



# INTER-OFFICE MEMORANDUM

DATE: March 30, 2022  
 TO: SGT R Wyatt  
 FROM: MAJ G T Johnson, Office of Professional Standards  
 SUBJECT: Internal Complaint (Lost Gas Card... 2022-003381)

This letter is to inform you that my office has completed its review of the Departmental Complaint which revealed you are in violation of the below listed policies and or procedures:

**SFPD RULES AND REGULATIONS 1.48**

**CARE OF POLICE DEPARTMENT ISSUED PROPERTY AND EQUIPMENT:**

Employees will exercise proper care of any property/equipment issued by the Police Department in accordance with procedures and General Orders. If property/equipment is lost, stolen or damaged, a detailed report will be made immediately.

In the complaint, you informed Lt Wyche that you had misplaced your city issued gas card and the last known location of the gas card was your residence. You also provided a memo to Lt Wyche taking full responsibility for the misplaced city property.

I must remind you that adherence to departmental policies and procedures are of the utmost importance. Because of your actions, you are receiving an **ORAL REPRIMAND**.

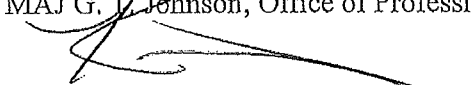
You may consider this matter closed, however be advised that any future infractions will be dealt with in a more severe manner.

 #96  
 \_\_\_\_\_  
 SGT R Wyatt

4/1/22  
 Date

  
 \_\_\_\_\_  
 MAJ G. T. Johnson, Office of Professional Standards

3/30/2022  
 Date

  
 \_\_\_\_\_  
 Keith Meadows, Chief of Police

3/31/22  
 Date