in or out of their presence, is also insubordination. Employees will promptly obey all proper and lawful orders and will not be discourteous, abusive, disloyal, profane, bitter or threatening to any higher authority.

# Canon 4: Criticism, Gossip or Rumors

- (4A) Employees of the Fulton County Police Department will not publicly criticize the Agency, its policies, or other employees in speech, writing, or other expression where such speech, writing or other expression is defamatory, obscene, or unlawful. Employees will not express themselves in a manner that interferes with the effectiveness or maintenance of the Agency, or with reckless disregard to the truth.
- (4B) While on or off duty, employees will not disseminate any false, misleading or harmful statements (verbal or written) or actions and omissions about another person, employee, or supervisor; nor relative of the person, employee or supervisor.
- (4C) Employees who have questions about rules, regulations, directives, policies, orders, procedures, promotions, transfers, recruitment or other areas of concern relating to the Fulton County Police Department

# **Ereka Woods**

From:

Dexter White

Sent:

Tuesday, July 24, 2018 12:27 PM

To:

Ereka Woods

Cc:

Derrick Outley; Ronnie Wyatt; Sharion Mallory

Subject:

Fw: Accident #SF18-201018

Clear, forwarding to Capt. Woods.

From: Sharion Mallory

Sent: Tuesday, July 24, 2018 11:04 AM

To: Dexter White

Subject: Accident #SF18-201018

Lt. White,

Rashad Harris called from the seeking his accident report listed above from **April 2018**. Report cannot be found for him under the old or new system. He has made several attempts to speak to Officer Wyatt and Lt. Outley on the issue without success.

He now desires to speak with Captain Woods about the matter, this delay has caused great financial strain and problems with his insurance company. He is unable to get his car repaired or medical treatment due to the lack of a report. Any way you can assist is valued.

Thank You,
Sharion Mallory
City of South Fulton Police
5539 Old National Hwy
City of South Fulton, GA 30349
Phone