

Employment Record

Name Brown, Christopher A.
 Empl 15193
 Computer # [REDACTED]
 Date of Hire 11/27/10
 Transferred/Rehired _____

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED

Employment Record

Name Brown, Christopher A. Empl # 15193 Computer # [REDACTED] Date of Hire 11/27/10 Transferred/Rehired

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11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC



The City of Augusta
Human Resources Department
Request for Personnel Action (RPA)

Employee Name: Christopher A. Brown EMP I.D.: 15193 DEPT #: 5032 Proposed Effective Date: 4/2/2011

PART 1: TYPE OF REQUEST ---#1: must fill out Part 2-A ONLY ---#2-12: must fill out Part 2-B & Part 3 ---#13: must fill out Part 2-C & Part 3 ---#14: fill out Part 2 & 3

- 1. Name/Phone/Add 2. Reclassification 3. Position Abolishment 4. Transfer 5. Promotion 6. Demotion 7. Interim Appointment
8. Suspension 9. New Position 10. Work Hours 11. Rate of Pay 12. Budget # 13. Separation 14. Other:

PART 2: PREPARATION FOR PERSONNEL ACTION

A. PERSONAL INFORMATION
Name Change:
Address:
Employee Signature (required for personal information changes):
Date:

Table with columns B. POSITION INFORMATION and C. SEPARATION INFORMATION. Includes rows for Dept #, Job Title, FLSA Status, Pay Class, Salary Grade, PCN, Daily Hours, Hourly Rate, Bi-Weekly Salary, Annual Salary, Supplemental Pay, Safety Sensitive, GL Account number, and Employee Replaced.

PART 3: EXPLANATION FOR REQUEST
See Attached Documentation? [X] YES [] NO (if no, must give explanation for request)

PART 4: DEPARTMENT APPROVAL
This Request was Processed By: Susan A. Epps
Department Director Signature: [Signature]
Date Of Request: 3/29/2011

BELOW IS FOR HUMAN RESOURCES ONLY

Distributed necessary copies to: [] PAYROLL [] BENEFITS Verified: [] Employee Information [] Position Information [] Separation Information

Received on (date): Effective on the PP begin/end date of: Processed By/Date:

Table with 3 columns: EMP MGR/Date, HR MGR/Date, HR Comp/Date; EMP RELATIONS/Date, HR DIR/Date, City ADM/Date

Employment Record

Name Brown, Christopher A. **Empl** **Computer #** **Date of Hire** 11/27/10 **Transferred/Rehired**

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE

Susan Epps

From: Ttreon Bush
Sent: Tuesday, May 31, 2011 3:32 PM
To: Sally Patton; Susan Epps; Debbie Reid; Libby Hackney

ON 053111 CHRISTOPHER BROWN (C031) CLEARED WITH THE QUARTERMASTER. IDS (3) TURNED OVER SUSAN EPPS.

THANKS
TSB 053111

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AED:104.1

SEPARATION CHECKLIST:

Name: Christopher A. Brown

Separation Date: 5-25-11

- Weapon, 3 magazines and box returned
- Uniforms / equipment cleared
- I.D. and Probate card
- Radio returned
- Exit Interview
- Gas card stopped
- Payroll notified
- Courts notified

New World

Access

Roster

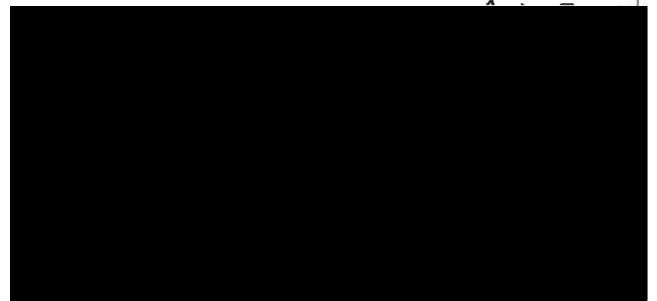
Separation List

E-Mail

St. Young
 C11 (Post)

PCN List

Computer Number: C031
Emp.# 15193





The City of Augusta
Human Resources Department
Request for Personnel Action (RPA)

Employee Name: BROWN, CHRISTOPHER A. EMP I.D.: 15193 DEPT #: 5032 Proposed Effective Date: 5/25/2011

PART 1: TYPE OF REQUEST ---#1: must fill out Part 2-A ONLY ---#2-12: must fill out Part 2-B & Part 3 ---#13: must fill out Part 2-C & Part 3 ---#14: fill out Part 2 & 3

- 1. Name/Phone/Add 2. Reclassification 3. Position Abolishment 4. Transfer 5. Promotion 6. Demotion 7. Interim Appointment
8. Suspension 9. New Position 10. Work Hours 11. Rate of Pay 12. Budget # 13. Separation 14. Other:

PART 2: PREPARATION FOR PERSONNEL ACTION

A. PERSONAL INFORMATION
Name Change:
Address:
Employee Signature (required for personal information changes):
Date:

Table with columns: B. POSITION INFORMATION (CHANGE FROM, CHANGE TO) and C. SEPARATION INFORMATION (SEPARATION FROM SERVICE REASON: VQ 01-07, Date Hired, Last Day Worked, Separation Date, etc.)

PART 3: EXPLANATION FOR REQUEST
See Attached Documentation? [X] YES [] NO (if no, must give explanation for request)

PART 4: DEPARTMENT APPROVAL
This Request was Processed By: LT. PATRICK YOUNG
Department Director Signature: [Signature]

BELOW IS FOR HUMAN RESOURCES ONLY

Distributed necessary copies to: [] PAYROLL [] BENEFITS Verified: [] Employee Information [] Position Information [] Separation Information

Received on (date): Effective on the PP begin/end date of: Processed By/Date:

Table with rows: EMP MGR/Date, HR MGR/Date, HR Comp/Date, EMP RELATIONS/Date, HR DIR/Date, City ADM/Date

Richmond County Sheriff's Office

Disciplinary Report

Name of Deputy: Christopher Brown C031 Date: 052511

Division: CBWDC A Shift Rank: Deputy Jailer

Immediate Supervisor: Lt. Terri Teasley

Violation Title and Code: Unsatisfactory Performance 4.26 B

Description of Violation to Include Date, Time, Location, Witnesses & Facts: Dep. Brown was hired on 112710 and assigned to the Richmond County Jail as a deputy jailer on A Shift under Lt. Rosa Tate. During that time Dep. Brown received a letter of counsel for Manner of Conduct (using profanity at inmates) and a written warning for Unsatisfactory Performance and Correct Address and Phone Number. He was also counseled by Capt. Bill Reeves and Lt. Pat Young on his behavior and performance needing immediate improvement. Dep. Brown was transferred to A Shift at the Detention Center. Since then he has been verbally warned on Manner of Conduct (using profanity towards inmates), verbally warned about Unsatisfactory Performance when dealing with sick call and received a letter of counsel for Unsatisfactory Performance in dealing with an inmate. The Probationary Employee Evaluation completed by Lt. Terri Teasley and Capt. Chester Huffman on 050611 shows Dep. Brown has not improved on his performance nor his behavior. Dep. Brown is a probationary employee.

- Disciplinary Action: _____ Sent to Disciplinary Review Board/
_____ Dismissal/
_____ Suspended for _____ Day(s)/
_____ Written Warning\Letter of Counsel/
_____ Unfounded/

*Mandatory
Resignation
052511*

Name and Rank of Supervisor Imposing Disciplinary Action:

Lt. Terri Teasley Internal Affairs 052511
(Supervisor's Signature) (Date)

Christopher Brown
(Employee's Signature)

Distribution: Employee's File
Employee
Immediate Supervisor
Internal Affairs

Law Enforcement Center
401 Walton Way
Augusta, Georgia 30911
Office (706) 821-1065 FAX (706) 821-1064

Richmond County Sheriff's Office

**RONALD STRENGTH
SHERIFF**

May 25, 2011

Dear Sheriff Strength,

At this time, I wish to enter my resignation, effective immediately. I feel it is the best thing to do at this time for the Sheriff's Office and myself. I appreciate the opportunity to have worked for you and your department.

Sincerely,



Christopher A. Brown C031



Law Enforcement Center
401 Walton Way
Augusta, Georgia 30911
Office (706) 821-1065 FAX (706) 821-1064

Richmond County Sheriff's Office

**RONALD STRENGTH
SHERIFF**

May 25, 2011

Dear Sheriff Strength,

At this time, I wish to enter my resignation, effective immediately. I feel it is the best thing to do at this time for the Sheriff's Office and myself. I appreciate the opportunity to have worked for you and your department.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Brown", with a long horizontal line extending to the right.

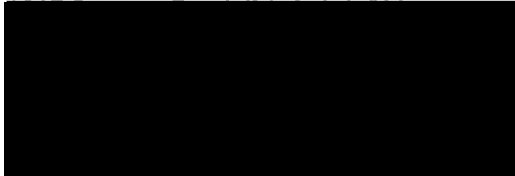
Christopher A. Brown C031

Susan Epps

To: Separations
Subject: Christopher Brown

Christopher Brown (Jailer/CBWDC) is no longer employed with the Richmond County Sheriff's Office. This was effective 05/25/11.

Christopher A. Brown



Susan A. Epps
RCSS / Personnel Office
706-821-1095

Susan Epps

From: Debbie Reid
Sent: Thursday, May 26, 2011 11:34 AM
To: Susan Epps
Subject: RE:

1.75 HRS. COMP

From: Susan Epps
Sent: Thursday, May 26, 2011 11:23 AM
To: Debbie Reid
Subject:

Does Christopher Brown have a comp time balance?

Susan A. Epps
RCBO / Personnel Office
706-821-1095

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AED:104.1



Georgia Peace Officer Standards & Training Council
Jail Officer Application for Certification

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[Signature]

CERTIFICATION OF CANDIDATE - PAGE 1			
Projected Academy: GPSTC-Augusta		Projected Academy Start Date	
Candidate's Last Name BROWN		Candidate's Position Jail Officer	
Candidate's First Name CHRISTOPHER			
Candidate's Middle Name ALEXANDER			
Give suffix (such as Jr., Sr., II, III, IV, V, etc.) :			
Maiden Name		Date of Employment 11/27/2010 <i>(mm/dd/yyyy)</i>	
RACE Two or More Races (not Hispanic/Latino)		SEX/GENDER Male	
Education <i>(check highest level that documentation is provided for in this application)</i> High School Diploma			
Social Sec# [REDACTED]		Date of Birth <i>(mm/dd/yyyy)</i> [REDACTED]	
HEIGHT 6 ft 0 in	WEIGHT 182 lbs	HAIR COLOR BROWN	EYE COLOR BROWN
Are you a citizen of the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
AGENCY MAKING APPLICATION Richmond County Sheriff's Office		AGENCY PHONE# <i>(AREA CODE) - NUMBER</i> (706)-821-1000	
NAME OF AGENCY CONTACT <i>(Agency Person Processing Application)</i> LIBBY S. HACKNEY		CONTACT PHONE# <i>(AREA CODE) - NUMBER</i> (706)-469-3350 EXT [REDACTED]	
EMAIL ADDRESS OF AGENCY CONTACT lhackney@augustaga.gov			
The above listed candidate is/will be employed with your agency as which of the following: <input checked="" type="checkbox"/> Full-time jail officer <i>(Full-time employment is a minimum of 30 hours/ week or 120 hours/28 day period.)</i>			
Checklist (Please check each block below to verify that a complete application is provided.)			
<input checked="" type="checkbox"/> Page 2 Agreement/Photo	<input checked="" type="checkbox"/> Page 6 Education	<input checked="" type="checkbox"/> Page 10 Criminal History	
<input checked="" type="checkbox"/> Page 3 PH Release	<input checked="" type="checkbox"/> Page 7 Military	<input checked="" type="checkbox"/> Page 11 Printout/FPs	
<input checked="" type="checkbox"/> Page 4 Verification	<input checked="" type="checkbox"/> Page 8 Entrance Exam/LE Hist	<input checked="" type="checkbox"/> Page 12 Attestation	
<input checked="" type="checkbox"/> Page 5 Birth/Citizen	<input checked="" type="checkbox"/> Page 9 Driver Hist	<input checked="" type="checkbox"/> Physician's Affidavit	
<input checked="" type="checkbox"/> Birth Certificate or other docs provided	<input type="checkbox"/> DD214 form	<input type="checkbox"/> Discharge explanation	
<input type="checkbox"/> Naturalization Papers. <i>(both must be attached.)</i>	<input type="checkbox"/> Notarized/Written Statement required <i>(see Appendix 9)</i>	<input checked="" type="checkbox"/> GCIC/NCIC Printout	
<input checked="" type="checkbox"/> High School Diploma/GED/Homeschool Affidavit	<input type="checkbox"/> Driver's History		
<input checked="" type="checkbox"/> Electronic Fingerprint Submission Results attached			
<input type="checkbox"/> Fingerprint Cards mailed to GCIC			

11/29/2010



Georgia Peace Officer Standards & Training Council
Jail Officer Application for Certification

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Of 3
Initials

CANDIDATE AGREEMENT & PHOTOGRAPH – PAGE 2

Please read and sign in the presence of the agency head or authorized representative acknowledging your acceptance and understanding of this agreement.

I, **CHRISTOPHER ALEXANDER BROWN**
(FULL NAME OF CANDIDATE – First Middle Last),

when approved for Basic Jail Officer Training, agree to obey all rules and regulations, and understand that I am subject to dismissal from the Training Academy for any infractions or failure to achieve the scholastic standard set by the Georgia POST Council. I further certify that I am in good health, physically fit, and of good moral character and release the Georgia Peace Officer Standards and Training Council, the Department of Public Safety, the Georgia Public Safety Training Center, the State of Georgia, and any other official associated or connected with the training academy for liability in case of illness or accident.

I understand that I must satisfactorily complete a basic training course, according to O.C.G.A. §35-8-24, and under POST Rules, I must attend the basic course within six (6) months of the initial date of employment in order to perform the duties of a jail officer.

This application will be valid for 18 months only. If not certified by that time, a new application must be submitted.



Christopher Alexander Brown
Candidate Signature 11/17/10
Date

James Powell
Agency Head or Authorized Representative Signature



Georgia Peace Officer Standards & Training Council
Jail Officer Application for Certification

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 Initials [Signature]

PERSONAL HISTORY RELEASE – PAGE 3

I do hereby authorize the review of and full disclosure of all records concerning myself to the duly authorized agent of the Georgia Peace Officer Standards and Training Council.

The intent of this authorization is to give my consent for full and complete disclosure of the records of educational institutions; the records of the U.S. Department of Defense including any military records; financial statements and records wherever filed; medical and psychiatric treatment and/or consultation including hospitals, clinics, private practitioners, and the U.S. Veterans' Administration; employment and pre-employment records, including background reports, polygraph examinations or reports, efficiency ratings, complaints or grievances filed by or against me and the records and recollections of attorneys at law, or of other counsel, whether representing me or another person in any case, either criminal or civil, in which I presently have or have had an interest.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or part, upon this release authorization will be considered in compiling any report for the Georgia Peace Officer Standards and Training Council. I certify that any person(s) who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person(s) from any and all liability, which may be incurred as a result of furnishing such information.

A photo copy of this release form will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature.

I understand that this information may be obtained through the use of this waiver at any time during which my registration or certification is maintained through the Georgia Peace Officer Standards and Training Council.

Last Name BROWN		First Name CHRISTOPHER	Middle Name ALEXANDER
DATE OF BIRTH (mdyyyy) [REDACTED]	MAIDEN NAME [REDACTED]		PHONE NUMBER (AREA CODE) - NUMBER [REDACTED]
Social Security Number: [REDACTED]			
EMAIL ADDRESS [REDACTED]			
ADDRESS: Street [REDACTED]		Apartment/Unit# [REDACTED]	
City: [REDACTED]	State: [REDACTED]	Zip Code [REDACTED]	

CB

[Signature]
 Candidate Signature (including maiden name)

11/19/2010
 Date

[Signature]
 Notary Public Signature

11/19/2010
 Date

Notary Public, Richmond County, Georgia
My Commission Expires March 1, 2013



Georgia Peace Officer Standards & Training Council
Jail Officer Application for Certification

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 Initials

VERIFICATION/RECOMMENDATION/ACKNOWLEDGEMENT - PAGE 4

I have verified the information provided by the candidate contained in this application, and I am aware that it is my responsibility to provide POST with a complete and accurate application on behalf of my agency. My initials have been placed in the upper right hand corner on each page to signify my review of the information provided, and I accept responsibility for the veracity of this application. Based on my verification, this candidate has met the requirements of O.C.G.A. § 35-8-8.

Shelley S. Hackney
 Signature - Agency Employee Responsible for Verification

11/19/2010
 Date

BACKGROUND INVESTIGATION

CHRISTOPHER ALEXANDER BROWN

(FULL NAME OF CANDIDATE - FIRST, MIDDLE INITIAL, LAST)

Date Candidate was interviewed:
 (mm/dd/yyyy)
10/22/2010

Name of Interviewer (First Last)
GARY POWELL, SR.

The Background Investigator verified the following information with the appropriate authorities:

- Education (High School & College) Yes No
- Prior LE Employment & Certification Yes No Not applicable
- Military Yes No Not applicable
- Criminal History Yes No Not applicable
- Traffic History Yes No Not applicable

Name of Background Investigator (First Last)
EDWARD WILHELM

Date Background Investigation Completed
 (mm/dd/yyyy) 11/9/2010

Edward Wilhelm
 Signature of Person Conducting Background Investigation

AGENCY HEAD RECOMMENDATION

The candidate named in this application was found to satisfy the requirements of O.C.G.A. § 35-8-24, and is recommended by me for attendance to a Basic Jail Officer Training Course and for certification upon successfully completing this training. I am aware of POST reimbursement guidelines and understand that the candidate must be a paid, full-time employee during training to receive reimbursement.

(NOTE: Once this application is approved a POSTFORM #2 authorizing the academy/school attendance will be issued. No person shall perform the duties of a jail officer without successful completion of the Basic Jail Officer Training Course per the POST Act & POST Rules.)

“(a) No person required to comply with the certification provisions of this chapter shall be employed or appointed by any law enforcement unit without certification from the Council that the applicant has met the pre-employment requirements established in this chapter.”

Anthony Powell
 Agency Head Signature

11/19/2010
 Date



Georgia Peace Officer Standards & Training Council
Jail Officer Application for Certification

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 Initials
 [Signature]

BIRTH & CITIZENSHIP VERIFICATION - PAGE 5

Does candidate's name match the name on their birth certificate? **Yes** **No**
 If **No**, please list all of the names that candidate has had since birth and explain discrepancy (adoption, marriage, name change, etc).
 (Documentation for a name change for anything other than marriage **MUST** be attached.)

Check here if name change documentation is attached

Names: (List chronologically with most recent first):

Name: [] Used from (YR) [] to (YR) []

Name: [] Used from (YR) [] to (YR) []

Name: [] Used from (YR) [] to (YR) []

Name: [] Used from (YR) [] to (YR) []

Explanation(s) for name changes: []

Was Candidate born in the United States? **Yes** **No**

Country of birth if other than U.S.: []

City: []

State: []

Was the candidate a U.S. military dependent at the time of birth? **Yes** **No**

Is the candidate a naturalized citizen? **Yes** **No**

NOTE: If naturalized, a certified copy of the naturalization papers OR a copy of their U.S. passport must be submitted.

ATTACHMENTS

Attached to this page is a copy of the candidate's certified birth certificate: **YES** **NO**

If **NO**, attached is a copy of the candidate's valid Georgia Driver's License **and:**
 (must have **at least one** of the following documents - **check** the ones that are attached)

- Baptismal Record (w/full name & date of birth)
- Draft Card (w/full name & date of birth)
- Court Records (w/full name & date of birth)
- Passport (w/full name & date of birth)
- Citizenship Papers (w/full name & date of birth)
- Armed Forces Discharge Paper (DD214) (w/full name & date of birth)
- Certified Copy of School Records (w/full name & date of birth)

IMPORTANT NOTE: If any of the above documents are used for this verification, the documents must show **the full name and date of birth** of the candidate. In order to establish the **place of birth**, the candidate must submit a **signed & notarized statement** (Appendix 9) indicating that the candidate is a United States citizen if documents other than a birth certificate are furnished. Included in this statement must be the place, date and country of birth.

If the candidate is a **naturalized citizen**, a **certified copy of the naturalization papers or a copy of their U.S. passport** and a completed Appendix 9 must be submitted.

Appendix 9 attached (Appendix 9 is the required signed & notarized statement listed above)

Certified copy of naturalization papers or U.S. passport is attached



Georgia Peace Officer Standards & Training Council
Jail Officer Application for Certification

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 Initial

EDUCATION – PAGE 6

Please attach High School Diploma or GED or Home School Affidavit to this page.

Candidate graduated high school from: *(check one)*

(School must have a state, regional, or national accreditation that POST accepts – see www.chea.org for acceptable accrediting agencies.)

- Public School Private School Home School
 Correspondence School Internet School Obtained GED

A School Outside of the United States *(Must include written statement describing type of school, curriculum, and how it is equivalent to a U.S. High School diploma.)*

High School Name:

CROSS CREEK HIGH SCHOOL

Location of High School (City/State):

AUGUSTA, GA

Year Graduated (yyyy)

2008

H.S. Phone #

(706)-772-8140

COLLEGE

Candidate received their highest college degree from:

Year Graduated w/highest degree (yyyy)

The degree was a/an: Associate's Bachelor's Master's Doctorate degree.

Note: If candidate wishes to have their college degree recorded in their profile, a copy of their diploma or a certified copy of their college/university transcript can be attached in addition to their high school diploma.

Check here if candidate has ALSO attached a college diploma/transcript for their profile.

List colleges/universities attended or obtained a degree from *(list colleges/universities)*.

(Use and attach appendix 4 for additional degrees obtained and/or colleges attended)

College/Univ: _____

Attended from (mo/yr to mo/yr): _____ to _____

Did not obtain degree

Obtained: Associate's Bachelor's Master's Doctorate degree.

College/Univ: _____

Attended from (mo/yr to mo/yr): _____ to _____

Did not obtain degree

Obtained: Associate's Bachelor's Master's Doctorate degree.

College/Univ: _____

Attended from (mo/yr to mo/yr): _____ to _____

Did not obtain degree

Obtained: Associate's Bachelor's Master's Doctorate degree.

*** IMPORTANT NOTE:** If the candidate obtained their diploma from a correspondence school or received a diploma via the internet, the hiring agency will need to check accreditation of the school. Schools issuing diplomas must be accredited by one of the POST accepted accrediting agencies *(see www.chea.org for acceptable accrediting agencies)*.

Student Name
Brown, Christopher Alexander

Student ID	State ID	Grade	Gender
		12	M
Birth Place	SSN	Date Of Birth	
Parent Guardian			

Richmond County Board of Ed

School Name/Address
Cross Creek High School
3855 Old Waynesboro Road
Augusta, GA 30906
Tel: 706-772-8140 Fax: 706-772-8153

PAGE 1

Grad year: 2008

Grad/Cert Date: 05/29/2008

Grad/Cert Status: CP w/Dist & Tech Prep w/Dist

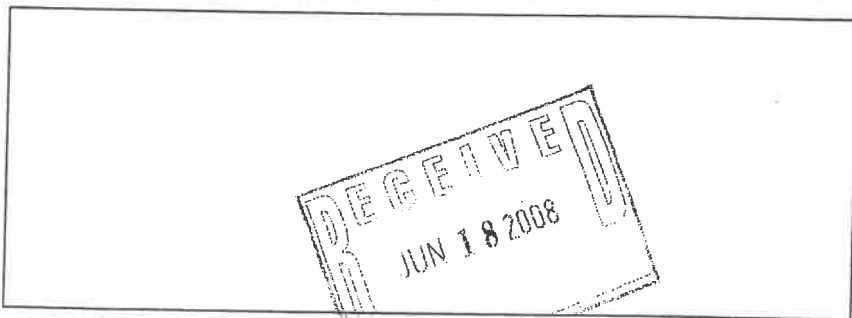
COMPLETED

Fa 08

Crs ID	Course Title	Dept	Mark	Credit	Crs ID	Course Title	Dept	Mark	Credit
021244		Grd 08		S1/2005					
27.0610018	Algebra IA/8th		77	0.500					
Crd Att: .500 Cmp: .500 Total GPA: 77.000					Crd Att: 3.500 Cmp: 3.500 Total GPA: 82.285				
Cross Creek High School Grd 09 S1/2005					Cross Creek High School Grd 11 FY/2007				
21.4250010	Intro Technolog	21	79	0.500	23.0510083	AmLit/CompY83	23	89	1.000
23.0610012	Ninth Gr Lit/co	23	72	0.500	40.0110082	PHYSICALSCIY	40	87	1.000
26.0120012	BIOLOGY IA	26	73	0.500	45.0810082	US History I Y	45	84	1.000
27.0630012	EUC GEOMETRY A	27	74	0.500	Crd Att: 3.000 Cmp: 3.000 Total GPA: 86.666				
28.0210010	JROTC Navy IA	28	92	0.500	Cross Creek High School Grd 11 YL/2007				
36.0210010	Intro Team Spor	36	79	0.500	27.0661082	ALGEBRA III Y	27	86	1.000
45.0511002	Citizenship Ed	45	79	0.500	28.0230080	NAVY JROTC IIY	28	95	1.000
Crd Att: 3.500 Cmp: 3.500 Total GPA: 78.285					52.0210080	DraArt/Fundamly	52	84	1.000
021244 Grd 08 S2/2005					60.0710082	Spanish 1 Y	60	70	1.000
27.0610028	Algebra IB/8th		70	0.500	Crd Att: 4.000 Cmp: 4.000 Total GPA: 83.750				
Crd Att: .500 Cmp: .500 Total GPA: 70.000					Cross Creek High School Grd 12 1S/2008				
Cross Creek High School Grd 09 S2/2005					45.0150002 Psychology				
21.4250020	Intro To Techno	21	84	0.500	45.0150002	Psychology	45	80	0.500
23.0610022	Ninth Gr Lit/co	23	72	0.500	Crd Att: .500 Cmp: .500 Total GPA: 80.000				
26.0120022	BIOLOGY IB	26	86	0.500	Cross Creek High School Grd 12 S2/2008				
27.0630022	EUC GEOMETRY B	27	70	0.500	45.0610002	Eco/Bus/FreeEnt	45	89	0.500
28.0210020	JROTC/Navy IB	28	93	0.500	Crd Att: .500 Cmp: .500 Total GPA: 89.000				
35.0630010	Study Skills II	35	92	0.500	Cross Creek High School Grd 12 YL/2008				
36.0210020	Intro/TSport/IB	36	85	0.500	07.4621080	Bus ProceduresY	07	92	1.000
Crd Att: 3.500 Cmp: 3.500 Total GPA: 83.142					23.0650084	AdvPl Lit/CompY	23	79	1.000
Cross Creek High School Grd 10 S1/2006					26.0730083	AN/PHYAH Y	26	65	.000
07.4411010	Computer Apps	07	85	0.500	28.0240080	NAVY JROTC IV Y	28	99	1.000
23.0620012	Tenth Gr Lit/co	23	88	0.500	36.0540080	Weightlifting Y	36	99	1.000
27.0640012	ALGEBRA II A	27	70	0.500	60.0720082	Spanish 2 Y	60	73	1.000
28.0210010	JROTC Navy IA	28	94	0.500	Crd Att: 6.000 Cmp: 5.000 Total GPA: 84.500				
36.0540010	Weightlifting A	36	76	0.500	GPA Summary				
40.0510013	CHEMISTRY IA	40	73	0.500	cum: 82.620 Class rank is 122 of 289				
45.0830012	World History A	45	80	0.500	3.3048				
Crd Att: 3.500 Cmp: 3.500 Total GPA: 80.857					Testing Information				
Cross Creek High School Grd 10 S2/2006					Date	Description	Scores		
07.4411020	ComputerAppB	07	81	0.500	11/03/2007	SATCR	600		
23.0620022	Tenth Gr Lit/co	23	91	0.500	11/03/2007	SATM	540		
27.0640022	ALGEBRA II B	27	70	0.500	11/03/2007	SATW	560		
28.0210020	JROTC/Navy IB	28	91	0.500					
36.0540020	Weightlifting B	36	96	0.500					
40.0510023	CHEMISTRY IB	40	75	0.500					
45.0830022	World History B	45	72	0.500					

TRANSCRIPT COMMENTS

Richmond County Grading Pattern
A = 90 - 100 (4.0)
B = 80 - 89 (3.0)
C = 75 - 79 (2.0)
D = 70 - 74 (1.0)
F = 0 - 69



Transcript is unofficial unless signed by a school official.

School Official's Signature *Debbie Brown*

Date: 06/10/2008

Accreditation verified (Advanced) 11/18/2010

Student.....: Brown, Christopher A
ID/SSN.....:
Birthdate....:

Printed.....: May 18 2010

Christopher A. Brown

Fall 2008 Semester (08/25/2008 to 12/13/2008)						
MSC-101	Fund Ldrshp & Mgmt	1.00	1.00	A		4.00
PHI-101	Prin of Reasoning	3.00	3.00	C-		6.00
PSC-203	Am Natl Government	3.00	3.00	C		6.00
MSC-106	Leadership Lab	1.00	1.00	A		4.00
PED-103	Phys Fit for Ldrs	1.00	1.00	A		4.00
ENG-101	Comp & Rhet I	3.00	3.00	B-		9.00
CS-103	Intro to Microcomp	3.00	3.00	A-		12.00
	Term GPA: 3.000	15.00	15.00			45.00
	Cum GPA: 3.000	15.00	15.00			45.00
Spring 2009 Semester (01/12/2009 to 05/09/2009)						
GE-101	University Seminar	0.00	0.00	W	R	
MSC-102	Military Skills	1.00	1.00	B		3.00
PED-111	Pers & Comm Health	2.00	2.00	B		6.00
PSC-204	Am State Local Gov	3.00	3.00	A		12.00
ENG-102	Comp & Rhet II	3.00	3.00	B		9.00
MAT-111	Inter Algebra	3.00	3.00	D		3.00
HIS-102	World Civ II	3.00	3.00	C		6.00
MSC-106	Leadership Lab	1.00	1.00	A		4.00
	Term GPA: 2.688	16.00	16.00			43.00
	Cum GPA: 2.839	31.00	31.00			88.00
Fall 2009 Semester (08/24/2009 to 12/12/2009)						
HIS-410	War Amer Society	3.00	3.00	D-		3.00
PSC-480	Civil Rights/Libert	0.00	0.00	W		
CD-200	Cultural Diversity	3.00	3.00	A-		12.00
PSY-101	General Psychology	3.00	0.00	F		
MSC-201	Adv Indiv Ldrshp	2.00	2.00	B		6.00
MSC-204	Leadership Lab	1.00	1.00	B		3.00
	Term GPA: 2.000	12.00	9.00			24.00
	Cum GPA: 2.605	43.00	40.00			112.00
Spring 2010 Semester (01/19/2010 to 05/15/2010)						
MSC-202	Intro Tactics/Oper	2.00	0.00	F		
MSC-204	Leadership Lab	1.00	0.00	F		
MAT-111	Inter Algebra	0.00	0.00	W	R	

PSC-495	Sp: Policy Change	0.00	0.00	H
PSC-470	Pol & Envir Policy	0.00	0.00	W
SPT-206	Fund of Speech	3.00	0.00	F
GE-101	University Seminar	1.00	1.00	D	1.00
	Term GPA: 0.143	7.00	1.00		1.00
	Cum GPA: 2.260	50.00	41.00		113.00

 End of official record.

MODE = MEMORY TRANSMISSION

START=NOV-03 15:04

END=NOV-03 15:06

FILE NO.=118

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	2	[REDACTED]	004/004	00:01:12

-RCSD ADMIN OFFICE -

***** -

- ***** -

7068211064- *****



Richmond County Sheriff's Office

Fax

To: [REDACTED]

From: Major E. J. Wilhelm

Date: November 3, 2010

In Re: Background Check

Mr. Christopher A. Brown has made application for employment with our agency.

Mr. Brown lists Missouri Army National Guard as an employer.

This fax includes a signed release of information waiver and a background questionnaire.

We appreciate any information you can provide regarding Mr. Brown's employment history.

Thank you



Richmond County Sheriff's Office

401 Walton Way
Augusta, GA 30911

Date:

Dear Sir/Madam:


I am sending you this request on Christopher A. Brown [REDACTED], who has applied with this Sheriff's Office for employment as a Deputy Sheriff/Jailer. He/She has listed you as a present/past employer. Utilizing the chart below and the attached questionnaire, please provide the information requested to the best of your knowledge and belief. The information received will be utilized to determine the employability of the candidate. The information is for this sole purpose only and will not be released to any other person or agency. Attached is a signed release from the applicant. Your prompt attention to this inquiry is most appreciated.

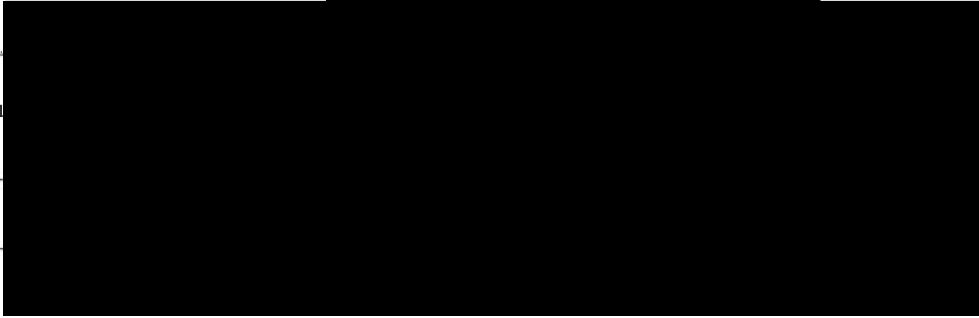
Evaluation Categories	Excellent	Above Avg.	Average	Below Avg.
Technical Ability		✓		
Integrity	✓			
Motivation Towards Work		✓		
Reliability/Attendance		✓		
Acceptance of Supervision	✓			
Adaptability/Flexibility			✓	
Cooperation with Peers			✓	
Writing Skills		✓		
Oral Communication Skills	✓			

Any additional comments about the above topics:

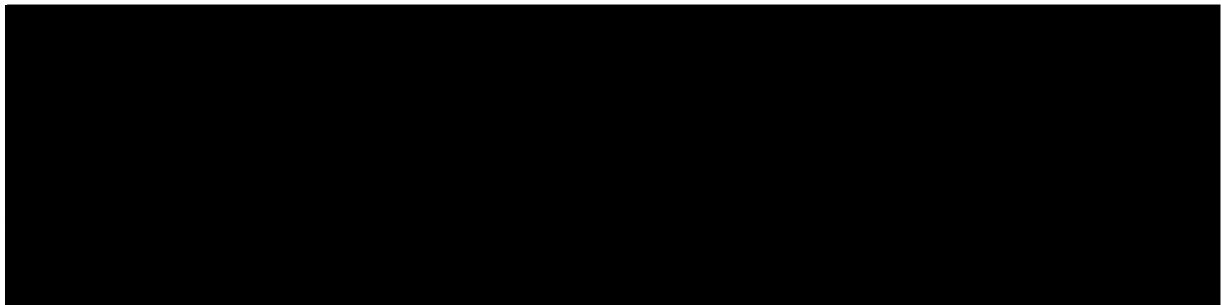
Christopher is bright, energetic and willing to learn.
I have no doubt he will make a good employee.

RE: Brown, Christopher A.

1. Verification of employment dates: From 

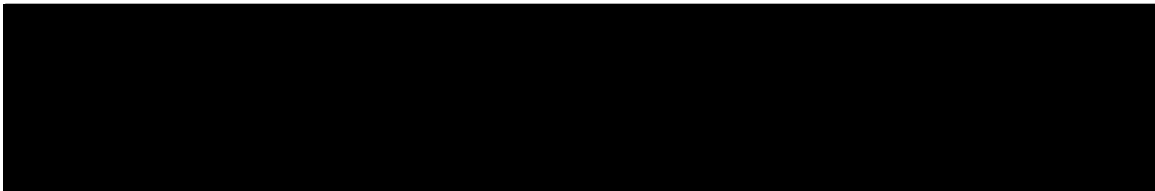
2. Job Title: 

3. Specific Du



1. Are there any circumstances to your knowledge that would make it inadvisable to employ this applicant? If so, please explain?

NONE



Thank you for your assistance.

Please return this form by fax to 706-821-1064

If there are any questions, please contact Major E. J. Wilhelm, Administration, 706-821-1432.



Georgia Peace Officer Standards & Training Council
Jail Officer Application for Certification

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ENTRANCE EXAM & LE EMPLOYMENT HISTORY – PAGE 8

LAW ENFORCEMENT CERTIFICATION HISTORY

1. Has the candidate ever been certified or previously submitted an application to GA Post Council?
 Yes No

2. Has the candidate ever been certified as an officer in another state? Yes No
 (If **YES**, list state & certification #'s. Use appendix 6 for additional listings if necessary.)

STATE (Ex. GA): _____ CERTIFICATION# _____

STATE (Ex. GA): _____ CERTIFICATION# _____

If the candidate answers "**YES**" to #2 above, POST requires written proof from the other state's POST Council or equivalent that the officer's certification in that state is in "good standing." See Reference Manual for more details on "Good Standing". (Check box below to verify that proof of good standing is attached.)

3. Has the candidate ever been denied an application for certification for a law enforcement professional position (i.e. police, jail, communications, probation, parole, etc) in GA or another state?
 Yes No N/A If **YES**, a written signed explanation must be provided. Check box below if attached.)

4. Has the candidate's certification ever been disciplined or sanctioned in another state?
 YES NO N/A (If **YES**, provide a written signed explanation & check box below if attached.)

Attachments to this page:

- Proof of Officer's "**good standing**"/certification status (needed for states other than Georgia ONLY)
- A written & signed explanation of the **officer's denial**.
- A written & signed explanation of the **officer's discipline or sanction**.

LAW ENFORCEMENT EMPLOYMENT HISTORY

Please list law enforcement agencies that you have worked for in chronological order (with most recent first). See appendix 6 for additional pages for employment history if necessary.

Agency Name: _____
 State: _____ Employed from (mo/yr) _____ to: _____
 Position held: _____ Reason for leaving: _____

Agency Name: _____
 State: _____ Employed from (mo/yr) _____ to: _____
 Position held: _____ Reason for leaving: _____

Agency Name: _____
 State: _____ Employed from (mo/yr) _____ to: _____
 Position held: _____ Reason for leaving: _____

Agency Name: _____
 State: _____ Employed from (mo/yr) _____ to: _____
 Position held: _____ Reason for leaving: _____

Agency Name: _____
 State: _____ Employed from (mo/yr) _____ to: _____
 Position held: _____ Reason for leaving: _____



Georgia Peace Officer Standards & Training Council
Jail Officer Application for Certification

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 Initial AB

Certified Driver History - PAGE 9

Attached is a certified copy of candidate's GA driver's history or printed from GCIC

Attached is a certified copy of candidate's driver's history from another state

IMPORTANT NOTE:

Certified copy of an individual's driver's history must be the approved/accepted version by the state's department that governs driver's licenses and driver histories.

Candidate has possessed driver's licenses in what states in the past 10 years: (Check what applies)

Georgia Driver's License ONLY during past 10 years

Military Driver's License ONLY during past 10 years

Military Driver's License (From (yr) To (yr))

States other than Georgia (list years and states below)

YEARS: From (yr) 2010 To (yr) 2010 State: MO From (yr) To (yr) State:

From (yr) To (yr) State: From (yr) To (yr) State:

From (yr) To (yr) State: From (yr) To (yr) State:

Has candidate ever been given a traffic citation?

Yes (If Yes, complete this section.) No (If No, go to next page.)

Has candidate received more than three citations during the past five years? Yes No

Has candidate ever had their license suspended? Yes (If yes, check which reason and give year) No

Year: DUI/DWI Points Insurance related Other If other, give brief reason below:

Reason:

List any traffic citation received during the past five years. Use Appendix 2 if necessary.

DATE OF CITATION	TRAFFIC VIOLATION	ISSUING AGENCY	DISPOSITION
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

Candidate's Last Name

BROWN

Information verified by Candidate:

Candidate's Signature

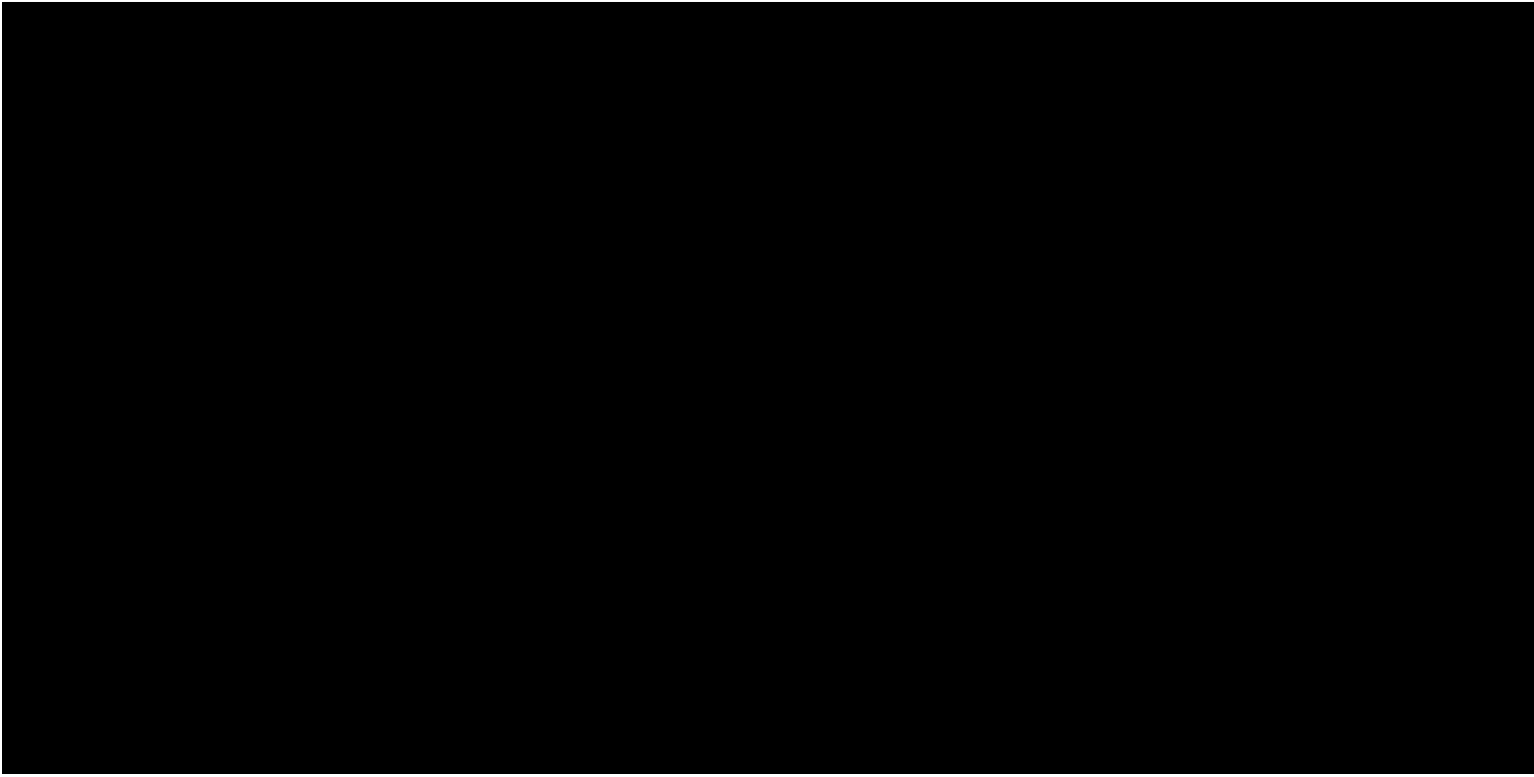
City of Augusta
10/20/10

Message Display

IF1010S1

F3=Exit F7=Previous F8=Next F21=Print

Unit:



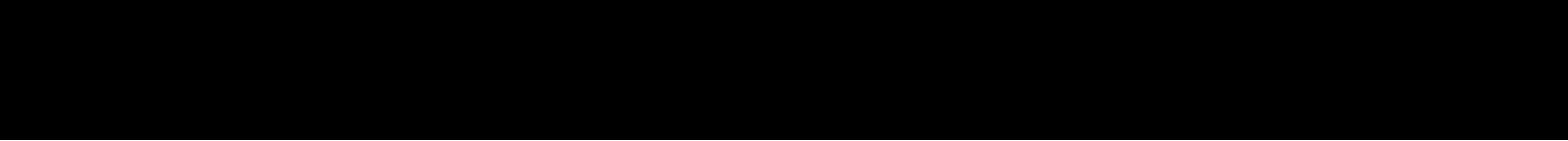
City of Augusta
10/20/10

Message Display

IF1010S1

F3=Exit F7=Previous F8=Next F21=Print

Unit:



THIS RECORD IS FROM THE GEORGIA DEPARTMENT OF DRIVER SERVICES FILES AND IS TO BE USED FOR OFFICAL COURT OR LAW ENFORCEMENT USE ONLY. GA.LAW 24-3-17 AND 40-5-2 AS AMENDED, PROVIDES FOR ANY COURT OR CLERK OF COURT ELECTRONICALLY CONNECTED BY A TERMINAL DEVICE TO THE DEPARTMENT OF DRIVER SERVICES TO RECEIVE AND USE INFORMATION OBTAINED BY THE TERMINAL WITHOUT THE NEED FOR ADDITIONAL CERTIFICATION.

END OF LICENSE NUMBER INQUIRY

City of Augusta
10/20/10

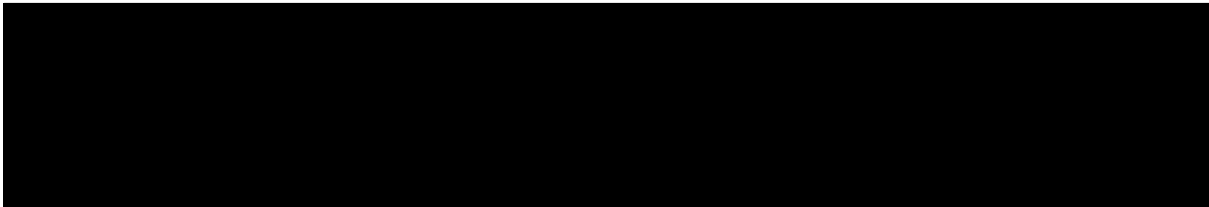
Message Display

IF1010S1

F3=Exit F7=Previous F8=Next F21=Print

Unit:

1L01GA1210079628895.TRCH-04484290 DEPTCOR 20101020 09:19:26 20101020 09:19:25 25
211FF443



City of Augusta
10/20/10

Message Display

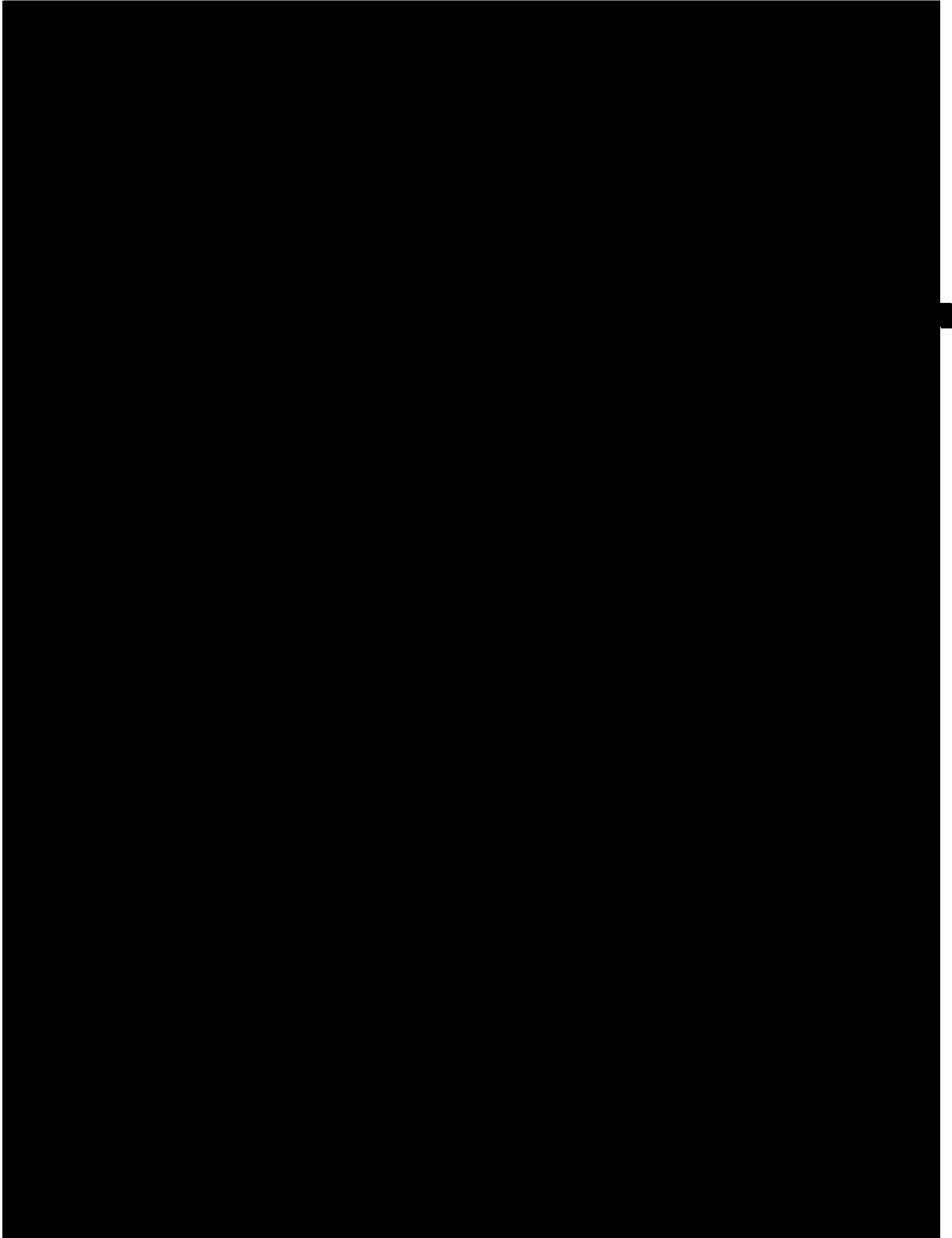
IF1010S1

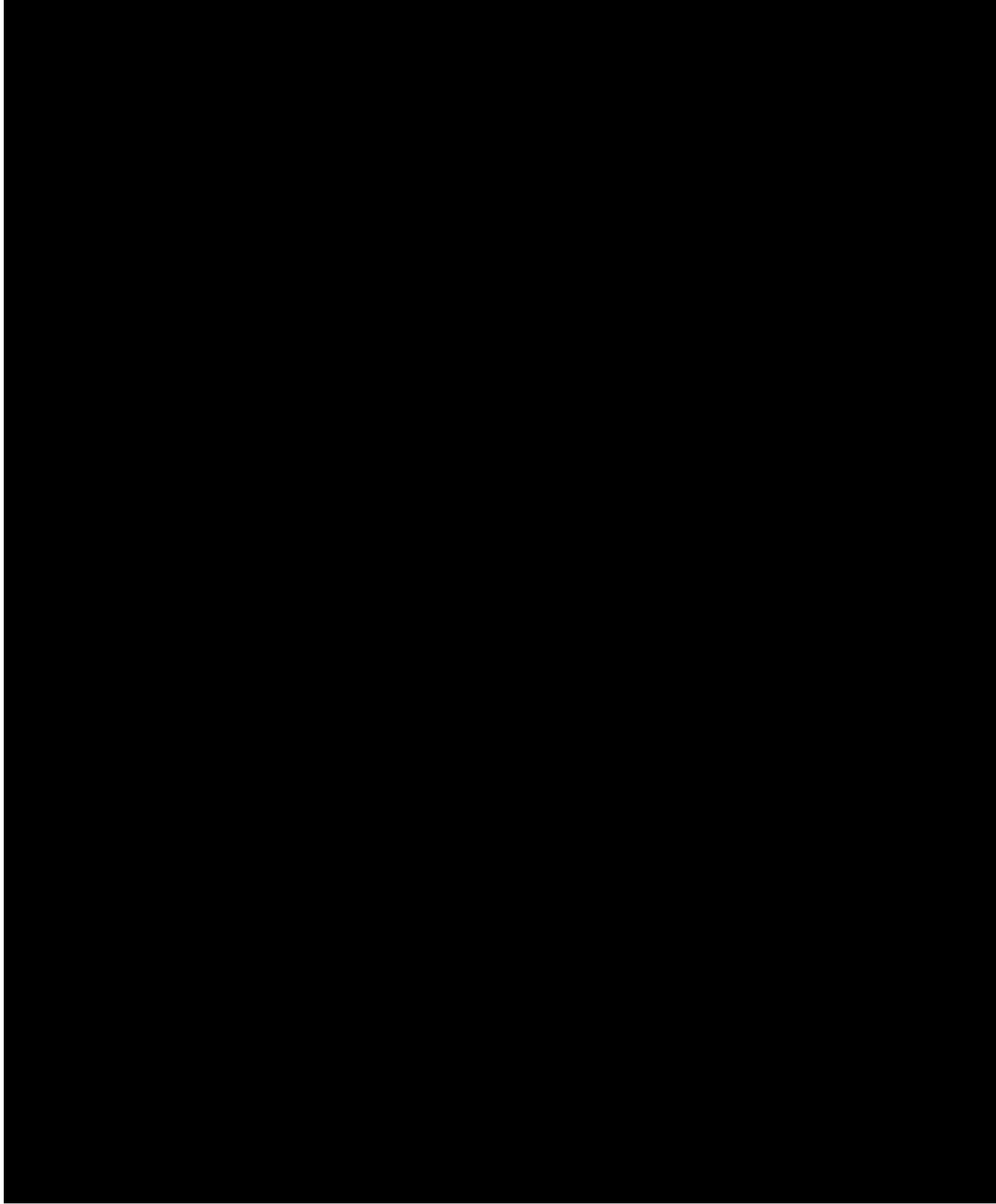
F3=Exit F7=Previous F8=Next F21=Print

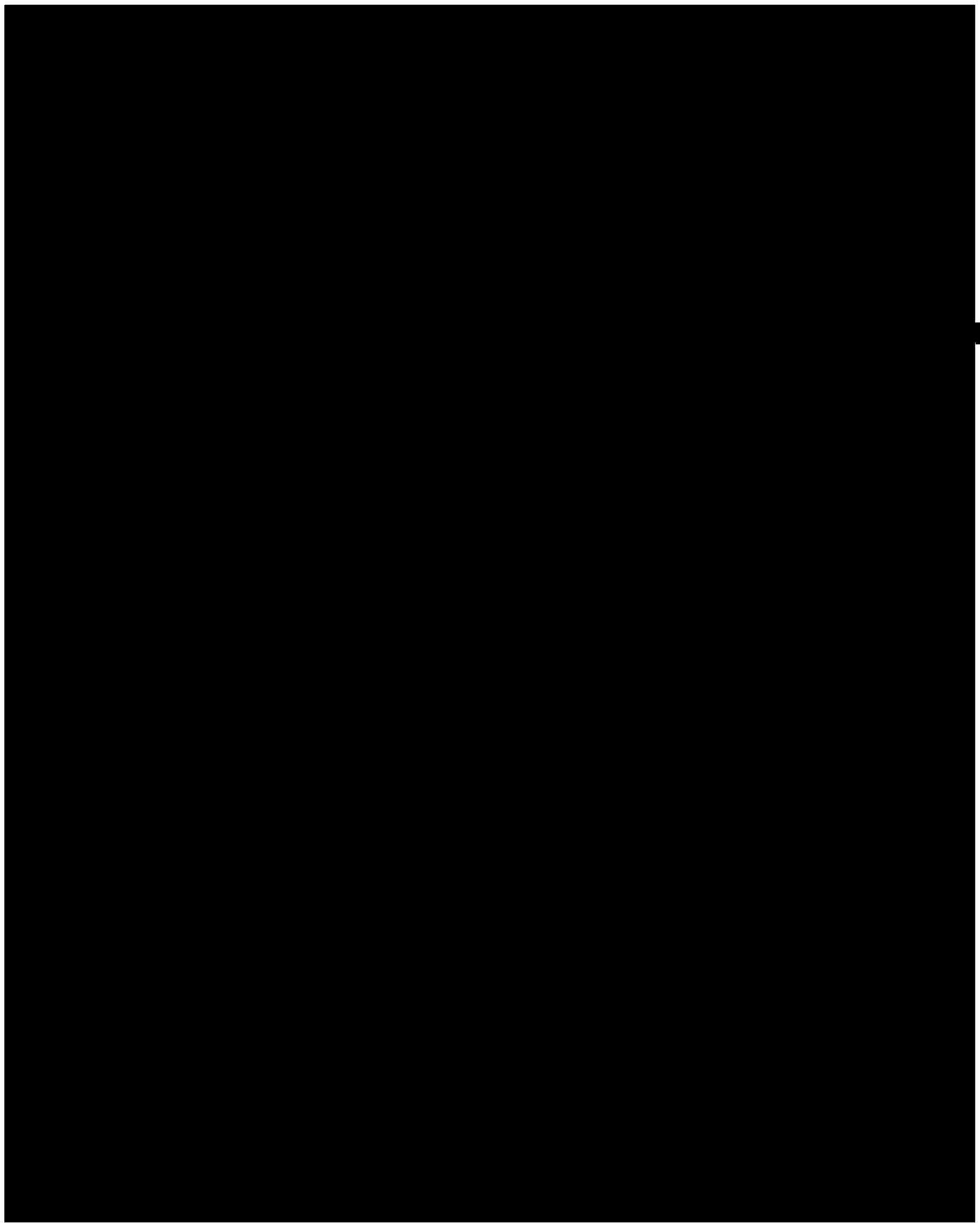
Unit:

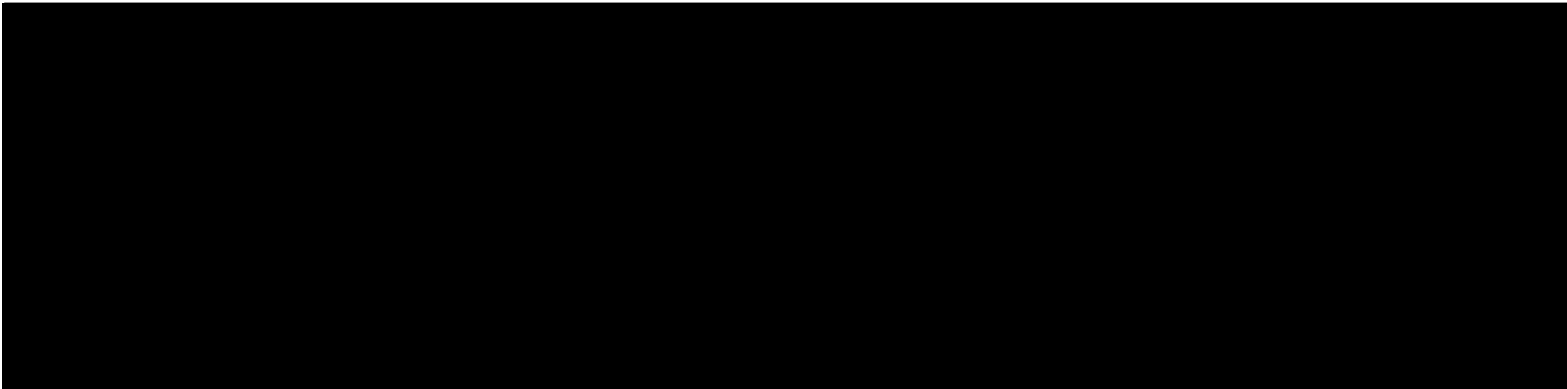


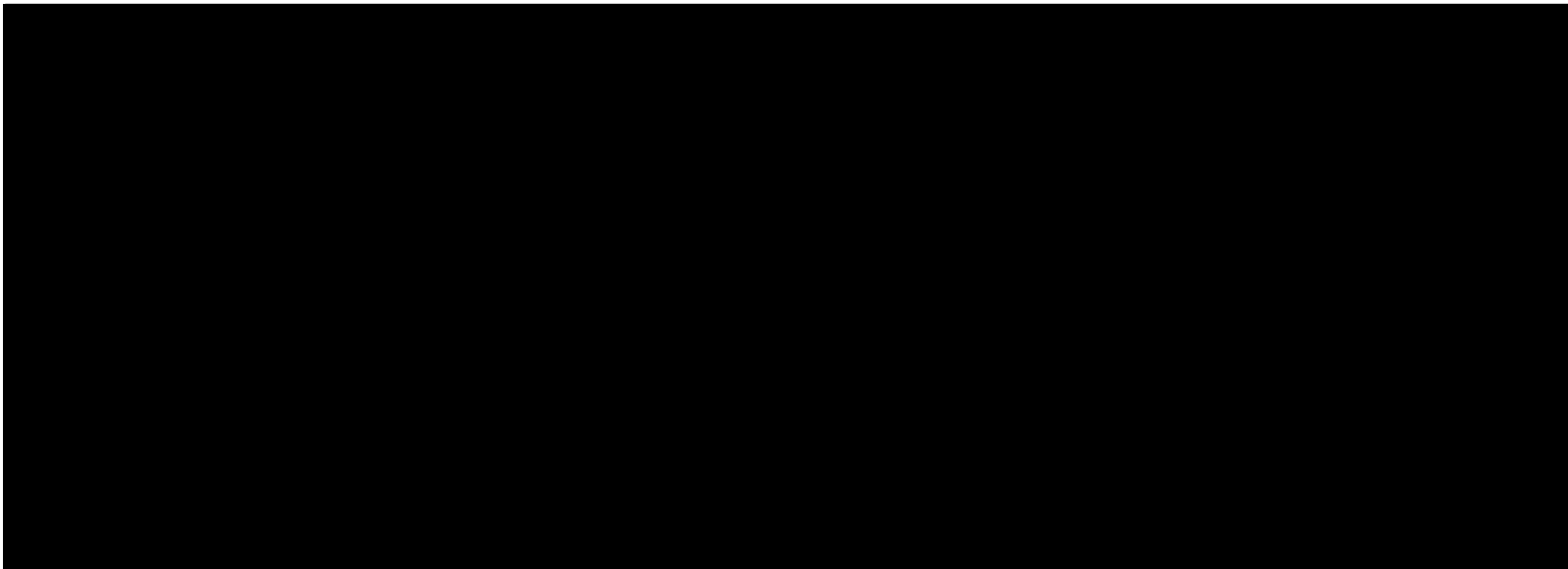
*** THIS RECORD RESTRICTED UNDER DRIVERS PRIVACY PROTECTION ACT ***
DETAIL INFORMATION:













Georgia Peace Officer Standards & Training Council
Jail Officer Application for Certification

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CRIMINAL HISTORY – PAGE 10

Please read the following information carefully before completing the next pages.
 Pursuant to Title 35, Chapter 8 of the Official Code of Georgia Annotated and the Rules of the Georgia Peace Officer Standards and Training Council, each applicant is required to disclose ***EACH AND EVERY*** arrest and/or citation which the applicant has received, along with the disposition of ***EACH AND EVERY*** arrest and/or citation. Dispositions include, but are not limited to, dismissal, placement on a dead docket, nolle prosequi, finding or verdict of guilty or not guilty, plea of guilty, plea of nolo contendere, treatment under the First Offender Act, expungement, sealed, pardoned, or bond forfeiture. **NOTE: Failure to provide all requested information (including any intentional or unintentional omissions) may result in the rejection/denial of the application.**

Has the candidate lived only in the state of Georgia: Yes No

Has the candidate ever been arrested? Yes If Yes, complete this section. No If No, go to the Next Section.

Has the candidate ever been convicted of a felony? Yes No

Has candidate ever been charged with a crime of domestic/ family violence? Yes No
 (If YES, a copy of the police incident report and the court disposition regarding the arrest must be attached.)

Is the candidate currently or ever been subject to a qualifying protection order (temporary or federal) prohibiting the possession of a firearm or ammunition? Yes No (If Yes, submit copy of the order.)

List all felonies first. List all other charges in chronological order (with most recent first). Use Appendix 1 if necessary.

DATE OF ARREST m/d/yyyy	ARRESTING AGENCY CHARGE (pick from list, if not on list provide below) If not on list, give charge: DISPOSITION: If OTHER, give disposition below:	CONVICTED: <input type="checkbox"/> Yes <input type="checkbox"/> No Check all that apply: <input type="checkbox"/> Fine Amount: _____ <input type="checkbox"/> Probation Time(mos/yrs): _____ <input type="checkbox"/> Incarceration Time(mos/yrs): _____ <input type="checkbox"/> Community Service
DATE OF ARREST m/d/yyyy	ARRESTING AGENCY CHARGE (pick from list, if not on list provide below) If not on list, give charge: DISPOSITION: If OTHER, give disposition below:	CONVICTED: <input type="checkbox"/> Yes <input type="checkbox"/> No Check all that apply: <input type="checkbox"/> Fine Amount: _____ <input type="checkbox"/> Probation Time(mos/yrs): _____ <input type="checkbox"/> Incarceration Time(mos/yrs): _____ <input type="checkbox"/> Community Service

Attachments: Police Incident Report Court Disposition Signed/Notarized Statement re: incident

Candidate's Last Name
BROWN

Information verified by Candidate:

Candidate's Signature



Georgia Peace Officer Standards & Training Council
Jail Officer Application for Certification

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[Handwritten initials]

GCIC/NCIC PRINTOUT/FINGERPRINT RESULTS - PAGE 11

State law requires a fingerprint check to be conducted by both GCIC and NCIC for candidates for certification. Agencies have three (3) options for meeting this requirement. Check option your agency has chosen below:

OPTION 1: (Recommended) Attached **Electronic Fingerprint Results** for GCIC/NCIC
(Both GCIC & NCIC results required.)

See Georgia Applicant Processing Service (GAPS) at web site <http://www.ga.coigentid.com/index.htm> for fingerprinting service or go to a local law enforcement agency that has an electronic fingerprinting system such as LIVESCAN. See Appendix 13 for more details on GAPS.)

IMPORTANT NOTE:

If the agency attaches both GCIC and NCIC electronic fingerprint results, then a printout from the GCIC and NCIC criminal history is not required.

OPTION 2: Attached original & complete printout of GCIC/NCIC criminal history & agency has submitted fingerprint cards to GCIC for processing

Two (2) fingerprint cards sent to:
Georgia Crime Information Center
Records Section
P.O. Box 370748
Decatur, Georgia 30037-0748

Results from the Georgia Crime Information Center and results from the FBI/National Crime Information Center will be sent to the employing agency if OPTION 2 is used. Both of these results must be received at POST before a certification can be issued. It is the employing agency's responsibility to submit these results to POST if Option 2 is chosen. These results will be sent to the employing agency from GCIC and FBI/NCIC, and the agency must then send these results to POST.

OPTION 3: Attached GCIC "processed" card result & NCIC "processed" card result

- GCIC processed fingerprint cards have the results from GCIC noted on the card.
- FBI/NCIC result will be the Civil Applicant Response and Rap Sheet if applicable.

IMPORTANT NOTE:

It is strongly recommended that an agency use an electronic fingerprint submission for processing prints (either Georgia Applicant Processing Service at web site (<http://www.ga.coigentid.com/index.htm>) or a local law enforcement agency's electronic fingerprinting system). Agencies that do not have access to such systems are encouraged to check with larger agencies in their area to see if one is available. By attaching these electronic fingerprint submission results, agencies are able to improve the efficiency of the certification process.

Please do not send "unprocessed" fingerprint cards with this application. Doing so significantly slows down the process of certification.

Find Accredited Institutions

Use the search fields below to locate institutions. When you have located your institution, click on its highlighted row to view further institution details.

Institution Name	Cross Creek High School	
Institution Type	All	<input type="checkbox"/>
City	Augusta	
Country	United States of America	<input type="checkbox"/>
State	Georgia	<input type="checkbox"/>
Postal Code		
Public/Non-Public	All	<input type="checkbox"/>
School Type	All	<input type="checkbox"/>
Charter	N/A	<input type="checkbox"/>

One item found.

<u>Name</u>	<u>Country</u>	<u>City</u>	<u>State</u>	<u>Postal Code</u>	<u>Type</u>	<u>District</u>	<u>Reports Available</u>
<u>Cross Creek High School</u>	US	Augusta	GA	30906	School	Richmond County School System	No

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Institution Summary

Overview

Name:	Cross Creek High School
Institution Type:	School What is this?
Public/Non-Public:	Public
School Type:	School
Charter:	N/A
District Name:	Richmond County School System
Address:	3855 Old Waynesboro Road Augusta, GA 30906 http://www.rcboe.org
Head of Institution:	Dr. Jason Moore
Grades:	09, 10, 11, 12
Enrollment:	1,348
Organization Status:	Accredited
Accreditation Status:	Accredited
Accreditation Date:	12/31/1999
Accreditation Expiration Date:	06/30/2013
	What are these statuses and dates?

Map

Map data ©2010 Google -

Available Reports

Quality Assurance Review Reports and Accreditation Progress Reports are available for download and purchase for those educational institutions with Quality Assurance Review Reports submitted and accepted after July 1, 2009. The previews of these reports are viewable free of charge.

There are no reports available for this institution.

[Return To Search](#)

NEW HIRE PROCESS



AUGUSTA-RICHMOND COUNTY
HUMAN RESOURCES QUESTIONNAIRE

NAME: Christopher A. Brown HOME PHONE: [REDACTED]
ADDRESS: [REDACTED]

[REDACTED] (STREET) [REDACTED] (CITY) [REDACTED] (STATE) [REDACTED] (ZIP)

DATE OF BIRTH: [REDACTED] SEX: MALE FEMALE

SOCIAL SECURITY NUMBER: [REDACTED] U.S. CITIZEN YES NO

MARITAL STATUS: SINGLE MARRIED DIVORCED
RACE: WHITE BLACK ASIAN AMERICAN HISPANIC OTHER

CIRCLE HIGHEST SCHOOLING COMPLETED: GRADE SCHOOL: 4 5 6 7 8
HIGH SCHOOL: 9 10 11 12 GED
COLLEGE: 1 2 3 4
GRADUATE: 1 2 3

RELATIVES EMPLOYED WITH AUGUSTA-RICHMOND COUNTY: () YES NO
IF YES, NAME: _____ RELATIONSHIP: _____

DEPARTMENT: _____

IN EMERGENCY NOTIFY: [REDACTED] (NAME) [REDACTED]

PREVIOUSLY EMPLOYED BY ANY DEPARTMENT IN AUGUSTA-RICHMOND COUNTY?
 NO () YES DATE LEFT: _____

Christopher A. Brown (SIGNATURE) 11/19/10 (DATE)

FOR OFFICE USE ONLY: (TO BE COMPLETED BY PERSONNEL STAFF)

DATE OF EMPLOYMENT: _____ DEPARTMENT NUMBER: _____

POSITION TITLE: _____ CLASS CODE: _____ PAY CLASS: _____

SALARY: _____ GRADE: _____ ALLOWANCE: _____

STATUS: _____ HOURS PER DAY: _____ CALENDAR: _____

REPLACED: _____ EMPLOYEE NUMBER: _____

PCN: _____

TAX CODE: FEDERAL (S,M) _____ DEP: _____ STATE: (S, M, J, H) _____ DEP: _____
ADDITIONAL: _____ ADDITIONAL: _____

ORIENTATION DATE: _____
SENT ORIENTATION SCHEDULE: _____

SUBSTANCE ABUSE COVERAGE FORM

I, Christopher A. Brown, have read and understand the below Richmond County Substance Abuse Policy.

I further understand that the use, possession, sale or distribution of alcohol, drugs, or controlled substances in the workplace is strictly prohibited.

For purposes of this policy "drugs or controlled substances" includes legal and illegal (street) drugs taken for non-medical reasons. It does not include prescription medication taken in accordance with a physician's instructions. I also understand that the presence of such substances in my system during work hours places unacceptable risk and burden on the safe and efficient operation of my job, and consequently, is strictly forbidden.

I also understand that if arrested and/or convicted for off-the-job drug and alcohol activities, including driving under the influence, some persons in some job assignments may have action taken against them, taking into consideration among other things, the nature of the charge, job assignment, and record with the County.

I also understand, in connection with the Richmond County Substance Abuse Program, that "for reasonable cause", (paragraph F page 2 - Annex B of the Safety/Risk Management Manual adopted April 29, 1987) I am subject to testing for the presence of drugs and alcohol in my system.

I fully understand that my cooperation with, and adherence to, Richmond County's Policies and Procedures regarding substance abuse are conditions of my continued employment and that, if I violate, or am insubordinate by refusing to cooperate with any of these policies and procedures, I am subject to discipline, up to and including discharge.

SIGNATURE: 

DATE: 11/19/10

AUGUSTA-RICHMOND COUNTY
USE OF POLYGRAPH EXAMINATIONS

SECTION I: POLICY

A. This policy is to be followed in the utilization of polygraph examinations whenever they are used as part of an investigation of alleged impropriety or misconduct by officers, employees, or agents of Richmond County, Georgia.

B. All Richmond County employees or agents are required to cooperate with supervisors and investigators in the process of conducting investigations of, incidents of, and reports alleging impropriety or misconduct on the part of any officer, employee, or agent including, but not limited to, the providing of written or oral testimony under oath and submission to an examination by polygraph.



C. Supervisory personnel investigating impropriety or misconduct by employees, investigators employed by Richmond County or investigative agents of other organizations and agencies specifically approved and commissioned to undertake an internal investigation of any Richmond County operated or funded activity, are authorized to employ polygraph examinations.

D. Polygraph examinations may be administered only by persons employed as polygraph examiners by a law enforcement agency or by persons licensed by the Georgia Board of Polygraph Examiners or licensed in some other state to conduct such examinations. The questions asked in any polygraph examination must relate narrowly and directly to the subject's participation in the alleged impropriety or misconduct under investigation or to his knowledge of information pertaining to such impropriety or misconduct.

E. Refusal of an order to submit to a polygraph examination under the circumstances covered in this policy shall be considered to be refusal to follow a direct order and shall constitute cause for initiation of adverse action based upon insubordination.

TO: WHOM IT MAY CONCERN
SUBJECT: USE OF POLYGRAPH EXAMINATION

I, Christopher A. Brown an employee of Richmond County Georgia, have read Annex B to the Richmond County Policy and Procedures Manual, USE OF POLYGRAPH EXAMINATION. I understand the contents of this annex and how it applies to me in my employment by Augusta-Richmond County.

	11/19/10
(signature)	(date)
	11-19-10
(witness)	(date)

**GEORGIA CRIME INFORMATION CENTER
AWARENESS STATEMENT**


Access to Criminal Justice Information, as defined in GCIC Council Rule 140-1 (amended), and dissemination of such information are governed by state and federal laws and by GCIC Council Rules. Criminal Justice Information cannot be accessed or disseminated by any employee except as directed by superiors and as authorized by approved standard operating procedures which are based on controlling state and federal laws, relevant federal regulations, and the Rules of the GCIC Council.

O.G.C.A. 35-3-38 establishes criminal penalties for specific offenses involving obtaining, using, or disseminating criminal history record information except as permitted by law. The same statute establishes criminal penalties for disclosing or attempting to disclose techniques or methods employed to ensure the security and privacy of information or data contained in Georgia criminal justice information systems.

The Georgia Computer Systems Protection Act (O.C.G.A. 16-9-90 ET SEQ) was enacted to provide statutory protection for public sector and private sector computer systems, including communications links to such computer systems. The Act establishes major felony penalties for four criminal offenses: Computer Theft, Computer Trespass, Computer Invasion of Privacy, and Computer Forgery. The act defines each of the felonies in broad terms. The criminal penalties for each offense include maximum sentences to confinement for 15 years, fines up to \$50,000.00, and civil penalties. The Act also establishes Computer Password Disclosure as a criminal offense with penalties of confinement for not more than one year and a fine up to \$500.00, or both.

These above-cited statutes have broad application in Georgia, to private citizens, to public officials, and to employees of governmental agencies. The Georgia Criminal Justice Information System Network, operated by the Georgia Crime Information Center in compliance with O.C.G.A. 35-3-31, and all of the data bases accessible via Network terminals, are protected by the Computer Systems Protection Act. Similar communications and computer systems operated by municipal/county governments are also protected by the Act.

By my signature below, I acknowledge that I have read this Awareness Statement.

SIGNED:  DATE: 11/19/10
WITNESS: Susan Epp DATE: 11-19-10

EMPLOYEE INFORMATION SHEET:

Name: Christopher A. Brown

Address: [REDACTED]

Phone: [REDACTED]

SSN: [REDACTED]

Hire Date: Saturday, 11/27/10

Orientation: Monday, 11/29/10 @ 8:00 AM and Tuesday, 11/30/10 @ 9:00 AM

Date to Report: Tuesday, 11/30/10 @ 5:45 AM

Assigned Shift: A-Shift / RCJ

Supervisor: Lt. Rosa Tate

Salary (bi-weekly): \$1,101.88 **Salary (annual):** \$28,648.88

First Check: 12/17/10

Computer #: C031

FINGERPRINTS

P.O.S.T. PAPERWORK

PHOTO Jail Administration (1st floor of Law Enforcement Center)

ROAD DEPUTIES Training Range (Weapon)

UNIFORMS Ttreon Bush (Quartermaster)
Warehouse building behind Red Lobster
Enter through gates via Walton Way

SWEARING IN Tuesday, 11/23/10 @ 2:30 PM
Judge Isaac S. Jolles
4th floor Municipal Building
530 Greene Street
(Do not wear uniform)

NEW HIRE NOTIFICATION/CONFIRMATION

PLEASE COMPLETE ALL BLANKS

TO: Employment Manager
Human Resources

DATE: 11/19/10

FROM: Sheriff
(Department Name)

5032
(Department #)

Payroll Class. Title	Jailer 12.5 hr
Salary Grade	41
Annual Salary	\$28,648.88
Bi-weekly Salary	\$1,101.88
	(% over entry)
	* 11% or more over entry requires submission of Commission Approval Letter
Hourly rate	
Allowance (specify, example: clothing, car, etc.)	
Hours bi-weekly	81.25

Christopher A. Brown has been selected for consideration in the above mentioned vacancy. If hiring requirements are met, the Human Resources Department will advise as soon as possible.

All new full-time employees will attend orientation on the Monday of the new pay period. Please circle the effective date (No employee will be entered on payroll or start work prior to orientation).

<u>2010</u>					
JANUARY	09	23	JULY	10	24
FEBRUARY	06	20	AUGUST	07	21
MARCH	06	20	SEPTEMBER	04	18
APRIL	03	17	OCTOBER	02	16 30
MAY	01	15 29	NOVEMBER	13	27
JUNE	12	26	DECEMBER	11	25

Alan Moffett PCN: SDJ0526026
(replaced employee)

14577
(employee #)

5032
(dept #)

Department Director's Signature

Application Process II

Last Name	First Name	Middle Name	Suf
Brown	Christopher	A.	
SS#	DL#	DOB:	
	GA054614083		
Interview (Date):	10/22/10	Interviewed By:	Gary Powell
Remarks:	Good Candidate. Process Further.		
POST (Date):			
Remarks:			
Entrance Exam (Date):		Score:	
Polygraph (Date):	11/1/10	Examiner:	[Signature]
Remarks:	NSR - [Signature]		
Range:			
Background by:	[Signature]		
Remarks:			
Drug Screen:	11-16-10	Physical	11-17-10
No Further Process			
Approved Hire:	[Signature]		



Application for Employment

Augusta, Georgia

HUMAN RESOURCES DEPARTMENT

ROOM 601, MUNICIPAL BUILDING, AUGUSTA, GEORGIA 30911

www.augustaga.gov JOB LINE: (706) 821-2305 PHONE: (706) 821-2303 FAX: (706) 821-2867

In order to be considered for a position, applications must be complete. You must PRINT, SIGN and DATE your application in INK.

Position Applying For	Jailer		Date	Oct. 6, 2010
Name Last	Brown	First	Christopher	MI A
Current Address	[REDACTED]	City	[REDACTED]	State [REDACTED] Zip Code [REDACTED]
Telephone Number(s)	[REDACTED]			

Have you ever been employed with the City of Augusta or Richmond County before? Yes No
 If yes, Date _____ Position _____

On what date would you be available for work? As soon as possible

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No N/A

If you are required to register with the Selective Service, can you show proof of registration? (Required of males ages 18-26.) Yes No N/A

Are you currently employed? Yes No

May we contact your present employer? Yes No

Are you legally eligible to work in the U.S.? Yes No

Do you have any relatives employed with us? Yes No

If yes, Name [REDACTED] Relation [REDACTED] Dept Retired Lt.

If yes, Name _____ Relation _____ Dept _____

Have you ever been convicted of, plead guilty or no contest to a misdemeanor?* Yes No
 If yes, please give date and explanation. _____

Have you ever been convicted of, plead guilty or no contest to a felony?* Yes No
 If yes, please give date and explanation. _____

*A misdemeanor or felony conviction will not necessarily disqualify a job candidate from being considered for a position, unless applicable by law.

Education

High School				
School Name and Address	CROSSCREEK HIGH SCHOOL			Did you graduate?
	3855 Old Waynesboro Rd			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If not a high school graduate, do you have a GED?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Technical or Business Schools				
School Name and Address	Number of years attended	Course of study	Did you graduate?	Degree obtained
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Colleges/Universities				
School Name and Address	Number of years attended	Course of study	Did you graduate?	Degree obtained
Lincoln University of Missouri	2	Political Sci	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Augusta is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, color, gender, age, national origin or disability. Applications are kept on file for 90 days.



Application for Employment Augusta, Georgia

References: List three (3) personal references who are not related to you and are not previous employers.

Name	Address	Phone Number	Years Known
<i>John [redacted]</i>	[redacted]	[redacted]	5
[redacted]	[redacted]	[redacted]	7
[redacted]	[redacted]	[redacted]	2 1/2

Employment History: List most recent or current job first: (please cover last eight (8) years, attach additional page if needed.)

Name of Organization <i>Missouri Army National Guard</i>	Telephone <i>(660) 882 2701</i>	Dates Employed From mo/yr [redacted]
Number and Street <i>1306 Locust Street</i>	City State Zip Code <i>Booneville MO 65233</i>	May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Official Job Title <i>Infantryman</i>	Name of Supervisor <i>Sgt. Mangione</i>	Pay (hourly rate/salary) Starting <i>E-3</i> Final
Describe Specific Job Duties <i>Discharge the duties of the U.S. Army as well as State and Governor of Missouri.</i>		
Reason for Leaving <i>N/A</i>		

Name of Organization <i>Food Lion</i>	Telephone <i>(706) 560 2184</i>	Dates Employed From mo/yr <i>01/07</i> To mo/yr <i>10/07</i>
Number and Street <i>3722 Mike Padgett Hi.</i>	City State Zip Code <i>Augusta GA 30906</i>	May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Official Job Title <i>Cashier</i>	Name of Supervisor <i>Ms. Angie</i>	Pay (hourly rate/salary) Starting <i>6.85</i> Final <i>8.00</i>
Describe Specific Job Duties <i>Check out customers and return items to respective shelves</i>		
Reason for Leaving <i>School</i>		

Name of Organization	Telephone ()	Dates Employed From mo/yr To mo/yr
Number and Street	City State Zip Code	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Official Job Title	Name of Supervisor	Pay (hourly rate/salary) Starting Final
Describe Specific Job Duties		
Reason for Leaving		

List any additional training, skills or equipment you are skilled in operating related to the position in which you are applying. (This may include computer applications, typing speed, a CDL license, or any other skills.)

Authorization and Release

My signature on this application form attests to the fact that all information included is true to the best of my knowledge. I am aware that falsification/misrepresentation on any part of this application form and attached resume or credentials may disqualify me for employment or result in immediate dismissal, regardless of when discovered. I understand that any employment pursuant to this application shall be subject to the condition that I pass the pre-employment drug screening urinalysis test and that information regarding use of drugs may be disclosed to the appropriate county representative as a part of the employment process. I further understand that a post-offer of employment physical examination is also required for certain positions, and in those cases, employment is conditional upon successfully passing the examination. All medical information will be classified as confidential. I hereby authorize Augusta to investigate the information contained in my application, and to verify the information that I have submitted. I further authorize any past or present employer, law enforcement agency, or educational institution to release any information contained in my personnel file, police, or school record. I hereby release any individual providing requested information from all liability and agree not to sue for defamation or other claims based upon statements made to any representative of Augusta.

Chun [Signature]
Signature of Applicant

Oct 6, 2010
Date

Student Name
Brown, Christopher Alexander

Student ID	State ID	Grade	Gender
		12	M
Birth Place	SSN	Date Of Birth	

Parent Guardian
John/Ingeborg Brown

Richmond County Board of Ed

School Name/Address
Cross Creek High School
3855 Old Waynesboro Road
Augusta, GA 30906

Tel: 706-772-8140 Fax: 706-772-8153

PAGE 1

Grad year: 2008

Grad/Cert Date: 05/29/2008
Grad/Cert Status: CP w/Dist & Tech Prep w/Dist

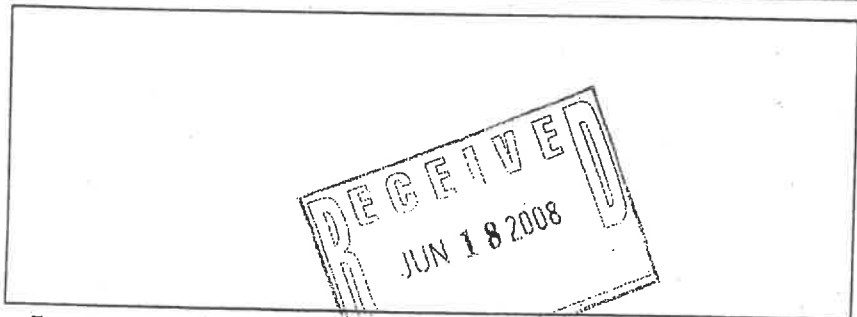
COMPLETED

Fa 08

Crs ID	Course Title	Dept	Mark	Credit	Crs ID	Course Title	Dept	Mark	Credit
021244		Grd 08		S1/2005					
27.0610018	Algebra IA/8th		77	0.500	Crd Att:	3.500	Cmp:	3.500	Total GPA: 82.285
Crd Att:	.500	Cmp:	.500	Total GPA: 77.000					
Cross Creek High School		Grd 09		S1/2005					
21.4250010	Intro Technolog	21	79	0.500	Cross Creek High School	Grd 11		FY/2007	
23.0610012	Ninth Gr Lit/co	23	72	0.500	23.0510083	AmLit/CompY83	23	89	1.000
26.0120012	BIOLOGY IA	26	73	0.500	40.0110082	PHYSICALSCIY	40	87	1.000
27.0630012	EUC GEOMETRY A	27	74	0.500	45.0810082	US History I Y	45	84	1.000
28.0210010	JROTC Navy IA	28	92	0.500	Crd Att:	3.000	Cmp:	3.000	Total GPA: 86.666
36.0210010	Intro Team Spor	36	79	0.500	Cross Creek High School	Grd 11		YL/2007	
45.0511002	Citizenship Ed	45	79	0.500	27.0661082	ALGEBRA III Y	27	86	1.000
Crd Att:	3.500	Cmp:	3.500	Total GPA: 78.285	28.0230080	NAVY JROTC IIIY	28	95	1.000
021244		Grd 08		S2/2005	52.0210080	DraArt/FundamIY	52	84	1.000
27.0610028	Algebra IB/8th		70	0.500	60.0710082	Spanish I Y	60	70	1.000
Crd Att:	.500	Cmp:	.500	Total GPA: 70.000	Crd Att:	4.000	Cmp:	4.000	Total GPA: 83.750
Cross Creek High School		Grd 09		S2/2005	Cross Creek High School	Grd 12		1S/2008	
21.4250020	Intro To Techno	21	84	0.500	45.0150002	Psychology	45	80	0.500
23.0610022	Ninth Gr Lit/co	23	72	0.500	Crd Att:	.500	Cmp:	.500	Total GPA: 80.000
26.0120022	BIOLOGY IB	26	86	0.500	Cross Creek High School	Grd 12		S2/2008	
27.0630022	EUC GEOMETRY B	27	70	0.500	45.0610002	Eco/Bus/FreeEnt	45	89	0.500
28.0210020	JROTC/Navy IB	28	93	0.500	Crd Att:	.500	Cmp:	.500	Total GPA: 89.000
35.0630010	Study Skills II	35	92	0.500	Cross Creek High School	Grd 12		YL/2008	
36.0210020	Intro/TSport/IB	36	85	0.500	07.4621080	Bus ProceduresY	07	92	1.000
Crd Att:	3.500	Cmp:	3.500	Total GPA: 83.142	23.0650084	AdvPl Lit/CompY	23	79	1.000
Cross Creek High School		Grd 10		S1/2006	26.0730083	AN/PHYAH Y	26	65	.000
07.4411010	Computer Apps	07	85	0.500	28.0240080	NAVY JROTC IV Y	28	99	1.000
23.0620012	Tenth Gr Lit/co	23	88	0.500	36.0540080	Weightlifting Y	36	99	1.000
27.0640012	ALGEBRA II A	27	70	0.500	60.0720082	Spanish 2 Y	60	73	1.000
28.0210010	JROTC Navy IA	28	94	0.500	Crd Att:	6.000	Cmp:	5.000	Total GPA: 84.500
36.0540010	Weightlifting A	36	76	0.500					
40.0510013	CHEMISTRY IA	40	73	0.500	GPA Summary				
45.0830012	World History A	45	80	0.500	cum:	82.620 Class rank is 122 of 289			
Crd Att:	3.500	Cmp:	3.500	Total GPA: 80.857		3.3048			
Cross Creek High School		Grd 10		S2/2006	Testing Information				
07.4411020	ComputerAppB	07	81	0.500	Date	Description	Scores		
23.0620022	Tenth Gr Lit/co	23	91	0.500	11/03/2007	SATCR	600		
27.0640022	ALGEBRA II B	27	70	0.500	11/03/2007	SATM	540		
28.0210020	JROTC/Navy IB	28	91	0.500	11/03/2007	SATW	560		
36.0540020	Weightlifting B	36	96	0.500					
40.0510023	CHEMISTRY IB	40	75	0.500					
45.0830022	World History B	45	72	0.500					

TRANSCRIPT COMMENTS
Richmond County Grading Pattern

A = 90 - 100 (4.0)
B = 80 - 89 (3.0)
C = 75 - 79 (2.0)
D = 70 - 74 (1.0)
F = 0 - 69



Transcript is unofficial unless signed by a school official.

School Official's Signature *Debbie Brown*

Date: 06/10/2008

Student.....
ID/SSN.....
Birthdate.....

Printed.....: May 18 2010

Christopher A. Brown

Fall 2008 Semester (08/25/2008 to 12/13/2008)

MSC-101	Fund Ldrshp & Mgmt	1.00	1.00	A	4.00
PHI-101	Prin of Reasoning	3.00	3.00	C-	6.00
PSC-203	Am Natl Government	3.00	3.00	C	6.00
MSC-106	Leadership Lab	1.00	1.00	A	4.00
PED-103	Phys Fit for Ldrs	1.00	1.00	A	4.00
ENG-101	Comp & Rhet I	3.00	3.00	B-	9.00
CS-103	Intro to Microcomp	3.00	3.00	A-	12.00
	Term GPA: 3.000	15.00	15.00		45.00
	Cum GPA: 3.000	15.00	15.00		45.00

Spring 2009 Semester (01/12/2009 to 05/09/2009)

GE-101	University Seminar	0.00	0.00	W	R	
MSC-102	Military Skills	1.00	1.00	B		3.00
PED-111	Pers & Comm Health	2.00	2.00	B		6.00
PSC-204	Am State Local Gov	3.00	3.00	A		12.00
ENG-102	Comp & Rhet II	3.00	3.00	B		9.00
MAT-111	Inter Algebra	3.00	3.00	D		3.00
HIS-102	World Civ II	3.00	3.00	C		6.00
MSC-106	Leadership Lab	1.00	1.00	A		4.00
	Term GPA: 2.688	16.00	16.00			43.00
	Cum GPA: 2.839	31.00	31.00			88.00

Fall 2009 Semester (08/24/2009 to 12/12/2009)

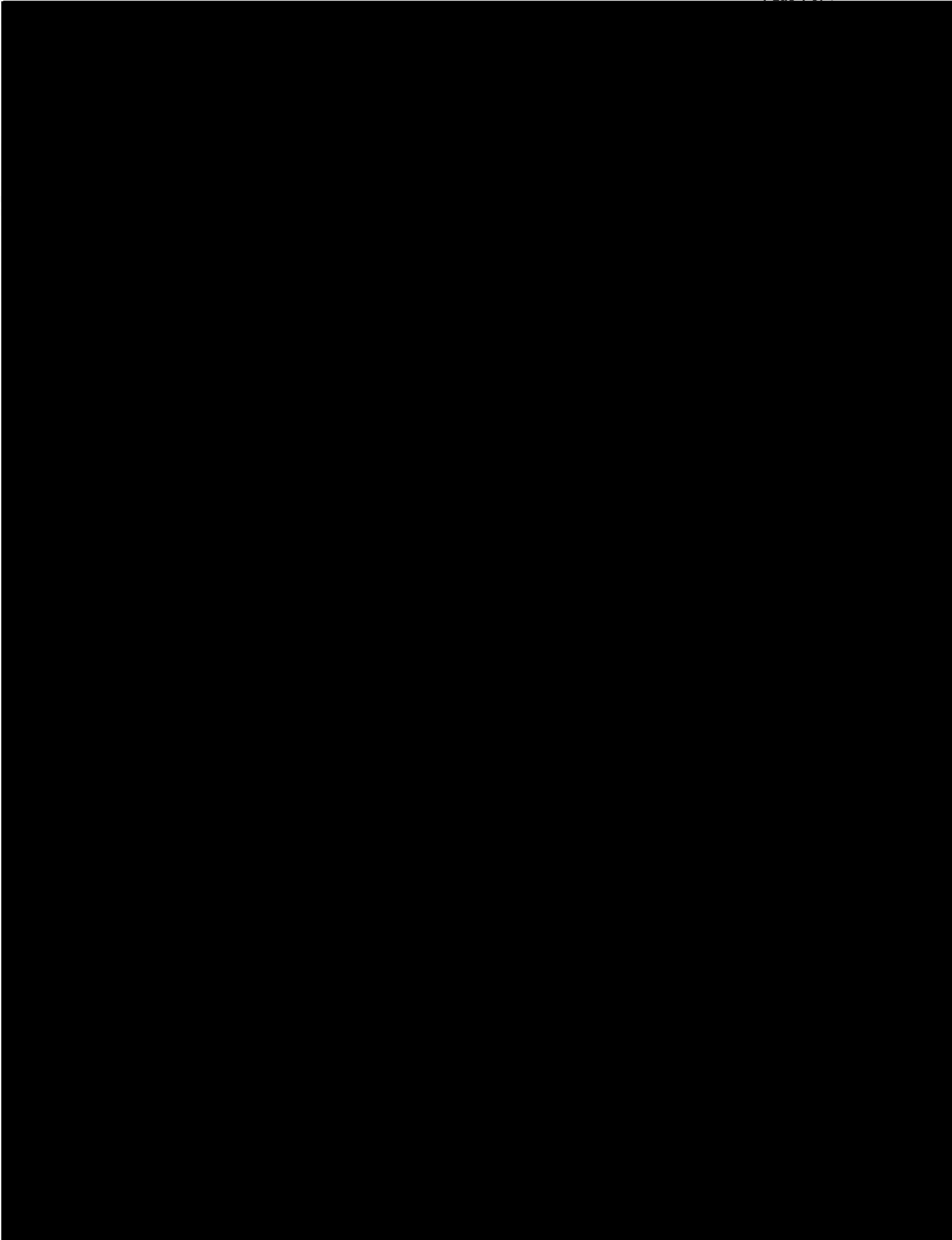
HIS-410	War Amer Society	3.00	3.00	D-		3.00
PSC-480	Civil Rights/Libert	0.00	0.00	W		
CD-200	Cultural Diversity	3.00	3.00	A-		12.00
PSY-101	General Psychology	3.00	0.00	F		
MSC-201	Adv Indiv Ldrshp	2.00	2.00	B		6.00
MSC-204	Leadership Lab	1.00	1.00	B		3.00
	Term GPA: 2.000	12.00	9.00			24.00
	Cum GPA: 2.605	43.00	40.00			112.00

Spring 2010 Semester (01/19/2010 to 05/15/2010)

MSC-202	Intro Tactics/Oper	2.00	0.00	F		
MSC-204	Leadership Lab	1.00	0.00	F		
MAT-111	Inter Algebra	0.00	0.00	W	R	

PSC-495	SP: Policy Change	0.00	0.00	H
PSC-470	Pol & Envir Policy	0.00	0.00	W
SPT-206	Fund of Speech	3.00	0.00	F
GE-101	University Seminar	1.00	1.00	D	1.00
	Term GPA: 0.143	7.00	1.00		1.00
	Cum GPA: 2.260	50.00	41.00		113.00

 End of official record.





**198TH INFANTRY BRIGADE
UNITED STATES ARMY
INFANTRY SCHOOL**



Be it known that

PFC CHRISTOPHER A. BROWN

Has successfully completed individual
Infantry Training at the
198th Infantry Brigade
Course Number 10001

From 18 June 2010 to 6 August 2010

And that in testimony thereof is
awarded this

DIPLOMA

Given at Fort Benning, Georgia,
On this 6^h Day of August 2010.



**BRUCE D. PARKER
Colonel, Infantry
Commanding**



2nd Battalion, 54th Infantry



DEPARTMENT OF THE ARMY CERTIFICATE OF TRAINING

Is Awarded to

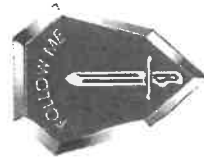
119 BROWN CHRISTOPHER ALEXANDER



For Successfully Completing

Basic Combat Training

BCT Class # 9101



Given At Fort Benning, Georgia

On 30 July 2009

DEAN WEILER
LTC, IN
Commanding

198th Training B.A.C. Georgia

CERTIFICATE OF TRAINING

This is to certify that

BROWN CHRISTOPHER

[REDACTED]
has successfully completed
COMBATIVES TRAINER COURSE (40 hours – Level I)

9 JULY- 15 JULY 2010

Given this 06th Day of JULY 2010



JAMES, FISHER
SSG, USA
Primary Instructor



MICHAEL, HASTINGS
LTC, IN
Commanding



Certificate of Completion

BROWN CHRISTOPHER A

*has successfully completed the
Peer Suicide Intervention Training Program*

Chaplain Mark S. Miller

Signature

20090601

Date



Room 1275, Law Enforcement Center
401 Walton Way
Augusta, Georgia 30911
(706) 821-1065 FAX (706) 821-1064

Richmond County Sheriff's Office

**RONALD STRENGTH
SHERIFF**

RELEASE OF INFORMATION WAIVER

I do hereby authorize a review and full disclosure of all records concerning myself to the Richmond County Sheriff's Office, whether said records are of a public, private, or confidential nature.

The intent of this authorization is to give my consent for full and complete disclosure of all records of my driver's history, criminal history, educational background, military personnel records, records of military service, all records of financial or credit institutions, including records of loans, the records of commercial or retail credit agencies (including credit reports and/or ratings), and other financial statements and records wherever filed, medical and psychiatric treatment and/or consultation, including hospitals, clinics, private practitioners, and the U. S. Veterans Administration; employment and pre-employment records, including background reports, polygraph reports and charts, efficiency ratings, complaints or grievance filed by or against me.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or in part, upon this release authorization, will be considered in determining my suitability for employment. I authorize the disclosure of the aforementioned personal information to any person(s) deemed by the Richmond County Sheriff's Office to be a participant in the determination process of my employment suitability. I also certify that any person(s) who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person(s) from any and all liability which may be incurred as a result of furnishing such information.

A photocopy of this release form will be valid as an original thereof, even though the said photocopy does not contain an original Signature.

I have read and fully understand the contents of this authorization for release of information.

Chris Brown 11/1/2010 Christopher Brown
(SIGNATURE OF APPLICANT) (DATE) (PRINT NAME OF APPLICANT)

Christopher Brown, personally appeared before me, the undersigned authority duly authorized to administer oaths and take acknowledgements. Also known to me to be the person described in and who executed the foregoing application for employment as his/her time, act and deed.

WITNESS BY HAND THIS 1st DAY OF November 2010.

Susan A. Eppa
(NOTARY PUBLIC)

Notary Public, Richmond County, Georgia
My Commission Expires March 25, 2013

Law Enforcement Center
401 Walton Way
Augusta, Georgia 30911
Office (706) 821-1065 FAX (706) 821-1064

Richmond County Sheriff's Office

RONALD STRENGTH
SHERIFF

09 November 2010

RE: Brown, Christopher A.

EMPLOYERS:

MISSOURI ARMY NATIONAL GUARD
1306 Locast Street
Booneville, MO 65233
660 882 2701

Questionnaire was completed by [REDACTED]

The applicant was rated:

Excellent- integrity, acceptance of supervision, oral communication skills

Above Average- technical ability, motivation toward work, reliability/attendance, writing skills.

Average- adaptability/flexibility, cooperation with peers.

COMMENT: Christopher is bright, energetic, and willing to learn. I have no doubt he will make a good employee.

Applicant is leaving voluntarily to return to Georgia, no disciplinary, and no reason given not to hire.

FOOD LION
3722 Mike Padgett Hwy.
Augusta, GA. 30906
706 560 2184

November 4, 2010 I called Food Lion Store and was directed to a manager. The manager advised I would need to call the home office at 704 633 8250.

Called the number, gave info to the person, and I was advised the info would be transferred to the corporate office of Food Lion in Salisbury North Carolina and someone would contact me.

November 5, 2010, a message was left on my voice mail by a female from the Food Lion Corporate Office advising me I would need to contact Verify Direct

November 9, 2010

Page 2

at 1-866-814-7687 for any employment information regarding Mr. Brown. I was further advised if I needed any info other than I received from Verify Direct, it would require a subpoena. If I had any questions I could call 1-866789-4748.

PERSONAL REFERENCE:

[REDACTED]

[REDACTED]

9 Nov 2010

[REDACTED]

COMMENT: Chris is extremely smart, and a hard worker.

[REDACTED]

Dialed the number, received a recording, left message.

Submitted by Major Wilhelm.

MODE = MEMORY TRANSMISSION

START=NOV-03 15:04

END=NOV-03 15:06

FILE NO.=118

STN NO.	COMM.	ONE-TOUCH/ ABBR NO.	STATION NAME/TEL NO.	PAGES	DURATION
001	OK	☒	[REDACTED]	004/004	00:01:12

-RCSD ADMIN OFFICE -

***** - ***** - 7068211064- *****



Richmond County Sheriff's Office

Fax

To: [REDACTED] FAX: 660 882 7273

From: Major E. J. Wilhelm

Date: November 3, 2010

In Re: Background Check

Mr. Christopher A. Brown has made application for employment with our agency.

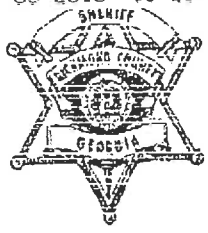
Mr. Brown lists Missouri Army National Guard as an employer.

This fax includes a signed release of information waiver and a background questionnaire.

We appreciate any information you can provide regarding Mr. Brown's employment history.

Thank you

ADMIN OFFICE
Richmond County Sheriff's Office



401 Walton Way
Augusta, GA 30911

Date:

Dear Sir/Madam:


I am sending you this request on Christopher A. Brown [REDACTED] who has applied with this Sheriff's Office for employment as a Deputy Sheriff/Jailer. He/She has listed you as a present/past employer. Utilizing the chart below and the attached questionnaire, please provide the information requested to the best of your knowledge and belief. The information received will be utilized to determine the employability of the candidate. The information is for this sole purpose only and will not be released to any other person or agency. Attached is a signed release from the applicant. Your prompt attention to this inquiry is most appreciated.

Evaluation Categories	Excellent	Above Avg.	Average	Below Avg.
Technical Ability		✓		
Integrity	✓			
Motivation Towards Work		✓		
Reliability/Attendance		✓		
Acceptance of Supervision	✓			
Adaptability/Flexibility			✓	
Cooperation with Peers			✓	
Writing Skills		✓		
Oral Communication Skills	✓			

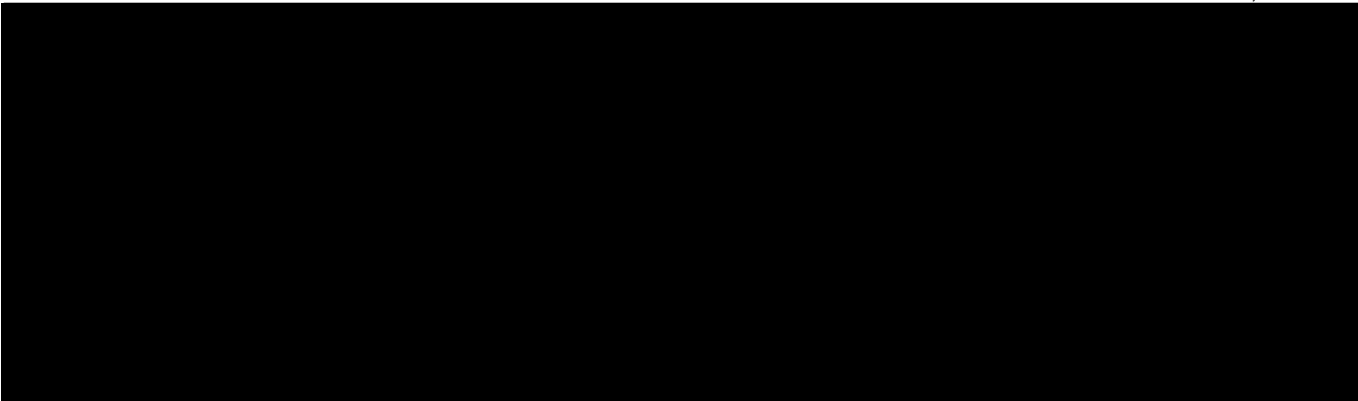
Any additional comments about the above topics:

Christopher is bright, energetic and willing to learn. I have no doubt he will make a good employee.

RE: Brown, Christopher A.

1. Verification of employment dates: From 

2. Job Title: Infantryman



5. Reason for employee leaving your employment (please state whether voluntary or involuntary)

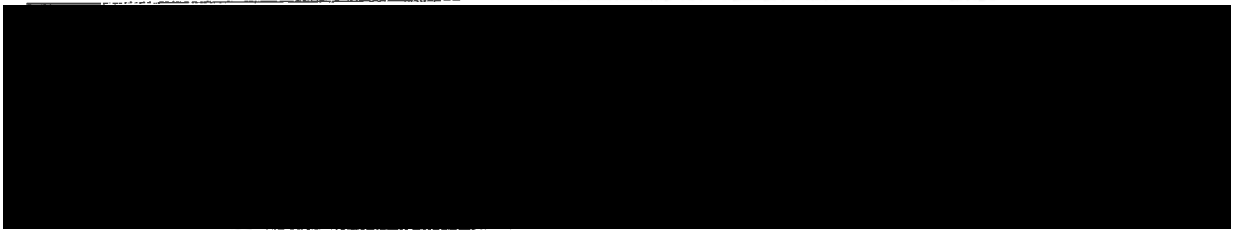
Leaving voluntarily to live in Georgia

6. Type, number and disposition of any disciplinary actions:

0

7. Are there any circumstances to your knowledge that would make it inadvisable to employ this applicant? If so, please explain?

NONE



Thank you for your assistance.

Please return this form by fax to 706-821-1064

If there are any questions, please contact Major E. J. Wilhelm, Administration, 706-821-1432.

November 10, 2010

Page 2

at 1-866-814-7687 for any employment information regarding Mr. Brown. I was further advised if I needed any info other than I received from Verify Direct, it would require a subpoena. If I had any questions I could call 1-866789-4748.

PERSONAL REFERENCE:

[REDACTED]

[REDACTED]

9 Nov 2010

[REDACTED]

COMMENT: Chris is extremely smart, and a hard worker.

[REDACTED]

[REDACTED]

10 Nov 2010

[REDACTED]

Submitted by Major Wilhelm.

Application Process I

Last Name	First Name	Middle Name	Suf
Brown	Christopher	A.	
SS#	DL#	DOB:	
██████████	GA054614083	██████████	
New World:	No Record		
Historical			
MNI:	No Record		
NCIC/GCIC/III	No Record		
Driver History	GA DL STATUS VALID - No history on driver		



Law Enforcement Center
401 Walton Way
Augusta, Georgia 30911
(706) 821-1065 FAX (706) 821-1064
www.augustaga.gov

Richmond County Sheriff's Office

**RONALD STRENGTH
SHERIFF**

CRIMINAL AND DRIVER HISTORY WAIVER

In the event my application is selected as a potential candidate for employment with the Richmond County Sheriff's Office, I hereby give my consent for full and complete disclosure of my driver's history and criminal history.

I understand that any information obtained from the criminal and driver histories, upon this release authorization, will be considered in determining my suitability for employment.

I authorize the disclosure of the aforementioned information to any person(s) deemed by the Richmond County Sheriff's Office to be a participant in the determination process of my employment suitability.

- Have you ever been arrested for ANY criminal or traffic charge?

If so, explain: NO

- In what states have you possessed a Driver's License in the past 10 years?

State: MO From 09/2010 To Oct 2010

State: GA From 10/200 To Present

State: _____ From _____ To _____

- Have you ever served in the Military/Reserves? Yes No

Branch: Army National Guard From 05/04 To Present

If yes, did you have a Military Driver's License? Yes No

Years: From _____ To _____

[Signature]
SIGNATURE OF APPLICANT

Christopher Brown
PRINT NAME OF APPLICANT

Oct. 7 2010
DATE

[Redacted]
DATE OF BIRTH

[Redacted]
SOCIAL SECURITY NUMBER

Susan A. Eppol
NOTARY PUBLIC

10-7-10
DATE

Notary Public, Richmond County, Georgia
My Commission Expires March 25, 2013

Employment Record

Name Brown, Christopher A. Empl 15193 Computer # [REDACTED] Date of Hire 11/27/10 Transferred/Rehired

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living
11/18/2017				\$1,447.32	0	Two year anniversary raise.
12/30/2017				\$1,542.48	0	Salary with 84 hours and 1.5% cola.
02/24/2018				\$1,596.47	0	2018 Cluster Increase
06/06/2018	DEPUTY	SDR81NQ202	5041	\$1,596.47	15	NEW PCN AND PAY GRADE

Employment Record

Name Brown, Christopher A. Empl 15193 Computer # [REDACTED] Date of Hire 11/27/10 Transferred/Rehired

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
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03/12/2016				\$1,341.73		Cost of Living
11/18/2017				\$1,447.32	0	Two year anniversary raise.
12/30/2017				\$1,542.48	0	Salary with 84 hours and 1.5% cola.
02/24/2018				\$1,596.47	0	2018 Cluster Increase

Employment Record

Name Brown, Christopher A.
 Empl 15193
 Computer # XXXXXXXXXX
 Date of Hire 11/27/10
 Transferred/Rehired

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
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10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
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12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living
11/18/2017				\$1,447.32	0	Two year anniversary raise.
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Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
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10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living
11/18/2017				\$1,447.32	0	Two year anniversary raise.



The City of Augusta
Human Resources Department
Request for Personnel Action (RPA)

Employee Name: Christopher Brown EMP I.D.: 15193 DEPT #: 5041 Proposed Effective Date: 11/19/2017

PART 1: TYPE OF REQUEST ---▶#1: must fill out Part 2-A ONLY ---▶#2-12: must fill out Part 2-B & Part 3 ---▶#13: must fill out Part 2-C & Part 3 ---▶#14: fill out Part 2 & 3

1. Name/Phone/Add 2. Reclassification 3. Position Abolishment 4. Transfer 5. Promotion 6. Demotion 7. Interim Appointment
8. Suspension 9. New Position 10. Work Hours 11. Rate of Pay 12. Budget # 13. Separation 14. Other:

PART 2: PREPARATION FOR PERSONNEL ACTION

A. PERSONAL INFORMATION

Name Change: _____ Home Phone #: () -
Cell Phone #: () -
Office Phone #: () -

Address: _____

Employee Signature (required for personal information changes): _____ Date: _____

B. POSITION INFORMATION			C. SEPARATION INFORMATION	
	CHANGE FROM	CHANGE TO	SEPARATION FROM SERVICE REASON:	
Dept #	5041	5041	<input type="checkbox"/>	VQ 01 Resignation
Job Title	Deputy	Deputy	<input type="checkbox"/>	VQ 02 Failure to Report to Work/AWOL
FLSA Status (E or NE)	NE	NE	<input type="checkbox"/>	VQ 03 Lay-Off/RIF
Pay Class	100	100	<input type="checkbox"/>	VQ 04 Death
Salary Grade	43	43	<input type="checkbox"/>	VQ 05 Loss of Job Requirements
PCN	SDR0313228	SDR0313228	<input type="checkbox"/>	VQ 06 Termination
Daily Hours	12 Hrs.; S	12 Hrs.; S	<input type="checkbox"/>	VQ 07 Retirement
Hourly Rate	\$16.77	\$18.09	Date Hired:	
Bi-Weekly Salary	\$1,341.73	\$1,447.32	Last Day Worked:	
Annual Salary	\$34,884.98	\$37,630.32	Separation Date:	
Supplemental Pay	NA	NA	Terminated 3 days ADM Given: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Safety Sensitive (Y or N)	Y	Y	Proper Notice Given: <input type="checkbox"/> YES <input type="checkbox"/> NO	
GL Account number:	273031310	273031310	Eligible for Re-Hire? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Employee Replaced (Name & I.D.):			VAC BAL:	COMP BAL:

PART 3: EXPLANATION FOR REQUEST See Attached Documentation? YES NO (if no, must give explanation for request)

Two year anniversary raise. Job description attached. The Sheriff's Office has the funding.

PART 4: DEPARTMENT APPROVAL

This Request was Processed By: Bonnie Hayes Contact Phone #: (706) 821 - 1095 Date Of Request: 11/1/2017

Department Director Signature: [Signature] Concurrence Date: 11/1/17

Department Director Signature (2): _____ Concurrence Date: _____

If a transfer between departments, both director signatures required***

BELOW IS FOR HUMAN RESOURCES ONLY

Distributed necessary copies to: PAYROLL BENEFITS Verified: Employee Information Position Information Separation Information

Received on (date): _____ Effective on the PP begin/end date of: _____ Processed By/Date: _____

EMP MGR/Date:	HR MGR/Date:	HR Comp/Date:
EMP RELATIONS/Date:	HR DIR/Date:	City ADM/Date:

Employment Record

Name Brown, Christopher A.
 Empl 15193
 Computer # [REDACTED]
 Date of Hire 11/27/10
 Transferred/Rehired _____

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
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01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living

Employment Record

Name Brown, Christopher A.
 Empl 15193
 Computer # [REDACTED]
 Date of Hire 11/27/10
 Transferred/Rehired _____

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
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04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
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Employment Record

Name Brown, Christopher A.
 Empl 15193
 Computer.# [REDACTED]
 Date of Hire 11/27/10
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Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
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05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase

urg to HR
5/15/19

Request for Personnel Action (RPA)

Employee Name: Christopher Brown EMP I.D.: 15193 DEPT #: 3041 Proposed Effective Date: 5-15-19

PART 1: TYPE OF REQUEST ---▶#1: must fill out Part 2-A ONLY ---▶#2-12: must fill out Part 2-B & Part 3 ---▶#13: must fill out Part 2-C & Part 3 ---▶#14: fill out Part 2 & 3

- 1. Name/Phone/Add 2. Reclassification 3. Position Abolishment 4. Transfer 5. Promotion 6. Demotion 7. Interim Appointment
- 8. Suspension 9. New Position 10. Work Hours 11. Rate of Pay 12. Budget # 13. Separation 14. Other:

PART 2: PREPARATION FOR PERSONNEL ACTION

A. PERSONAL INFORMATION

Name Change: [REDACTED] Home Phone #: () -

Cell Phone #: () -

Office Phone #: () -

Address: [REDACTED]

Employee Signature (required for personal information changes): [Signature] Date: 5-15-19

B. POSITION INFORMATION

	CHANGE FROM	CHANGE TO
Dept #		
Job Title		
FLSA Status (E or NE)		
Pay Class		
Salary Grade		
PCN		
Daily Hours		
Hourly Rate		
Bi-Weekly Salary		
Annual Salary		
Supplemental Pay		
Safety Sensitive (Y or N)		
GL Account number:		
Employee Replaced (Name & I.D.):		

C. SEPARATION INFORMATION

SEPARATION FROM SERVICE REASON:	
<input type="checkbox"/>	VQ 01 Resignation
<input type="checkbox"/>	VQ 02 Failure to Report to Work/AWOL
<input type="checkbox"/>	VQ 03 Lay-Off/RIF
<input type="checkbox"/>	VQ 04 Death
<input type="checkbox"/>	VQ 05 Loss of Job Requirements
<input type="checkbox"/>	VQ 06 Termination
<input type="checkbox"/>	VQ 07 Retirement
Date Hired:	
Last Day Worked:	
Separation Date:	
Terminated 3 days ADM Given: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Proper Notice Given: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Eligible for Re-Hire? <input type="checkbox"/> YES <input type="checkbox"/> NO	
VAC BAL:	COMP BAL:

PART 3: EXPLANATION FOR REQUEST

See Attached Documentation? YES NO (if no, must give explanation for request)

[Empty box for explanation]

PART 4: DEPARTMENT APPROVAL

This Request was Processed By: [Signature] Contact Phone #: () - Date Of Request:

Department Director Signature: [Signature] Concurrence Date: 05/15/19

Department Director Signature (2): [Signature] Concurrence Date:

If a transfer between departments, both director signatures required***

BELOW IS FOR HUMAN RESOURCES ONLY

Distributed necessary copies to: PAYROLL BENEFITS Verified: Employee Information Position Information Separation Information

Received on (date): [] Effective on the PP begin/end date of: [] Processed By/Date: []

EMP MGR/Date:	HR MGR/Date:	HR Comp/Date:
EMP RELATIONS/Date:	HR DIR/Date:	City ADM/Date:



**FINANCE DEPARTMENT
RISK MANAGEMENT DIVISION**

**Donna Williams, CGFM
Director of Finance
Joseph Crozier, CM, CWCP
Risk Management Manager**

June 20, 2018

Christopher Brown
15193
Sheriff's Office
Augusta, GA.

Dear Deputy Brown,

The Safety Review Committee has reviewed your accident of 05/18/2018. It has been determined that you were at-fault in this accident. Damages totaled \$2,034.64. A damage assessment of \$250.00 has been assessed with 4 Points for Class 4 in accordance with the Penalties Matrix/ Safety Review Committee, Personnel Policy and Procedure Handbook, page 238. **(Total point accumulation at this time is 4)**

For payment of this assessment, please choose one of the following payment options. If you elect payment by payroll deduction, please sign and return the attached Payroll Deduction Form to the Risk Management Division within (7) seven working days from receipt of letter.

OPTION 1: Automatic Deduction. Damage assessment will be automatically deducted in (2) payments of \$100.00 and (1) final payment of \$50.00, 30 days from the date of this letter, **unless** Option 2 is selected.

OPTION 2: Lump Sum payment. If you choose this option please make your check payable to Augusta-Richmond County and your payment should be delivered or mailed to: Risk Management Division, Municipal Building 535 Telfair Street Suite 920, Augusta, Georgia 30901-2382 within 10 working days.

OPTION 3: Payment(s) by payroll deduction. Payments can be made on a bi-weekly basis in the amount of \$50.00 per pay period until the full assessment has been satisfied. If you choose this option, a payroll deduction form is enclosed indicating the total amount due, the number deductions to be made, the bi-weekly payment amount and the payroll deduction starting and ending dates. *Please sign and return the Payroll Deduction Form to the Risk Management Division with (7) seven working days from receipt of this letter.*

Any employee dissatisfied with the decision of the Safety Review Committee may within (10) ten days following the receipt of the findings of the Safety Review Committee, enter a written request for appeal to the Risk Management Manager, Risk Management Division. Your appeal request may be faxed to 706-821-2502.

Sincerely,

Joseph Crozier, CM, CWCP
Risk Management Manager
Safety Review Committee

Cc: Patrick Clayton / Chief Deputy
Accident file
Personnel file

Bonnie Hayes

From: Ttreon Bush
Sent: Tuesday, October 30, 2018 1:21 PM
To: Jack Francisco; 'jfrisco53@gmail.com' (jfrisco53@gmail.com); Steve Smead; Sean Morgan; Sanita Cheatham; Tangela Gibson; Belinda S. Bunch; Bonnie Hayes; Deanna Carreras
Subject: XTS2500 RADIO

ON 103018 CHRISTOPHER BROWN (C031) RECEIVED XTS2500 RADIO# 205CJT7286-ID# 4700396. TO REPLACE RADIO# 205CHR4624-4700083. RADIO# 205CHR4624-4700083 NEED TO BE REPAIRED.

THANKS
103018

T. BUSH
QUARTERMASTER
RICHMOND COUNTY SHERIFF'S OFFICE
PHONE: 706-821-1703
FAX: 706-821-1701

"Sometimes, no matter how nice you are, how kind you are, how caring you are, how loving you are, it just isn't enough for some people."

Please consider the environment before printing this email.

This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version.
AED:104.1

Augusta, Georgia

Job Description

Approved Title: Deputy **Job Code:** 0313 **FLSA Classification:** Non-exempt
Working Job Title: Road Patrol Deputy **Pay Grade:** 43 **Date Revised:** September 25, 2011
Department: Sheriff (5041) **Original Date Prepared:** August 25, 1997
Reports To: Sergeant
Does the Position Have Direct Reports? Yes No
If Yes, What is the Title of the Position that Reports to this Position:
Is the Position Safety Sensitive? Yes No

GENERAL SUMMARY: Enforces federal, state, and local laws to protect lives and property within the guidelines of state and federal laws, traffic laws, local ordinances, and departmental policies and procedures. Reports to the Sergeant or other designated person, and works with co-workers, court systems, attorneys, judges, medical personnel, the public, and law enforcement officers to provide field operation support.

KEY RESPONSIBILITIES AND PERFORMANCE STANDARDS

Percentages	TYPICAL CLASS ESSENTIAL DUTIES:
35 %	Patrols assigned zone to detect and deter criminal activity and traffic violations, and responds to calls.
35 %	Conducts preliminary inquiries, field interviews, follow-up investigations, residential and commercial/industrial security checks, and secures crime scenes.
10 %	Apprehends, arrests, and processes offenders.
10 %	Provides assistance and backup support to other officers, first aid and CPR to victims, traffic direction and escorts, and assists motorists.
5 %	Testifies in judicial proceedings.
5 %	Inspects and maintains patrol car/motorcycle.
As Required	Performs other duties of a similar nature or level.

100% Total: 100 (This section's percentage must total 100%).

POSITION SPECIFIC RESPONSIBILITIES MIGHT INCLUDE:

- Patrolling assigned zone to detect and deter criminal activity.
- Establish departmental rapport, respect and trust with the residents and the employees of the areas patrolled.

REQUIRED MINIMUM QUALIFICATIONS:

Education: High School diploma, trade school, or G.E.D.

Experience: No experience required. Selected candidate will be trained to successfully perform the duties and responsibilities of this position. POST Certification required.

Preferred Experience: Previous experience in law enforcement, public safety or another related occupation.

Experience:

Knowledge/Skills/Abilities:

- Considerable knowledge of the court system and procedures, and traffic investigation techniques and procedures.
- Familiarity with relevant federal and state laws, criminal and traffic codes, juvenile law, search and seizure laws, County ordinances, departmental policies and procedures, and geographical layout of the County.
- Proficiency in restraining persons without causing physical harm, and performing first aid and CPR.
- Good communication skills, both oral and written.
- Demonstrated ability to work independently.

Skills:

- Possess or have ability to meet current requirements set forth in the Georgia Mandate Law Enforcement Training Act/Peace Officer's Standards and Training Act.
- Possess or have ability to obtain a valid state operator/driver's license for the type vehicle or equipment operated.
- Mastery of operating a police car, firearms, and emergency equipment.
- Possess or have the ability to meet the standards of training to be Certified in the carrying and deployment of the Taser.

Certification: Georgia Post Mandate Peace Officer Certification

Some positions may require:

- Serve as Field Training Officer (Certification Required), and charged with training new patrol personnel.

OTHER:

Does this position require staff call up in an emergency situation? Yes No
 Is travel from office to other locations required of this position? Yes No
 If yes, what is the percentage of travel involved? Less than 50%? Yes No More than 50%? Yes No

PHYSICAL REQUIREMENTS:

Depending upon area of assignment:

Positions in this class typically require: standing, walking, running, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, restraining persons and repetitive motions. Work is performed in an office setting, an automobile, and field sites with exposure to noise, diseases, cold and inclement weather that may require the use of protective devices.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

FINANCIAL RESPONSIBILITY:

Is this position involved in a budgetary or financial approval responsibility? Yes No
 If yes, please indicate size of budget or financial approval responsibility in annual dollar amount: \$ 0

TRAINING & SUPERVISORY RESPONSIBILITY:

How many people are being supervised or trained? None
 One staff Yes No Two to five staff Yes No Six to ten staff Yes No More than ten staff Yes No

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

REVIEW/APPROVALS

Christopher Brown
 Employee (Print Name)

11/1/17
 Date

Robert Partain
 Line or Staff Management

11/1/17
 Date

Robert Partain
 Department Director

11/1/17
 Date

 Compensation Administration Staff

 HR Director

 Date

 Date

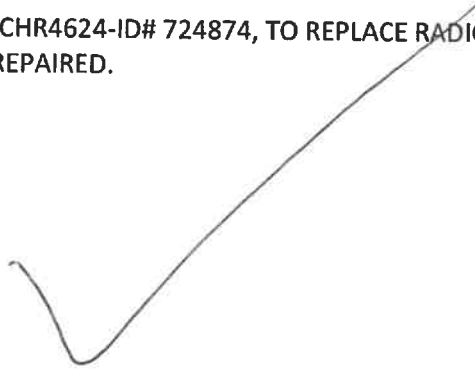
Bonnie Hayes

From: Ttreon Bush
Sent: Monday, August 21, 2017 11:31 AM
To: Jack Francisco; 'jfrisco53@gmail.com' (jfrisco53@gmail.com); Steve Smead; Sean Morgan; Sanita Cheatham; Daniel Dunlap; Belinda S. Bunch; Bonnie Hayes; Deanna Carreras
Subject: XTS2500 RADIO

ON 082117 CHRISTOPHER BROWN (C031) RECEIVED XTS2500 RADIO# 205CHR4624-ID# 724874, TO REPLACE RADIO# 205CHT2232-ID# 725050. RADIO# 205CHT2232-ID# 725050 NEED TO BE REPAIRED.

THANKS

T. BUSH
QUARTERMASTER
RICHMOND COUNTY SHERIFF'S OFFICE
PHONE: 706-821-1703
FAX: 706-821-1701



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AED:104.1



RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064

www.RCSOGA.org

May 30, 2017

Deputy Christopher Brown
Richmond County Sheriff's Office
Augusta, Georgia 30901

Deputy Brown:

I, as Sheriff of the Richmond County Sheriff's Office, do hereby very proudly issue this letter of acknowledgement to Deputy Christopher Brown based on his actions in the apprehension of a robbery subject.

Dated this day, the Thirtieth day of May, Two Thousand and Seventeen.

On April 11, 2017, Deputy Christopher Brown conducted a traffic stop on a Nissan Cube, occupied by a white male and a white female. The vehicle and the occupants matched the description of car used in a recent attempted robbery at the Raceway gas station on Washington Road. Upon further investigation the female was transported to CID and during the interview admitted to being involved in the robbery.

An attempted robbery suspect has been taken into custody, due to Deputy Brown taking the initiative to further investigate this case. Deputy Christopher Brown is a credit to the Richmond County Sheriff's Office and the citizens of Augusta Richmond County.

Recognition issued by,

A handwritten signature in cursive script that reads "Richard Roundtree".

Richard Roundtree
Sheriff

Deanna Carreras

From: Ttreon Bush
Sent: Tuesday, August 30, 2016 9:30 AM
To: Jack Francisco; 'jfrisco53@gmail.com' (jfrisco53@gmail.com); Steve Smead; Sean Morgan; Bonnie Hayes; Deanna Carreras; Sanita Cheatham; Sterling Jones; Laycee Silas; John M. Logue
Subject: XTS2500 RADIO

ON 083016 CHRISTOPHER BROWN (C031) RECEIVED XTS2500 RADIO# 205CHT2232-ID# 725050, TO REPLACE RADIO# 205CJT7267-ID# 705265.
THE RADIO NEED TO BE REPAIR.

THANKS

T. BUSH
QUARTERMASTER
RICHMOND COUNTY SHERIFF'S OFFICE
PHONE: 706-821-1703
FAX: 706-821-1701

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Original sent to HR 8/8/16

Employee Name: **BROWN; Christopher** Employee I.D.: **15193** Proposed Effective Date: **7/27/2016**

PART 1: TYPE OF REQUEST —▶#1: must fill out Part 2-A ONLY —▶#2-12: must fill out Part 2-B & Part 3 —▶#13: must fill out Part 2-C & Part 3 —▶#14: fill out Part 2 & 3

1. Name/Phone/Add 2. Reclassification 3. Position Abolishment 4. Transfer 5. Promotion 6. Demotion 7. Interim Appointment
8. Suspension 9. New Position 10. Work Hours 11. Rate of Pay 12. Budget # 13. Separation 14. Other:

PART 2: PREPARATION FOR PERSONNEL ACTION

A. PERSONAL INFORMATION

Name Change: _____ Home Phone #: () -
Cell Phone #: () -
Office Phone #: () -

Address: _____

Employee Signature (required for personal information changes): _____ Date: **07/27/16**

B. POSITION INFORMATION		C. SEPARATION INFORMATION	
	CHANGE FROM	CHANGE TO	SEPARATION FROM SERVICE REASON:
Dept #			<input type="checkbox"/> VQ 01 Resignation
Job Title			<input type="checkbox"/> VQ 02 Failure to Report to Work/AWOL
FLSA Status (E or NE)			<input type="checkbox"/> VQ 03 Lay-Off/RIF
Salary Grade			<input type="checkbox"/> VQ 04 Death
PCN			<input type="checkbox"/> VQ 05 Loss of Job Requirements
Daily Hours			<input type="checkbox"/> VQ 06 Termination
Hourly Rate			<input type="checkbox"/> VQ 07 Retirement
Bi-Weekly Salary			Date Hired:
Annual Salary			Last Day Worked:
Supplemental Pay			Separation Date:
Safety Sensitive (Y or N)			Terminated 3 days ADM Given: <input type="checkbox"/> YES <input type="checkbox"/> NO
GL Account number:			Proper Notice Given: <input type="checkbox"/> YES <input type="checkbox"/> NO
Employee Replaced (name and I.D. #):			Eligible for Re-Hire? <input type="checkbox"/> YES <input type="checkbox"/> NO

PART 3: EXPLANATION FOR REQUEST See Attached Documentation? YES NO (if no, must give explanation for request)

PART 4: DEPARTMENT APPROVAL

This Request was Processed By: _____ Contact Phone #: () - _____ Date Of Request: _____
Department Director Signature: *Col. David M. ...* Concurrence Date: **8/8/16**
Department Director Signature (2): _____ Concurrence Date: _____

If a transfer between departments, both director signatures required***

BELOW IS FOR HUMAN RESOURCES ONLY

Distributed necessary copies to: PAYROLL BENEFITS Verified: Employee Information Position Information Separation Information

Received on (date): _____ Processed on the date of: _____ Effective on the PP begin/end date of: _____

EMP MGR/Date: _____ HR MGR/Date: _____ HR Comp/Date: _____

HR Director/Date: _____ City Administrator/Date: _____

Deanna Carreras

From: Ttreon Bush
Sent: Tuesday, July 19, 2016 3:05 PM
To: Jack Francisco; 'jfrisco53@gmail.com' (jfrisco53@gmail.com); Steve Smead; Sean Morgan; Laycee Silas; Sanita Cheatham; Sterling Jones; Bonnie Hayes; Deanna Carreras
Subject: XTS2500 RADIO

ON 071916 CHRISTOPHER BROWN (C031) RECEIVED RADIO# 205CJT7267-ID# 705265, TO REPLACE 205CHT2232-ID# 725050, RADIO IS BEING REPAIRED.

THANKS

T. BUSH
QUARTERMASTER
RICHMOND COUNTY SHERIFF'S OFFICE
PHONE: 706-821-1703
FAX: 706-821-1701

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AED 104.1

Augusta, Georgia Job Description

Approved Title: Jailer
Working Job Title: Jailer (12.5 Hour)
Department: Sheriff (5032/5034)
Reports To: Sergeant

Job Code: 0526
Pay Grade: 41
Original Date Prepared: August 25, 1997

FLSA Classification: Non-exempt
Date Revised: September 25, 2011

Does the Position Have Direct Reports? Yes No
If Yes, What is the Title of the Position that Reports to this Position:
Is the Position Safety Sensitive? Yes No

GENERAL SUMMARY: Maintains order and security in the jail and ensures the safety and well-being of inmates, employees, and visitors within the guidelines of applicable state and federal laws, departmental directives, and rules and regulations. Reports to the Sergeant or other designated person and works with co-workers, inmates, attorneys, visitors, ministers, social workers, and probation, parole, court, police, and other agency personnel to provide operational support.

KEY RESPONSIBILITIES AND PERFORMANCE STANDARDS

Percentages	TYPICAL CLASS ESSENTIAL DUTIES:
30 %	Monitors inmate activity, and records/maintains in log book.
20 %	Works control panel for cells, entrance to cell block, emergency exits, and visitation/attorney area.
20 %	Conducts security inspections.
10 %	Oversees inmate recreation activities.
10 %	Assists in the distribution and collection of commissary items, inmate clothing, and linen.
5 %	Performs emergency first aid to inmates as necessary.
5 %	Answers telephone and operates intercom system.
As Required	Performs other duties of a similar nature or level.

100% Total: 100 (This section's percentage must total 100%).

POSITION SPECIFIC RESPONSIBILITIES MIGHT INCLUDE:

- Patrolling assigned zone to detect and deter criminal activity.
- Establish departmental rapport, respect and trust with the residents and the employees of the areas patrolled.

REQUIRED MINIMUM QUALIFICATIONS:

Education: High School diploma, trade school, or G.E.D.

Experience: No experience required. Selected candidate will be trained to successfully perform the duties and responsibilities of this position.

Preferred Experience: Previous experience in law enforcement, public safety or another related occupation.

Knowledge/Skills/Abilities:

- Considerable knowledge of law enforcement and the corrections process.
- Familiarity with applicable state and federal laws, county policies and procedures, and departmental directives.
- Proficiency in using GCIC/NCIC and JMS computer operations, physical restraint methods and equipment, first aid, CPR, and interpersonal communications.
- Good communication skills, both oral and written.
- Demonstrated ability to work independently.

Skills:

- Possess or have ability to meet current requirements set forth in the Georgia Mandate Law Enforcement Training Act/Peace Officer's Standards and Training Act.
- Possess or have ability to obtain a valid state operator/driver's license for the type vehicle or equipment operated.
- Possess or have the ability to meet the standards of training to be Certified in the carrying and deployment of the Taser.

Certification: Georgia Post Mandate Jailer Certification

Some positions may require:

- CPR and First Aid annual training.

OTHER:

Does this position require staff call up in an emergency situation? Yes No

Is travel from office to other locations required of this position? Yes No

If yes, what is the percentage of travel involved? Less than 50%? Yes No More than 50%? Yes No

PHYSICAL REQUIREMENTS:

Depending upon area of assignment:

Positions in this class typically require: standing, walking, running, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, using tools and equipment that require a high degree of manual dexterity, ability to distinguish between shades of colors, and physically subdue individuals when required. Work is performed in a jail with exposure to diseases, dirt, dust, and physical confrontations.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

FINANCIAL RESPONSIBILITY:

Is this position involved in a budgetary or financial approval responsibility? Yes No

If yes, please indicate size of budget or financial approval responsibility in annual dollar amount: \$ 0

TRAINING & SUPERVISORY RESPONSIBILITY:

How many people are being supervised or trained? None

One staff Yes No Two to five staff Yes No Six to ten staff Yes No More than ten staff Yes No

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

REVIEW/APPROVALS

Christopher Brown

Employee (Print Name)

Date

Robert Pantan

Date

Line or Staff Management

Robert Pantan

Date

Department Director

Date

Compensation Administration Staff

Date

HR Director

Bonnie Hayes

From: Ttreon Bush
Sent: Tuesday, November 17, 2015 4:06 PM
To: Jack Francisco; [REDACTED]; Steve Smead; Sean Morgan; Sanita Cheatham; Laycee Silas; Catherine Plaster; Bonnie Hayes
Cc: Steven L. Strickland
Subject: XTS2500 RADIOS

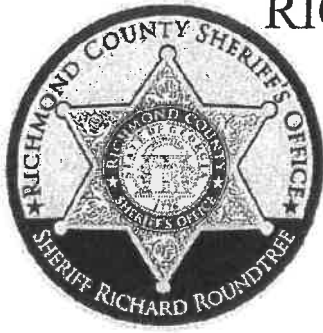
On 111715 the following deputies received XTS2500 radios, Major Strickland will assign shifts on Friday.

ZACHARY WALKER	C328	205CHR4658	ID# 724808 ✓
CHRISTOPHER BROWN	C031	205CHT2232	ID# 725050 ✓
JOHN MCKENZIE	C316	205CHT2233	ID# 725051 ✓
JEROME STROUD	C364	205CGD0349	ID# 724691 ✓

THANKS
TSB 111715

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AED:104.1



RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064

POLICY RECEIPT ACKNOWLEDGEMENT

In August 2011, Chapter 19, "Persons with Mobility Devices," was developed, adopted, and implemented in the Richmond County Sheriff's Office Policy and Procedures Manual.

I am aware of this addition to the policy manual. I have been issued the policy, I have read the policy, and I understand the policy. I further understand that if a supervisor or member of the training staff have not already discussed the policy with me, it will be done within the near future.

I have received, read and understand the above referenced policy, which was adopted into the R.C.S.O. Policy & Procedures Manual as Chapter 19 in August of 2011:

A handwritten signature in black ink, appearing to read "C. Brown", written over a horizontal line.

Employee Signature

Date

10/6/14

Christopher Brown

Printed Name

**RICHMOND COUNTY SHERIFF'S OFFICE
PERFORMANCE APPRAISAL REPORT FORM**

1. Type of Review

XXXX

Annual

Other

2. Review Period

From:

01/01/2018

To:

12/31/2018

3. Next Review Date

12/31/2019

4. Employee Name: Christopher Brown	5. Employee Classification/Title: Deputy Sheriff
6. Division Field Operations Zone 3 D-Shift	

DEFINITION OF RATINGS

Superior:

Performance is consistently and significantly beyond established standards. Achieves performance objectives at a fully outstanding level and demonstrates exceptional skill levels.

Exceeds Expectations:

Performance is consistently above adequate skills. Achieves performance objectives, often beyond expectations.

Meets Expectations:

Performance consistently meets job requirements. Achieves performance objectives as stated.

Needs Improvement:

Performance in one or more skills is less than expected and needs improvement. Direction, supervision and learning are required if performance objectives are to be achieved.

Unsatisfactory:

Performance in several skills is substantially weak. Performance objectives are not met even with close supervision. Substantial improvement by the employee is required.

General Factors

U = Unsatisfactory NI = Needs Improvement ME = Meets Expectations EE = Exceeds Expectations S = Superior

1. Professionalism

U NI ME EE S

2. Attendance

U NI ME EE S

3. Observance of Rules and Safety Practices

U NI ME EE S

4. Economy of Time and Materials

U NI ME EE S

5. Initiative

U NI ME EE S

6. Ability to Make Sound Decisions

U NI ME EE S

7. Accepts Responsibility

U NI ME EE S

8. Accepts Directions/Constructive Criticism

U NI ME EE S

9. Interpersonal Skills/Attitude

U NI ME EE S

10. Volume of Acceptable Work

U NI ME EE S

11. Effectiveness Under Stress

U NI ME EE S

12. Uniform and Grooming

U NI ME EE S

13. Cooperation with Fellow Employees

U NI ME EE S

14. Proactive Contacts

Does Not Apply U NI ME EE S

15. Performance in New Situations

U NI ME EE S

16. Work Knowledge and Job Skill Level

U NI ME EE S

17. Problem-solving

U NI ME EE S

18. Accuracy, Neatness, and Thoroughness of Work

U NI ME EE S

19. Written/Oral Expression

U NI ME EE S

20. Equipment Maintenance

U NI ME EE S

TOTAL: 20

1	16	3	
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Supervisor Factors

U = Unsatisfactory NI = Needs Improvement ME = Meets Expectations EE = Exceeds Expectations S = Superior

1. Leadership

U NI ME EE S

2. Decision Making

U NI ME EE S

3. Credibility With Subordinates

U NI ME EE S

4. Ability to Plan and Schedule

U NI ME EE S

5. Resource Allocation

U NI ME EE S

6. Professional Development

U NI ME EE S

7. Evaluating Subordinates

U NI ME EE S

8. Delegation

U NI ME EE S

9. Job Knowledge/Skill

U NI ME EE S

TOTAL: _____

--	--	--	--	--

1. Record job strengths and superior performance incidents.

Dep. Brown is very proactive and makes numerous felony arrests regularly. Dep. Brown has many informants and members of the community that come to him with information that lead to many arrests.

2. Record specific performance deficiencies or job behavior requiring improvement or correction.

Dep. Brown has an issue with showing up to work on time. Dep. Brown also needs to improve on turning in paperwork on time. Dep. Brown needs to work on handling cases and paperwork in a timely manner.

3. List goals and objectives for this employee and how and when they should be accomplished.

Goals and Objectives

Dep. Brown is interested in being promoted to CID. Dep. Brown should participate in the promotion process.

How to Accomplish

Dep. Brown should put in for any pertinent schools for CID and participate in the promotion process.

OVERALL PERFORMANCE SUMMARY

Given the performance dimension ratings and review of accomplishment of performance objectives, the Employee's overall performance is rated as:

_____ Superior ___ Exceeds Expectations X Meets Expectations ___ Needs Improvement ___ Unsatisfactory

Comments:

Dep. Brown is very proactive and spends a lot of time on self initiated incidents. Dep. Brown makes felony cases and needs little supervision.
Dep. Brown sets an example for the other team members when it comes to making cases.

Actions for Improvement/Development:

Dep. Brown needs to take care of his personal situation so he can be at work on time for muster everyday. Dep. Brown should work on time management and organization.

Date: _____ Immediate Supervisor's Signature: _____
Date: _____ Evaluation Meeting Conducted By: _____
By: _____
By: _____

REVIEW COMMENTS AND SIGNATURES

SECOND LEVEL REVIEW

Comments:

Date: 123118 Signature: 
Title: LIEUTENANT

I understand the contents of this appraisal and it has been discussed with me.

Date: 121718 Signature: 

Brown

RCSO PERFORMANCE APPRAISAL



RCSO
PERFORMANCE APPRAISAL REPORT FORM

1. Type of Review

XXXXXXX Annual
_____ Other

2. Review Period

From: 12/1/16 To: 12/1/17

3. Next Review Date

12/1/18

4. Employee Name: Christopher Brown	5. Employee Classification/Title: Deputy Sheriff
6. Division Field operations Zone 3D	

DEFINITION OF RATINGS

Superior:

Performance is consistently and significantly beyond established standards. Achieves performance objectives at a fully outstanding level and demonstrates exceptional skill levels.

Exceeds Expectations:

Performance is consistently above adequate skills. Achieves performance objectives, often beyond expectations.

Meets Expectations:

Performance consistently meets job requirements. Achieves performance objectives as stated.

Below Expectations:

Performance in one or more skills is less than expected and needs improvement. Direction, supervision and learning are required if performance objectives are to be achieved.

Unsatisfactory:

Performance in several skills is substantially weak. Performance objectives are not met even with close supervision. Substantial improvement by the employee is required.

RICHMOND COUNTY SHERIFF'S OFFICE ANNUAL EMPLOYEE PERFORMANCE EVALUATION

General Factors

U= Unsatisfactory NI=Needs Improvement ME=Meets Expectations EE=Exceeds Expectations S=Superior

- | | | | | | | |
|--|----------------|----------------------------|-----------------------------|--|--|---------------------------------------|
| 1. Professionalism | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 2. Attendance | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 3. Observance of Rules and Safety Practices | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 4. Economy of Time and Materials | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 5. Initiative | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input checked="" type="checkbox"/> S |
| 6. Ability to Make Sound Decisions | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 7. Accepts Responsibility | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 8. Accepts Directions/Constructive Criticism | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 9. Interpersonal Skills/Attitude | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 10. Volume of Acceptable Work | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 11. Effectiveness Under Stress | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 12. Uniform and Grooming | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 13. Cooperation with Fellow Employees | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 14. Proactive Contacts | Does Not Apply | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input checked="" type="checkbox"/> EE | <input type="checkbox"/> S |
| 15. Performance in New Situations | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 16. Work Knowledge and Job Skill Level | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 17. Problem-solving | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 18. Accuracy, Neatness, and Thoroughness of Work | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 19. Written/Oral Expression | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 20. Equipment Maintenance | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |

TOTAL: 20

0		18	1	1
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**RICHMOND COUNTY SHERIFF'S OFFICE
ANNUAL EMPLOYEE PERFORMANCE EVALUATION**

Supervisory Factors

U= unsatisfactory NE=Needs Improvement ME=Meets Expectations EE=Exceeds Expectations S=Superior

- | | | | | | |
|----------------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------|
| 1. Leadership | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 2. Decision Making | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 3. Credibility With Subordinates | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 4. Ability to Plan and Schedule | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 5. Job Knowledge/Skill | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 6. Resource Allocation | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 7. Professional Development | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 8. Evaluating Subordinates | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 9. Delegation | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |

TOTAL: _____

--	--	--	--	--	--

**RICHMOND COUNTY SHERIFF'S OFFICE
ANNUAL EMPLOYEE PERFORMANCE EVALUATION**

1. Record job strengths and superior performance incidents.

Deputy Brown is a very proactive deputy. Dep. Brown has made numerous drug arrests and felony arrests all over the zone. Dep. Brown has superior knowledge of the zone and its residents. Dep. Brown has also been nominated for deputy of the year.

2. Record specific performance deficiencies or job behavior requiring improvement or correction.

Deputy Brown needs to work on his time management while on calls.

3. List goals and objectives for this employee and how and when they should be accomplished.

Goals and Objectives

Dep. Brown would like to go to the crime suppression unit this January and has been approached about moving over there.

How to Accomplish

Deputy Brown should continue his proactive patrol and continue to make strong felony cases.

OVERALL PERFORMANCE SUMMARY

Given the performance dimension ratings and review of accomplishment of performance objectives, the employee's overall performance is rated as:

 Superior Exceeds Expectations X Meets Expectations Needs Improvement Unsatisfactory

Comments:

Deputy Brown is a good Deputy overall. He is very proactive and handles himself well. Dep. Brown just completed the field training officer course and is now able to train new deputies. Dep. Brown has been approached about possibly joining the crime suppression team.

Actions for Improvement/Development:

Deputy Brown needs to improve on his time management while handling calls. Dep. Brown needs to move faster while collecting evidence and completing paerwork.

Date: 12/19/17 Immediate Supervisor's Signature: [Signature]
Date: Evaluation Meeting Conducted By:
By:
By:

REVIEW COMMENTS AND SIGNATURES

SECOND LEVEL REVIEW

Comments:

Date: 12-27-17 Signature: [Signature]
Title: LIEUTENANT

I understand the contents of this appraisal and it has been discussed with me.

Date: 12-19-17 Signature: [Signature]

RCSO
PERFORMANCE APPRAISAL REPORT FORM

1. Type of Review

XXXXXXX Annual
 _____ Other

2. Review Period

From: 12/1/15 To: 12/1/16

3. Next Review Date

12/1/17

4. Employee Name: Christopher Brown	5. Employee Classification/Title: Deputy Sheriff
6. Division Field operations Zone 3D	

DEFINITION OF RATINGS

Superior:

Performance is consistently and significantly beyond established standards. Achieves performance objectives at a fully outstanding level and demonstrates exceptional skill levels.

Exceeds Expectations:

Performance is consistently above adequate skills. Achieves performance objectives, often beyond expectations.

Meets Expectations:

Performance consistently meets job requirements. Achieves performance objectives as stated.

Below Expectations:

Performance in one or more skills is less than expected and needs improvement. Direction, supervision and learning are required if performance objectives are to be achieved.

Unsatisfactory:

Performance in several skills is substantially weak. Performance objectives are not met even with close supervision. Substantial improvement by the employee is required.

RICHMOND COUNTY SHERIFF'S OFFICE ANNUAL EMPLOYEE PERFORMANCE EVALUATION

General Factors

U= unsatisfactory NE=Needs Improvement ME=Meets Expectations EE=Exceeds Expectations S=Superior

- | | | | | | | |
|--|---|----------------------------|--|--|--|----------------------------|
| 1. Professionalism | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 2. Attendance | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 3. Observance of Rules and Safety Practices | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 4. Economy of Time and Materials | | <input type="checkbox"/> U | <input checked="" type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 5. Initiative | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input checked="" type="checkbox"/> EE | <input type="checkbox"/> S |
| 6. Ability to Make Sound Decisions | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 7. Accepts Responsibility | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 8. Accepts Directions/Constructive Criticism | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 9. Interpersonal Skills/Attitude | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 10. Volume of Acceptable Work | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 11. Effectiveness Under Stress | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 12. Uniform and Grooming | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 13. Cooperation with Fellow Employees | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 14. Proactive Contacts | <input type="checkbox"/> Does Not Apply | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input checked="" type="checkbox"/> EE | <input type="checkbox"/> S |
| 15. Performance in New Situations | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 16. Work Knowledge and Job Skill Level | | <input type="checkbox"/> U | <input checked="" type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 17. Accuracy, Neatness, and Thoroughness of Work | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 18. Written/Oral Expression | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 19. Equipment Maintenance | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |

TOTAL: _____

0	2	15	2	0
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**RICHMOND COUNTY SHERIFF'S OFFICE
ANNUAL EMPLOYEE PERFORMANCE EVALUATION**

Supervisory Factors

U= unsatisfactory NE=Needs Improvement ME=Meets Expectations EE=Exceeds Expectations S=Superior

- 1. Leadership U NI ME EE S
- 2. Decision Making U NI ME EE S
- 3. Credibility With Subordinates U NI ME EE S
- 4. Ability to Plan and Schedule U NI ME EE S
- 5. Job Knowledge/Skill U NI ME EE S
- 6. Resource Allocation U NI ME EE S
- 7. Professional Development U NI ME EE S
- 8. Evaluating Subordinates U NI ME EE S
- 9. Delegation U NI ME EE S

TOTAL: _____

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**RICHMOND COUNTY SHERIFF'S OFFICE
ANNUAL EMPLOYEE PERFORMANCE EVALUATION**

1. Record job strengths and superior performance incidents.

Deputy Brown is a very proactive deputy. Deputy Brown stopped a vehicle that matched the description of a vehicle wanted for a Robbery in Columbia County. During the stop the driver was detained and arrested in connection with the robbery in Columbia County and was also associated with a Robbery in Richmond County.

2. Record specific performance deficiencies or job behavior requiring improvement or correction.

Deputy Brown was involved in an accident in August and was critiqued on ways to prevent future accidents.

3. List goals and objectives for this employee and how and when they should be accomplished.

Goals and Objectives

Deputy Brown has expressed interest in the Master Deputy program. Deputy Brown also wants to get further experience on Road patrol to eventually one day possibly transition to CID. Deputy Brown also expressed interest in taking courses in Speed detection and SFST.

How to Accomplish

Deputy Brown should seek to take Specialized training this year for SFST and Radar (Speed Detection) courses. Deputy Brown should also take courses from GPSTC to fulfil requirements for Master Deputy.

OVERALL PERFORMANCE SUMMARY

Given the performance dimension ratings and review of accomplishment of performance objectives, the employee's overall performance is rated as:

____ Superior ____ Exceeds Expectations X Meets Expectations ____ Needs Improvement ____ Unsatisfactory

Comments:

Deputy Brown is a good Deputy overall. He is very proactive and handles himself well with regards to self initiated activity. Deputy Brown has just completed his first full year on road patrol and still has a lot to learn in regards to the county's policy and procedures and Ga criminal codes.

Actions for Improvement/Development:

Deputy Brown needs to take more specialized training this year to help utilize some of the aspects of this job that he is not familiar with.

Date: 12/23/16
Date: 12/23/16

Immediate Supervisor's Signature: [Signature]
Evaluation Meeting Conducted By: [Signature]
By: _____
By: _____

REVIEW COMMENTS AND SIGNATURES

SECOND LEVEL REVIEW

Comments:

Date: 12-28-16 Signature: [Signature]
Title: LIEUTENANT

I understand the contents of this appraisal and it has been discussed with me.

Date: 12-24-16 Signature: [Signature]

RCSO
PERFORMANCE APPRAISAL REPORT FORM

1. Type of Review

_____ Annual
XX _____ Other

2. Review Period

From: 11/24/2015 To: 12/31/2015

3. Next Review Date

12/13/2016

4. Employee Name: Brown, Christopher	5. Employee Classification/Title: Deputy
6. Division Field Operation Bureau Zone 1	

DEFINITION OF RATINGS

Superior:

Performance is consistently and significantly beyond established standards. Achieves performance objectives at a fully outstanding level and demonstrates exceptional skill levels.

Exceeds Expectations:

Performance is consistently above adequate skills. Achieves performance objectives, often beyond expectations.

Meets Expectations:

Performance consistently meets job requirements. Achieves performance objectives as stated.

Needs Improvement:

Performance in one or more skills is less than expected and needs improvement. Direction, supervision and learning are required if performance objectives are to be achieved.

Unsatisfactory:

Performance in several skills is substantially weak. Performance objectives are not met even with close supervision. Substantial improvement by the employee is required.

RICHMOND COUNTY SHERIFF'S OFFICE ANNUAL EMPLOYEE PERFORMANCE EVALUATION

General Factors

U= unsatisfactory NE=Needs Improvement ME=Meets Expectations EE=Exceeds Expectations S=Superior

- | | | | | | | |
|--|--|----------------------------|--|--|-----------------------------|----------------------------|
| 1. Professionalism | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 2. Attendance | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 3. Observance of Rules and Safety Practices | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 4. Economy of Time and Materials | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 5. Initiative | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 6. Ability to Make Sound Decisions | | <input type="checkbox"/> U | <input checked="" type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 7. Accepts Responsibility | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 8. Accepts Directions/Constructive Criticism | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 9. Interpersonal Skills/Attitude | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 10. Volume of Acceptable Work | | <input type="checkbox"/> U | <input checked="" type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 11. Effectiveness Under Stress | | <input type="checkbox"/> U | <input checked="" type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 12. Uniform and Grooming | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 13. Cooperation with Fellow Employees | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 14. Proactive Contacts | <input checked="" type="checkbox"/> Does Not Apply | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 15. Performance in New Situations | | <input type="checkbox"/> U | <input checked="" type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 16. Work Knowledge and Job Skill Level | | <input type="checkbox"/> U | <input checked="" type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 17. Accuracy, Neatness, and Thoroughness of Work | | <input type="checkbox"/> U | <input checked="" type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 18. Written/Oral Expression | | <input type="checkbox"/> U | <input checked="" type="checkbox"/> NI | <input type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |
| 19. Equipment Maintenance | | <input type="checkbox"/> U | <input type="checkbox"/> NI | <input checked="" type="checkbox"/> ME | <input type="checkbox"/> EE | <input type="checkbox"/> S |

TOTAL: # 19 | 6 | 12 | | |

**RICHMOND COUNTY SHERIFF'S OFFICE
ANNUAL EMPLOYEE PERFORMANCE EVALUATION**

1. Record job strengths and superior performance incidents.

N/A Christopher Brown has just started in the Field Operations Bureau as of 11/28/15. He is currently in the FTO Program and was previously assigned to the Charles B. Webster Detention Center as a jailer.

2. Record specific performance deficiencies or job behavior requiring improvement or correction.

Christopher Brown wants to be involved in criminal activity and whats going on around him. but he needs to slow down and work on his job knowledge and understand what is required and how to do it of him in order to accomplish this task. Christopher Brown has a tendency to get ahead of his training and this will lead to incorrect applications of laws and rules.

3. List goals and objectives for this employee and how and when they should be accomplished.

Goals and Objectives

During the next rating period, Christopher Brown will be exposed to more advance criminal investigation, i.e. Homicides, business Robberies. Christopher Brown is in the beginning the FTO phases of the FTO Program and is still learning and gaining experience. He needs to focus on state and local laws and detail investigation. Additionally work an accident investigation, i.e. Hit & Run Hit & Run follow ups and completing and passing the mid-cycle FTO test and FTO Program.

How to Accomplish

Christopher Brown will be assigned to ride with more experience Deputies and respond to part 1 part one crimes both in and out of Zone, when he can benefit from the training. This include traffic Accident investigation with injury. Review of paperwork and DOR's to ensure training goal and advancement in the FTO program objectives are completed and met.

OVERALL PERFORMANCE SUMMARY

Given the performance dimension ratings and review of accomplishment of performance objectives, the employee's overall performance is rated as:

 Superior Exceeds Expectations Meets Expectations XX Needs Improvement Unsatisfactory

Comments:

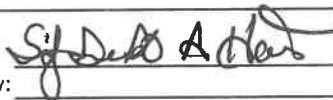
Christopher Brown rating is reflective of just starting in the FTO Program (3) weeks. This is a probationary evaluation and he hasn't been in the Field Operation Bureau long enough to meet expectation on many of the criteria. This will come during the next rating period as he completes the FTO Program.
On completion of the FTO Program a secondary review will be completed for this section.

Actions for Improvement/Development:

Christopher Brown's training will be monitored to ensure he is meeting required standards to complete the Field Training Program. Employee will also be required to take additional on-line training classes through GSPTC.

Date: 12/13/2015

Immediate Supervisor's Signature:



Date: _____

Evaluation Meeting Conducted By:

By: _____

By: _____

REVIEW COMMENTS AND SIGNATURES

SECOND LEVEL REVIEW

Comments:

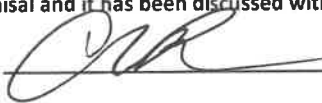
Date: 12.16.15 Signature: _____

Title: _____


LIEUTENANT

I understand the contents of this appraisal and it has been discussed with me.

Date: 12-15-15 Signature: _____





RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064

DEPUTY: Chris Brown

EMPLOYEE ID: 15193

DATE OF 12/18/18, 02/12/19,

VIOLATION: 02/15/19

VIOLATION OF S.O.P.

#: 4.26 Unsatisfactory Performance

Dep. Brown has had a continuing issue turning reports in on time and has been verbally counseled several times and was given a written warning on 01/15/19. On 12/18/18 I received an Email from Angela Gates stating Dep. Brown turned in a gun and property receipt but did not do a report on the incident 18-460367. On 02/12/19 Dep. Brown answered a call for a mentally unstable person and did not turn the report in until 02/18/19 19-056189. On 02/15/19 Dep. Brown answered a call for a mentally unstable person and as of 02/20/19 the report has still not been turned in 19-060312.

DISCIPLINARY ACTION INITIATED

BY:

Sgt. Ryan DiGiacomo B-31 / R.T. J.R. COMPTON

DATE: 02/20/2019

PROPOSED

ACTION:

1 day suspension W/O pay (8 hours), No extra duty in same cycle.

REVIEWED BY: (IF APPLICABLE)

CORPORAL: _____

DATE: _____

Agree Disagree

SERGEANT: _____

DATE: _____

Agree Disagree

LIEUTENANT: _____

DATE: _____

Agree Disagree

CAPTAIN: _____

DATE: _____

Agree Disagree

MAJOR: _____

DATE: _____

Agree Disagree

COLONEL: _____

DATE: _____

Agree Disagree

CHIEF DEPUTY: _____

DATE: _____

Agree Disagree

SHERIFF: _____

DATE: _____

Agree Disagree

SHERIFF'S OR DESIGNEE RECOMMENDATION:

EMPLOYEE'S SIGNATURE:

NEW HIRE PROCESS

[Start](#) | [Admin](#) | [Report](#) | [Training](#) | [Officers](#) | [Applications](#) | [Help](#) | [Logout](#)

Edit Officer Employment Status Change Request

[Return to this Officer's Demographics page](#)

Identifying Information Update information for this employment status change request record.

Please Note : A status of Medical Disability is obtained with a new employment status change request record.

Officer: ██████████ CHRISTOPHER A BROWN

Agency RICHMOND COUNTY SHERIFFS OFFICE

Start Date October 11, 2014

End Date / / (mm/dd/yyyy)

Rank*

Date of Rank / / (mm/dd/yyyy)

Status*

Upload Description *

[Logout](#) | [Profile](#)

The current time is 1:27 pm. Your session will expire after 20 minutes of inactivity.

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RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree


Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064

PERSONNEL MEMORANDUM

To: All Personnel
From: Captain William Reeves 
Date: October 7, 2014
Subject: New Employee

Effective Saturday, October 11, 2014, at 1745 hours, Christopher Brown will report to C-Shift (CBWDC) under the direct supervision of Lieutenant Phillip Lafferman. Deputy Brown will attend County Orientation on Monday, October 13th.

All personnel govern themselves accordingly.

Bonnie Hayes

From: Bill Reeves
Sent: Tuesday, September 30, 2014 1:00 PM
To: Bonnie Hayes
Cc: Robert Leverett; Sheila B. White; Mary Wells; Phillip Lafferman; David Griffin
Subject: RE: Shift Assignments

Christopher Brown – “C” Shift

Mathew Lutch –“D”Shift

From: Bonnie Hayes
Sent: Tuesday, September 30, 2014 11:28 AM
To: Bill Reeves; Sheila B. White; Robert Leverett
Cc: Dorothy Dunbar
Subject: Shift Assignments

I need shift assignment for the following for the October 11th pay period.

Jailer
Christopher Brown(Rehire) B/M
Mathew Lutch (corrections) S/M

Records Clerk
Linda Davis B/F

Bonnie Hayes
Administrative Assistant
Richmond County Sheriff's Office
Phone: 706-821-1095
Fax: 706-821-1060
www.RCSOGA.org



Please consider the environment before printing this email.

This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate,

EMPLOYEE INFORMATION SHEET:

COPY

Name: Christopher A. Brown

Address: [REDACTED]

Phone: [REDACTED]

SSN: [REDACTED]

Hire Date: Sunday, October 11, 2014

Orientation: Monday, October 13, 2014 at 9:00 A.M. (See Orientation sheet for location)

Date to Report: Tuesday, October 14, 2014, at 8:30 A.M. (Jail Administration –Deputy Gregory)

Assigned Shift: "C" Shift

Supervisor: Lt. Phillip Lafferman

Salary (bi-weekly): \$1,121.11 **Salary (annual):** \$29,148.86

First Check: October 31, 2014

Computer #: C031

P.O.S.T. PAPERWORK – Susan Epps (706-821-1120)

FINGERPRINTS & PHOTO Jail Administration
Charles B. Webster Detention Center, 1941 Phinizy Road

ROAD DEPUTIES Training Range (Weapon)

UNIFORMS Treon Bush (Quartermaster)
Warehouse building behind Red Lobster-
Enter through gates via Walton Way

SWEARING-IN Wednesday, October 8, 2014, @ 9:00 A.M.
Judge Harry B. James, III
Probate Court
Augusta Judicial Center
735 James Brown Blvd. Suite 1000
(Do not wear uniform)



RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064

Orientation Information

Date: October 6, 2014

To: Christopher A. Brown

Employee's Position: Jailer

Congratulations! I would like to take this opportunity to welcome and congratulate you on your selection for employment with the City of Augusta. I am certain you have questions about benefits, policies and procedures, etc. The purpose of this letter is to inform you about orientation. Orientation will answer your questions regarding the employment policies and health benefits available to the City of Augusta employees. You attend orientation on your first day of work. Your first scheduled day of work at your designated work-site will be Tuesday, October 14, 2014, at 8:30 A. M. Your bi-weekly salary for this position is \$1,121.11. The City of Augusta has 26 pay-periods. You will have the option to sign up for direct deposit at orientation. **Orientation is scheduled for Monday, October 13, 2014 from **9:00 a.m. until 5:00 p.m. at the Municipal Building, 530 Greene Street, Human Resources (4th floor)**.** Please be present and on time. Attendance is mandatory. You should bring the following items with you: a black ink pen, birth dates and social security numbers of your dependents.

Please note that this letter does not constitute a contract of employment. If you have any questions concerning this information, please call me at 706-821-2851. I look forward to seeing you at orientation.

Sincerely,

Employment Manager
Human Resources Department

Issued By: Bonnie Hayes
Personnel, Sheriff's Office

NEW HIRE NOTIFICATION/CONFIRMATION

*****PLEASE COMPLETE ALL BLANKS*****

**TO: Employment Manager
Human Resources**

DATE: 9/30/2014

COPY

From: Sheriff
(Department Name)

5034
(Department #)

Payroll Class. Title	Jailer 12.5
Salary Grade	41
Annual Salary	\$29,148.86
Bi-Weekly Salary	\$1,121.11
	(% over entry) _____ **11% or more over entry requires submission of Commission Approval Letter
Hourly rate	\$13.80
Allowance (specify, example: clothing, car, etc.)	
Hours bi-weekly	81.25
E Time Pay Rule	12.5 Hr.; No Deduction

Christopher A. Brown

has been selected for consideration in the above mentioned vacancy. If hiring requirements are met, the Human Resources Department will advise as soon as possible.

All new full-time employees will attend orientation on the Monday of the new pay period.

Please circle the effective date (No employee will be entered on payroll or start work prior to orientation.)

<u>2014</u>					
JANUARY	06	21	JULY	07	21
FEBRUARY	03	17	AUGUST	04	18
MARCH	03	17	31	SEPTEMBER	02 15 29
APRIL	14	28	OCTOBER	13	27
MAY	12	27	NOVEMBER	10	
JUNE	09	23	DECEMBER	08	

J Wright
(Replaced employee)

16411/SPR0526002
Employee # and PCN

5034
(Dept #)

Jay Powell

Department Director's Signature

Augusta, Georgia

Job Description

Approved Title: Jailer
Working Job Title: Jailer (12.5 Hour)
Department: Sheriff (5032/5034)
Reports To: Sergeant
Job Code: 0526
Pay Grade: 41
Original Date Prepared: August 25, 1997
FLSA Classification: Non-exempt
Date Revised: September 25, 2011

Does the Position Have Direct Reports? Yes No
If Yes, What is the Title of the Position that Reports to this Position:
Is the Position Safety Sensitive? Yes No

GENERAL SUMMARY: Maintains order and security in the jail and ensures the safety and well-being of inmates, employees, and visitors within the guidelines of applicable state and federal laws, departmental directives, and rules and regulations. Reports to the Sergeant or other designated person and works with co-workers, inmates, attorneys, visitors, ministers, social workers, and probation, parole, court, police, and other agency personnel to provide operational support.

KEY RESPONSIBILITIES AND PERFORMANCE STANDARDS

Percentages	TYPICAL CLASS ESSENTIAL DUTIES:
30 %	Monitors inmate activity, and records/maintains in log book.
20 %	Works control panel for cells, entrance to cell block, emergency exits, and visitation/attorney area.
20 %	Conducts security inspections.
10 %	Oversees inmate recreation activities.
10 %	Assists in the distribution and collection of commissary items, inmate clothing, and linen.
5 %	Performs emergency first aid to inmates as necessary.
5 %	Answers telephone and operates intercom system.
As Required	Performs other duties of a similar nature or level.

100% Total: 100

(This section's percentage must total 100%).

POSITION SPECIFIC RESPONSIBILITIES MIGHT INCLUDE:

- Patrolling assigned zone to detect and deter criminal activity.
- Establish departmental rapport, respect and trust with the residents and the employees of the areas patrolled.

REQUIRED MINIMUM QUALIFICATIONS:

Education: High School diploma, trade school, or G.E.D.

Experience: No experience required. Selected candidate will be trained to successfully perform the duties and responsibilities of this position.

Preferred Previous experience in law enforcement, public safety or another related occupation.

Experience:

Knowledge/Skills/Abilities:

- Considerable knowledge of law enforcement and the corrections process.
- Familiarity with applicable state and federal laws, county policies and procedures, and departmental directives.
- Proficiency in using GCIC/NCIC and JMS computer operations, physical restraint methods and equipment, first aid, CPR, and interpersonal communications.
- Good communication skills, both oral and written.
- Demonstrated ability to work independently.

Skills:

- Possess or have ability to meet current requirements set forth in the Georgia Mandate Law Enforcement Training Act/Peace Officer's Standards and Training Act.
- Possess or have ability to obtain a valid state operator/driver's license for the type vehicle or equipment operated.
- Possess or have the ability to meet the standards of training to be Certified in the carrying and deployment of the Taser.

Certification: Georgia Post Mandate Jailer Certification

Some positions may require:

- CPR and First Aid annual training.

OTHER:

Does this position require staff call up in an emergency situation? Yes No

Is travel from office to other locations required of this position? Yes No

If yes, what is the percentage of travel involved? Less than 50%? Yes No More than 50%? Yes No

PHYSICAL REQUIREMENTS:

Depending upon area of assignment:

Positions in this class typically require: standing, walking, running, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, using tools and equipment that require a high degree of manual dexterity, ability to distinguish between shades of colors, and physically subdue individuals when required. Work is performed in a jail with exposure to diseases, dirt, dust, and physical confrontations.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

FINANCIAL RESPONSIBILITY:

Is this position involved in a budgetary or financial approval responsibility? Yes No

If yes, please indicate size of budget or financial approval responsibility in annual dollar amount: \$ 0

TRAINING & SUPERVISORY RESPONSIBILITY:

How many people are being supervised or trained? None

One staff Yes No Two to five staff Yes No Six to ten staff Yes No More than ten staff Yes No

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

REVIEW/APPROVALS

Employee (Print Name) _____

Date _____

Line of Staff Management _____

Date 10/1/14

Department Director _____

Date 10/1/14

Compensation Administration Staff _____

Date _____

HR Director _____

Date _____



AUGUSTA-RICHMOND COUNTY

HUMAN RESOURCES QUESTIONNAIRE

NAME: Christopher A. Brown HOME PHONE: [REDACTED]
ADDRESS: [REDACTED]

(STREET) (CITY) (STATE) (ZIP)

DATE OF BIRTH: [REDACTED] SEX: MALE FEMALE

SOCIAL SECURITY NUMBER: [REDACTED] U.S. CITIZEN YES NO

MARITAL STATUS: SINGLE MARRIED DIVORCED
RACE: WHITE BLACK ASIAN AMERICAN HISPANIC OTHER

CIRCLE HIGHEST SCHOOLING COMPLETED: GRADE SCHOOL: 4 5 6 7 8
HIGH SCHOOL: 9 10 11 12 GED
COLLEGE: 1 3 4
GRADUATE: 1 2 3

RELATIVES EMPLOYED WITH AUGUSTA-RICHMOND COUNTY: YES () NO
IF YES, NAME [REDACTED] RELATIONSHIP: [REDACTED]

DEPARTMENT: _____

IN EMERGENCY NOTIFY: [REDACTED] (NAME) [REDACTED] (PHONE)

PREVIOUSLY EMPLOYED BY ANY DEPARTMENT IN AUGUSTA-RICHMOND COUNTY?
() NO YES DATE LEFT: May 2011

[Signature] (SIGNATURE) 9/30/14 (DATE)

FOR OFFICE USE ONLY: (TO BE COMPLETED BY PERSONNEL STAFF)

DATE OF EMPLOYMENT: _____ DEPARTMENT NUMBER: _____

POSITION TITLE: _____ CLASS CODE: _____ PAY CLASS: _____

SALARY: _____ GRADE: _____ ALLOWANCE: _____

STATUS: _____ HOURS PER DAY: _____ CALENDAR: _____

REPLACED: _____ EMPLOYEE NUMBER: _____

PCN: _____

TAX CODE: FEDERAL (S,M) _____ DEP: _____ STATE: (S, M, J, H) _____ DEP: _____
ADDITIONAL: _____ ADDITIONAL: _____

ORIENTATION DATE: _____
SENT ORIENTATION SCHEDULE: _____

SUBSTANCE ABUSE COVERAGE FORM

I, Christopher A. Brown, have read and understand the below Richmond County Substance Abuse Policy.

I further understand that the use, possession, sale or distribution of alcohol, drugs, or controlled substances in the workplace is strictly prohibited.

For purposes of this policy "drugs or controlled substances" includes legal and illegal (street) drugs taken for non-medical reasons. It does not include prescription medication taken in accordance with a physician's instructions. I also understand that the presence of such substances in my system during work hours places unacceptable risk and burden on the safe and efficient operation of my job, and consequently, is strictly forbidden.

I also understand that if arrested and/or convicted for off-the-job drug and alcohol activities, including driving under the influence, some persons in some job assignments may have action taken against them, taking into consideration among other things, the nature of the charge, job assignment, and record with the County.

I also understand, in connection with the Richmond County Substance Abuse Program, that "for reasonable cause", (paragraph F page 2 - Annex B of the Safety/Risk Management Manual adopted April 29, 1987) I am subject to testing for the presence of drugs and alcohol in my system.

I fully understand that my cooperation with, and adherence to, Richmond County's Policies and Procedures regarding substance abuse are conditions of my continued employment and that, if I violate, or am insubordinate by refusing to cooperate with any of these policies and procedures, I am subject to discipline, up to and including discharge.

SIGNATURE: _____



DATE: _____

9/30/14

AUGUSTA-RICHMOND COUNTY
USE OF POLYGRAPH EXAMINATIONS

SECTION I: POLICY

A. This policy is to be followed in the utilization of polygraph examinations whenever they are used as part of an investigation of alleged impropriety or misconduct by officers, employees, or agents of Richmond County, Georgia.

B. All Richmond County employees or agents are required to cooperate with supervisors and investigators in the process of conducting investigations of, incidents of, and reports alleging impropriety or misconduct on the part of any officer, employee, or agent including, but not limited to, the providing of written or oral testimony under oath and submission to an examination by polygraph.

C. Supervisory personnel investigating impropriety or misconduct by employees, investigators employed by Richmond County or investigative agents of other organizations and agencies specifically approved and commissioned to undertake an internal investigation of any Richmond County operated or funded activity, are authorized to employ polygraph examinations.

D. Polygraph examinations may be administered only by persons employed as polygraph examiners by a law enforcement agency or by persons licensed by the Georgia Board of Polygraph Examiners or licensed in some other state to conduct such examinations. The questions asked in any polygraph examination must relate narrowly and directly to the subject's participation in the alleged impropriety or misconduct under investigation or to his knowledge of information pertaining to such impropriety or misconduct.

E. Refusal of an order to submit to a polygraph examination under the circumstances covered in this policy shall be considered to be refusal to follow a direct order and shall constitute cause for initiation of adverse action based upon insubordination.

TO: WHOM IT MAY CONCERN
SUBJECT: USE OF POLYGRAPH EXAMINATION

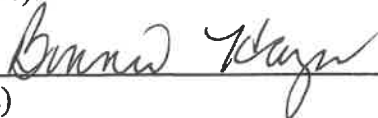
I, Christopher A. Brown an employee of Richmond County Georgia, have read Annex B to the Richmond County Policy and Procedures Manual, USE OF POLYGRAPH EXAMINATION. I understand the contents of this annex and how it applies to me in my employment by Augusta-Richmond County.



(signature)

9/30/14

(date)



(witness)

9/30/14

(date)

GEORGIA CRIME INFORMATION CENTER AWARENESS STATEMENT

Access to Criminal Justice Information, as defined in GCIC Council Rule 140-1-.02 (amended), and dissemination of such information are governed by state and federal laws and GCIC Council Rules. Criminal Justice Information cannot be accessed or disseminated by any employee except as directed by superiors and as authorized by approved standard operating procedures which are based on controlling state and federal laws, relevant federal regulations, and the Rules of the GCIC Council.

O.G.C.A. §35-3-38 establishes criminal penalties for specific offenses involving obtaining, using, or disseminating criminal history record information except as permitted by law. The same statute establishes criminal penalties for disclosing or attempting to disclose techniques or methods employed to ensure the security and privacy of information or data contained in Georgia criminal justice information systems.

The Georgia Computer Systems Protection Act (O.C.G.A. §16-9-90 et seq) provides for the protection of public and private sector computer systems, including communications links to such computer systems. The Act establishes four criminal offenses, all major felonies, for violations of the Act: Computer Theft, Computer Trespass, Computer Invasion of Privacy, and Computer Forgery. The criminal penalties for each offense carries maximum sentences of fifteen 15 years in prison and/or fines up to \$50,000.00, as well as possible civil ramifications. The Act also establishes Computer Password Disclosure as a criminal offense with penalties of one (1) year in prison and/or a \$5000.00 fine.

The Georgia Criminal Justice Information System Network is operated by the Georgia Crime Information Center in compliance with O.C.G.A. §35-3-31. All databases accessible via CJIS Network terminals are protected by the Computer Systems Protection Act. Similar communications and computer systems operated by municipal/county governments are also protected by the Act.

By my signature below, I acknowledge that I have read and understand this Awareness Statement.

Print Name: Christopher Brown

Signed:  Date: 9/30/14

Witnessed:  Date: 9/30/14

RICHMOND COUNTY SHERIFF'S OFFICE



Sheriff Richard Roundtree

Law Enforcement Center
400 Walton Way
Augusta, Georgia 30901
(706) 821-1000 FAX (706) 821-1064
www.augustaga.gov

New Hire Physical Testing and Qualification Assessment

Date: July 11 2014 **Time:** 1300

Candidate: Christopher Brown **OKEY #** O161411

Jail Applicant

10:38 One Mile Run: 9:00

31 Sit-Ups: 31

26 Push-Ups: 26

50 Round Qualification: Not Required



RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064

APPLICANT SCREENING BOARD REVIEW SHEET (INTERVIEW 1)

DATE: 05/13/14

APPLICANT: Christopher Brown

BOARD MEMBERS:

	IN ATTENDANCE		CONTINUE PROCESS		INITIAL
	YES	NO	YES	NO	
Captain William Reeves	✓		✓		WR
Lieutenant Taryl Elim	✓		✓		TJE
Deputy Earl Barber	✓		✓		EDB

REMARKS:

- He is a sergeant in the National Guard
- He has prior experience in the jail
- He has matured alot in the last four years

I agree with Captain Reeves - Lt Taryl Elim
Christopher Brown has matured a great
deal since his previous employment with this Agency.
I believe he deserves a second chance.



RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821-1000 Fax: 706.821.1064

APPLICATION SCREENING FORM

Applicant's Name: Christopher A. Brown

Position Applied For: Jailer

RATING TRAITS/CHARACTERISTICS

POSITIVES

- Meets Job Requirements
- Educational Level
- Physical Fitness
- Prior Experience
- Military Service (Honorable)
- Special Skills
- Related Certifications

-
-
-
-
-
-
-

NEGATIVES

- Typos on Application
- Large Breaks in Work History
- Minimum/Low Compass Score
- Bad Driving Record
- Criminal History

-
-
-
-
-

Additional Comments:

Recommendation (Check One Box Only):

	Member 1	Member 2	Member 3
Proceed To Interview	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maybe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
No Further Process	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ranking 1 1 1
 (1 -5 Scale - 5 Being the Highest)

1) <u>Matt Tindell</u>	<u>Matt Tindell</u>	<u>4-1-14</u>
PRINTED NAME	SIGNATURE	DATE
2) <u>Monica B. Belser</u>	<u>M. Belser</u>	<u>3/26/2014</u>
PRINTED NAME	SIGNATURE	DATE
3) <u>Donnie Dyer</u>	<u>D. Dyer</u>	<u>3/26/14</u>
PRINTED NAME	SIGNATURE	DATE

Libby Hackney

From: Libby Hackney
Sent: Thursday, July 10, 2014 10:02 AM
To: William C. Probus; Donnie Chavis; Everett L. Jenkins; Joseph Scarlett; Michelle Thomas
Cc: Susan Epps
Subject: FW: PT

FYI – Christopher Brown just called to rescheduled PT from Friday, July 11th to July 18th, due to National Guard duty.

Thanks!

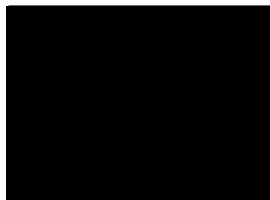
Libby S. Hackney
Personnel Office
Richmond County Sheriff's Office
Phone: 706-469-3350
Fax: 706-821-1060
www.RCSOGA.org



From: Libby Hackney
Sent: Tuesday, June 24, 2014 10:04 AM
To: William C. Probus; Donnie Chavis; Everett L. Jenkins; Joseph Scarlett; Michelle Thomas
Cc: Susan Epps
Subject: PT

Hello!

Christopher A. Brown (jail applicant) is scheduled for PT on Friday, July 11th. Thanks!



Libby S. Hackney
Personnel Office

jael

Application Process II

Last Name	First Name	Middle Name	Suf
Brown	Christopher	A.	
SS#	DL#	DOB:	
[REDACTED]	GA054614083	[REDACTED]	
Interview (Date):	05/13/2014	Interviewed By:	jael
Remarks:	Continue process - see interview notes		
POST (Date):	2/3/2014		[REDACTED]
Remarks:	In good standing POST Review Required - Cleared for in good standing - Admin. Dismissal training & employment		
Entrance Exam (Date):		Score:	
Polygraph (Date):	0523/14	Examiner:	Sgt R Hayes
Remarks:	NDI		
Range:	PT-07/H ¹⁸ /2014		
Background by:	Sgt. [Signature]		
Remarks:	6.11.14 Refer to Final Summary B-15 Rec'd 06/17/2014		
Drug Screen:		Physical	
No Further Proces			
Approved Hire:			



Application for Employment Augusta, Georgia

HUMAN RESOURCES DEPARTMENT

ROOM 601, MUNICIPAL BUILDING, AUGUSTA, GEORGIA 30911

www.augustaga.gov JOB LINE: (706) 821-2305 PHONE: (706) 821-2303 FAX: (706) 821-2867

In order to be considered for a position, applications must be complete. You must **PRINT, SIGN** and **DATE** your application in **INK**.

Position Applying For	Date <u>12/20/13</u>
Name Last <u>Brown</u>	First <u>Christopher</u> MI <u>A</u>
Current Address [REDACTED]	State [REDACTED] Zip Code [REDACTED]
Telephone Number(s) [REDACTED]	() [REDACTED]

Have you ever been employed with the City of Augusta or Richmond County before? Yes No
 If yes, Date 2010 Nov Position Deputy Jailor

On what date would you be available for work? As soon as possible

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No N/A

If you are required to register with the Selective Service, can you show proof of registration? (Required of males ages 18-26.) Yes No N/A

Are you currently employed? Yes No

May we contact your present employer? Yes No

Are you legally eligible to work in the U.S.? Yes No

Do you have any relatives employed with us? Yes No

If yes, Name _____ Relation _____ Dept _____

If yes, Name _____ Relation _____ Dept _____

Have you ever been convicted of, plead guilty or no contest to a misdemeanor?* Yes No

If yes, please give date and explanation. _____

Have you ever been convicted of, plead guilty or no contest to a felony?*" Yes No

If yes, please give date and explanation. _____

*A misdemeanor or felony conviction will not necessarily disqualify a job candidate from being considered for a position, unless applicable by law.

Education

High School				
School Name and Address <u>3855 Old Waynesboro Road Augusta GA 30906</u>	Did you graduate?			
<u>Cross Creek High School</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
If not a high school graduate, do you have a GED? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Technical or Business Schools				
School Name and Address	Number of years attended	Course of study	Did you graduate?	Degree obtained
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Colleges/Universities				
School Name and Address	Number of years attended	Course of study	Did you graduate?	Degree obtained
<u>Lindell University of Missouri</u>	<u>3</u>	<u>Political Sci</u>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Augusta is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, color, gender, age, national origin or disability. Applications are kept on file for 90 days.



Application for Employment Augusta, Georgia

References: List three (3) personal references who are not related to you and are not previous employers.

Name	Phone Number	Years Known
[Redacted]	[Redacted]	2
[Redacted]	[Redacted]	1 1/2
[Redacted]	[Redacted]	4

Employment History: List most recent or current job first: (please cover last eight (8) years, attach additional page if needed.)

Name of Organization <i>878th Army National Guard</i>	Telephone <i>(912) 663 5044</i>	Dates Employed From mo/yr <i>04/12</i> To mo/yr <i>Present</i>
Number and Street <i>88 Millidge Rd</i>	City State Zip Code <i>Augusta GA 30904</i>	May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Official Job Title <i>Sgt. / Team leader</i>	Name of Supervisor [Redacted]	Pay (hourly rate/salary) Starting <i>E-5</i> Final <i>\$57,100</i>
Describe Specific Job Duties [Redacted]		
Reason for Leaving [Redacted]		

Name of Organization <i>Valor Security</i>	Telephone <i>(912) 663 5733-1001</i>	Dates Employed From mo/yr <i>06/11</i> To mo/yr <i>03/12</i>
Number and Street <i>3450 Wrightsboro Rd</i>	City State Zip Code <i>Augusta GA 30909</i>	May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Official Job Title <i>Security Officer</i>	Name of Supervisor <i>John Summerix</i>	Pay (hourly rate/salary) Starting <i>\$10 HR</i> Final
Describe Specific Job Duties <i>Security Officer</i>		
Reason for Leaving <i>Resigned / Go Back on Active duty with Army</i>		

Name of Organization <i>Richmond County Sheriff's Office</i>	Telephone <i>(706) 821 1000</i>	Dates Employed From mo/yr _____ To mo/yr _____
Number and Street <i>400 Walton Way</i>	City State Zip Code <i>Augusta GA 30901</i>	May we contact this employer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Official Job Title <i>Jailor</i>	Name of Supervisor <i>Lt. Teasley</i>	Pay (hourly rate/salary) Starting _____ Final _____
Describe Specific Job Duties <i>Deputy Jailor</i>		
Reason for Leaving <i>Resigned</i>		

List any additional training, skills or equipment you are skilled in operating related to the position in which you are applying. (This may include computer applications, typing speed, a CDL license, or any other skills.)
Military Driver License, MRA P driver, military weapons repair/armor, CLSC (combat life saver)

Authorization and Release

My signature on this application form attests to the fact that all information included is true to the best of my knowledge. I am aware that falsification/misrepresentation on any part of this application form and attached resume or credentials may disqualify me for employment or result in immediate dismissal, regardless of when discovered. I understand that any employment pursuant to this application shall be subject to the condition that I pass the pre-employment drug screening urinalysis test and that information regarding use of drugs may be disclosed to the appropriate county representative as a part of the employment process. I further understand that a post-offer of employment physical examination is also required for certain positions, and in those cases, employment is conditional upon successfully passing the examination. All medical information will be classified as confidential. I hereby authorize Augusta to investigate the information contained in my application, and to verify the information that I have submitted. I further authorize any past or present employer, law enforcement agency, or educational institution to release any information contained in my personnel file, police, or school record. I hereby release any individual providing requested information from all liability and agree not to sue for defamation or other claims based upon statements made to any representative of Augusta.

[Signature]
Signature of Applicant

12/26/13
Date

Student Name
Brown, Christopher Alexander

Student ID	State ID	Grade	Gender
		12	M
Birth Place	SSN	Date Of Birth	
Parent Guardian			

Richmond County Board of Ed

Name/Address	PAGE 1
Cross Creek High School 3855 Old Waynesboro Road Augusta, GA 30906	
Tel: 706-772-8140	Fax: 706-772-8153

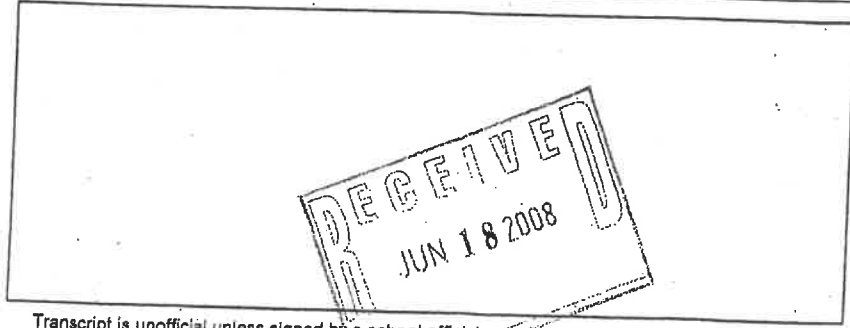
Grad year: 2008
 Grad/Cert Date: 05/29/2008
 Grad/Cert Status: CP w/Dist & Tech Prep w/Dist

COMPLETED

Fa 08

Crs ID	Course Title	Dept	Mark	Credit	Crs ID	Course Title	Dept	Mark	Credit
021244		Grd 08		S1/2005					
27.0610018	Algebra IA/8th		77	0.500					
Crd Att: .500 Cmp: .500 Total GPA: 77.000					Crd Att: 3.500 Cmp: 3.500 Total GPA: 82.285				
Cross Creek High School Grd 09 S1/2005					Cross Creek High School Grd 11 FY/2007				
21.4250010	Intro Technology	21	79	0.500	23.0510083	AmLit/CompY83	23	89	1.000
23.0610012	Ninth Gr Lit/co	23	72	0.500	40.0110082	PHYSICALSCIY	40	87	1.000
26.0120012	BIOLOGY IA	26	73	0.500	45.0810082	US History I Y	45	84	1.000
27.0630012	EUC GEOMETRY A	27	74	0.500	Crd Att: 3.000 Cmp: 3.000 Total GPA: 86.666				
28.0210010	JROTC Navy IA	28	92	0.500	Cross Creek High School Grd 11 YL/2007				
36.0210010	Intro Team Spor	36	79	0.500	27.0661082	ALGEBRA III Y	27	86	1.000
45.0511002	Citizenship Ed	45	79	0.500	28.0230080	NAVY JROTC IIIY	28	95	1.000
Crd Att: 3.500 Cmp: 3.500 Total GPA: 78.285					52.0210080	DraArt/FundamLY	52	84	1.000
021244 Grd 08 S2/2005					60.0710082	Spanish 1 Y	60	70	1.000
27.0610028	Algebra IB/8th		70	0.500	Crd Att: 4.000 Cmp: 4.000 Total GPA: 83.750				
Crd Att: .500 Cmp: .500 Total GPA: 70.000					Cross Creek High School Grd 12 18/2008				
Cross Creek High School Grd 09 S2/2005					45.0150002	Psychology	45	80	0.500
21.4250020	Intro To Techno	21	84	0.500	Crd Att: .500 Cmp: .500 Total GPA: 80.000				
23.0610022	Ninth Gr Lit/co	23	72	0.500	Cross Creek High School Grd 12 S2/2008				
26.0120022	BIOLOGY IB	26	86	0.500	45.0610002	Eco/Bus/FreeEnt	45	89	0.500
27.0630022	EUC GEOMETRY B	27	70	0.500	Crd Att: .500 Cmp: .500 Total GPA: 89.000				
28.0210020	JROTC/Navy IB	28	93	0.500	Cross Creek High School Grd 13 YL/2008				
35.0630010	Study Skills II	35	92	0.500	07.4621080	Bus ProceduresY	07	92	1.000
36.0210020	Intro/TSport/IB	36	85	0.500	23.0650084	AdvPl Lit/CompY	23	79	1.000
Crd Att: 3.500 Cmp: 3.500 Total GPA: 83.142					26.0730083	AN/PHYAH Y	26	65	.000
Cross Creek High School Grd 10 S1/2006					28.0240080	NAVY JROTC IV Y	28	99	1.000
07.4411010	Computer Apps	07	85	0.500	36.0540080	Weightlifting Y	36	99	1.000
23.0620012	Tenth Gr Lit/co	23	88	0.500	60.0720082	Spanish 2 Y	60	73	1.000
27.0640012	ALGEBRA II A	27	70	0.500	Crd Att: 6.000 Cmp: 5.000 Total GPA: 84.500				
28.0210010	JROTC Navy IA	28	94	0.500	GPA Summary				
36.0540010	Weightlifting A	36	76	0.500	cum: 82.620 Class rank is 122 of 289				
40.0510013	CHEMISTRY IA	40	73	0.500	3.3048				
45.0830012	World History A	45	80	0.500	Testing Information				
Crd Att: 3.500 Cmp: 3.500 Total GPA: 80.857					Date Description Scores				
Cross Creek High School Grd 10 S2/2006					11/03/2007 SATCR 600				
07.4411020	ComputerAppB	07	81	0.500	11/03/2007 SATM 540				
23.0620022	Tenth Gr Lit/co	23	91	0.500	11/03/2007 SATW 560				
27.0640022	ALGEBRA II B	27	70	0.500					
28.0210020	JROTC/Navy IB	28	91	0.500					
36.0540020	Weightlifting B	36	96	0.500					
40.0510023	CHEMISTRY IB	40	75	0.500					
45.0830022	World History B	45	72	0.500					

- TRANSCRIPT COMMENTS
 Richmond County Grading Pattern
- = 90 - 100 (4.0)
 - = 80 - 89 (3.0)
 - = 75 - 79 (2.0)
 - = 70 - 74 (1.0)
 - = 0 - 69



Transcript is unofficial unless signed by a school official

School Official's Signature *Debbie Brown*

Date: 06/10/2008

Student..... Brown, Christopher A
 ID/SSN.....
 Birthdate.....

Printed.....: May 18 2010

Christopher A. Brown

Fall 2008 Semester (08/25/2008 to 12/13/2008)

MSC-101	Fund Ldrshp & Mgmt	1.00	1.00	A	4.00
PHI-101	Prin of Reasoning	3.00	3.00	C-	6.00
PSC-203	Am Natl Government	3.00	3.00	C	6.00
MSC-106	Leadership Lab	1.00	1.00	A	4.00
PED-103	Phys Fit for Ldrs	1.00	1.00	A	4.00
ENG-101	Comp & Rhet I	3.00	3.00	B-	9.00
CS-103	Intro to Microcomp	3.00	3.00	A-	12.00
	Term GPA: 3.000	15.00	15.00		45.00
	Cum GPA: 3.000	15.00	15.00		45.00

Spring 2009 Semester (01/12/2009 to 05/09/2009)

GE-101	University Seminar	0.00	0.00	W	
MSC-102	Military Skills	1.00	1.00	B	3.00
PED-111	Pers & Comm Health	2.00	2.00	B	6.00
PSC-204	Am State Local Gov	3.00	3.00	A	12.00
ENG-102	Comp & Rhet II	3.00	3.00	B	9.00
MAT-111	Inter Algebra	3.00	3.00	D	3.00
HIS-102	World Civ II	3.00	3.00	C	6.00
MSC-106	Leadership Lab	1.00	1.00	A	4.00
	Term GPA: 2.688	16.00	16.00		43.00
	Cum GPA: 2.839	31.00	31.00		88.00

Fall 2009 Semester (08/24/2009 to 12/12/2009)

HIS-410	War Amer Society	3.00	3.00	D-	3.00
PSC-480	Civil Rights/Libert	0.00	0.00	W	
CD-200	Cultural Diversity	3.00	3.00	A-	12.00
PSY-101	General Psychology	3.00	0.00	F	
MSC-201	Adv Indiv Ldrshp	2.00	2.00	B	6.00
MSC-204	Leadership Lab	1.00	1.00	B	3.00
	Term GPA: 2.000	12.00	9.00		24.00
	Cum GPA: 2.605	43.00	40.00		112.00

Spring 2010 Semester (01/19/2010 to 05/15/2010)

MSC-202	Intro Tactics/Oper	2.00	0.00	F	
MSC-204	Leadership Lab	1.00	0.00	F	
MAT-111	Inter Algebra	0.00	0.00	W	

PSC-470	SP: Policy Change	0.00	0.00	H
SPT-206	Pol & Envir Policy	0.00	0.00	W
GE-101	Fund of Speech	3.00	0.00	F
	University Seminar	1.00	1.00	D
	Term GPA: 0.143	7.00	1.00	
	Cum GPA: 2.260	50.00	41.00	1.00
				113.00

 End of official record.



Data Report System

Individual Officer Profile

Created: 06-24-2014 10:12

Requested by: LIBBY HACKNEY

Officer Key [REDACTED]
 Officer Name **CHRISTOPHER A BROWN**
 Race **Two or More Races (Not Hispanic/Latino)**
 Height **7' 2"**
 Weight **175**
 Hair Color **Brown**
 Eye Color **Brown**
 Education **High School Diploma**
 Status **In Good Standing**

Officer Certifications

None Found

Officer Legacy Certifications

Certification	Description	Certification Type	Status
P2JA1200029	P2 ISSUED JAILOR	Authorization to Attend Academy	Active

Instructor Certifications

None Found

Employment History

Agency	Rank	Start Date	End Date	Status
RICHMOND COUNTY SHERIFFS OFFICE	Jail Officer	November 27, 2010	May 25, 2011	Resigned in Lieu of Termination

Sanctions

Case #	Body	Date	Sanction
0041240711	Final Action	December 18, 2013	ADMINISTRATIVE DISMISSAL

Investigations

Case #	Date Opened	I-Stat	C-Stat
0041240711		Closed	Complete

Training History

Date	Number	Course	Hours
December 31, 2010	PAV95T	20 HR/FA/UODF 3 MONTH WAIVER	20

2010 Total Hours : 20

Summary of Hours for 1 Year

Year	Hours
------	-------

2010	20
Grand Total of Hours (all years and courses)	20

2.

Respondent acknowledges that he has read this Consent Order, and understands the terms and conditions described herein. Respondent further understands that he has the right to a hearing in this matter, and waives such right by freely, voluntarily, and knowingly entering into this Consent Order.

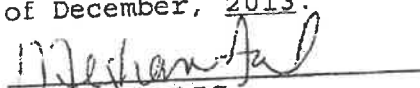
4.

As evidenced by his signature affixed below, Respondent agrees to abide by all laws of the State of Georgia, the rules and regulations of the Georgia Peace Officer Standards and Training Council, and the provisions of this Consent Order.

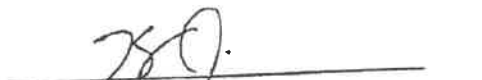
SO ORDERED, this 18th day of December, 2013.



Respondent

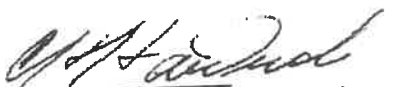
Sworn to and subscribed
before me this 18th day
of December, 2013.


NOTARY PUBLIC

Meghan Fail
Notary Public
Douglas County, Georgia
Exp 1-9-17


Ken Vance
Executive Director, Georgia
Peace Officer Standards
and Training Council


Mike Yeager
Chairman, Georgia
Peace Officer Standards
and Training Council


Clifford H. Hardwick
Attorney for Respondent



Data Report System

Individual Officer Profile

Created: 12-27-2013 09:11

Requested by: Bonnie Hayes

Officer Key [REDACTED]
 Officer Name **CHRISTOPHER A BROWN**
 Race **Two or More Races (Not Hispanic/Latino)**
 Height **7' 2"**
 Weight **175**
 Hair Color **Brown**
 Eye Color **Brown**
 Education **High School Diploma**
 Status **POST Review Required**

Officer Certifications

None Found

Officer Legacy Certifications

Certification	Description	Certification Type	Status
P2JA1200029	P2 ISSUED JAILOR	Authorization to Attend Academy	Active

Instructor Certifications

None Found

Employment History

Agency	Rank	Start Date	End Date	Status
RICHMOND COUNTY SHERIFFS OFFICE	Jail Officer	November 27, 2010	May 25, 2011	Resigned in Lieu of Termination

Sanctions

Case #	Body	Date	Sanction
0041240711	POST Hearing Request	October 7, 2013	HEARING

Investigations

Case #	Date Opened	I-Stat	C-Stat
0041240711		Closed	Complete

Training History

Date	Number	Course	Hours
December 31, 2010	PAV95T	20 HR/FA/UODF 3 MONTH WAIVER	20

2010 Total Hours : 20

Summary of Hours for 1 Year

Year	Hours
2010	20

2010	20
Grand Total of Hours (all years and courses)	20

[Start](#) | [Report](#) | [Training](#) | [Officers](#) | [Applications](#) | [Help](#) | [Logout](#)

Officer Information

[Fac Sheet](#) | [Report Arrest](#)

Demographics

File Review Required Officer is cleared for training and employment.

Officer Key [REDACTED]
 Name CHRISTOPHER A BROWN
 SSN [REDACTED]
 Sex Male
 Race Two or More Races (Not Hispanic/Latino)
 Date of Birth [REDACTED]
 Height 7' 2"
 Weight 175
 Hair Color Brown
 Eye Color Brown
 Address [REDACTED]
 Primary Phone [REDACTED]
 Cell Phone
 Other Phone
 Education High School Diploma
 Photograph Not on file

Annual Training Dashboard

Not employed in a sworn position this year

[Career](#)

Employment History [New C11](#) [C11 Help](#)

Agency	Rank	Start Date	End Date	Status
Edit RICHMOND COUNTY SHERIFFS OFFICE JAIL OFFICER		November 27, 2010	May 25, 2011	Resigned in Lieu of Termination

Sanction History

Case	Body	Date	Sanction
0041240741	POST Hearing Request	October 7, 2013	HEARING Appeal received and approved to move into pre-hearings. Brown was deployed in military at time notice of Council sanction was received.

Training History [Apply for Waiver](#)

Date Completed	Course	Hours	Location	Certification
12/31/10	PAV95T 20 HR/FA/UODF 3 MONTH WAIVER 20		RICHMOND COUNTY SHERIFFS OFFICE	

[Logout](#) | [Profile](#)

The current time is 9:28 am. Your session will expire after 20 minutes of inactivity.

Copyright 2013 [rttasocintels.com](#)



RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center
400 Walton Way
Augusta, GA 30901
Phone: 706.821.1000 Fax: 706.821.1064

CRIMINAL AND DRIVER HISTORY WAIVER

In the event my application is selected as a potential candidate for employment with the Richmond County Sheriff's Office, I hereby give my consent for full and complete disclosure of my driver's history and criminal history.

I understand that any information obtained from the criminal and driver histories, upon this release authorization, will be considered in determining my suitability for employment.

I authorize the disclosure of the aforementioned information to any person(s) deemed by the Richmond County Sheriff's Office to be a participant in the determination process of my employment suitability.

▪ Have you ever been arrested for ANY criminal or traffic charge?
If so, explain:

▪ In what states have you possessed a Driver's License in the past 10 years?

State: GA From 03/11/2011 To Present
State: MD From _____ To 03/10/2011
State: _____ From _____ To _____

▪ Have you ever served in the Military/Reserves? Yes No

Branch: Army National Guard From 2009 To Present

If yes, did you have a Military Driver's License? Yes No

Years: From 2011 To Present

[Signature]
SIGNATURE OF APPLICANT

Christopher Alexander Brown
PRINTED NAME OF APPLICANT

SOCIAL SECURITY NUMBER

[Signature]
NOTARY PUBLIC

Notary Public, Richmond County, Georgia
My Commission Expires Feb. 20, 2017

COMMISSION EXPIRES 12/10/2013 DATE

DATE OF BIRTH

Mixed/Other M 6'0 180
RACE SEX HEIGHT WEIGHT

LIST ALL NAMES (MAIDEN/MARRIED/ALIASES) USED BY APPLICANT

Dec 10, 2013
DATE



RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064

RELEASE OF INFORMATION WAIVER

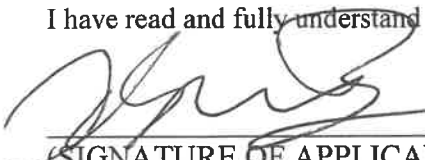
I do hereby authorize a review and full disclosure of all records concerning myself to the Richmond County Sheriff's Office, whether said records are of a public, private, or confidential nature.

The intent of this authorization is to give my consent for full and complete disclosure of all records of my driver's history, criminal history, educational background, military personnel records, records of military service, all records of financial or credit institutions, including records of loans, the records of commercial or retail credit agencies (including credit reports and/or ratings), and other financial statements and records wherever filed, medical and psychiatric treatment and/or consultation, including hospitals, clinics, private practitioners, and the U. S. Veterans Administration; employment and pre-employment records, including background reports, polygraph reports and charts, efficiency ratings, complaints or grievance filed by or against me.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or in part, upon this release authorization, will be considered in determining my suitability for employment. I authorize the disclosure of the aforementioned personal information to any person(s) deemed by the Richmond County Sheriff's Office to be a participant in the determination process of my employment suitability. I also certify that any person(s) who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person(s) from any and all liability which may be incurred as a result of furnishing such information.

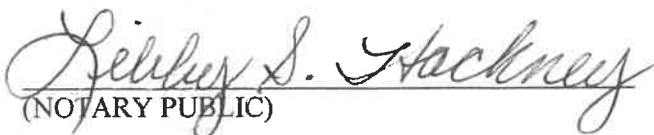
A photocopy of this release form will be valid as an original thereof, even though the said photocopy does not contain an original Signature.

I have read and fully understand the contents of this authorization for release of information.


(SIGNATURE OF APPLICANT) Dec 10 2013 Christopher Alexander Brown
(DATE) (PRINT NAME OF APPLICANT)

CHRISTOPHER A. BROWN, personally appeared before me, the undersigned authority duly authorized to administer oaths and take acknowledgements. Also known to me to be the person described in and who executed the foregoing application for employment as his/her time, act and deed.

WITNESS BY HAND THIS 10th DAY OF December 2013.


(NOTARY PUBLIC)

Notary Public, Richmond County, Georgia
My Commission Expires Feb. 20, 2017

Libby Hackney

From: Sally Patton
Sent: Tuesday, December 10, 2013 2:28 PM
To: Libby Hackney
Subject: RE: File from retention

ordered

From: Libby Hackney
Sent: Tuesday, December 10, 2013 12:57 PM
To: Sally Patton
Subject: File from retention

Sally, when you have time, please order Christopher A. Brown's file.

Thanks!

Libby S. Hackney
Personnel Office
Richmond County Sheriff's Office
Phone: 706-469-3350
Fax: 706-821-1060
www.RCSOGA.org



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This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version.

AED:104.1



RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

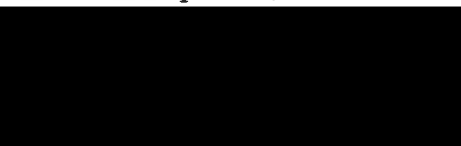
Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064

COPY

January 10, 2014

Mr. Christopher A. Brown



Dear Christopher:

We wanted to let you know that your application for a position as Deputy Jailer has been reviewed.

At this time, you will not be considered for re-hire with the Richmond County Sheriff's Office.

Thank you for your interest, and please accept our best wishes in your future career endeavors.

Sincerely,

Gary A. Powell

Captain

Management Services

GAP/lh

Bonnie Hayes

From: Patrick Clayton
Sent: Wednesday, January 22, 2014 2:06 PM
To: Bonnie Hayes; Libby Hackney
Subject: Chris Brown Application

Ladies,

I have re-evaluated this matter. I am requesting that you initiate processing of Brown's application. If you need anything else from me, please don't hesitate to ask?

Thanks,

Patrick Clayton
Office of the Chief Deputy
Richmond County Sheriff's Office
Phone: 706-821-1000
Cell: [REDACTED]
Fax: 706-821-1064
www.RCSOGA.org



Please consider the environment before printing this email.

This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version.
AED:104.1

Bonnie Hayes

From: Patrick Clayton
Sent: Friday, January 31, 2014 12:28 PM
To: Bonnie Hayes
Subject: RE: Chris Brown

Start him on the Interview Panel Bonnie!

Patrick Clayton
Office of the Chief Deputy
Richmond County Sheriff's Office
Phone: 706-821-1000
Cell [REDACTED]
Fax: 706-821-1064
www.RCSOGA.org



From: Bonnie Hayes
Sent: Friday, January 31, 2014 11:50 AM
To: Patrick Clayton
Subject: Chris Brown

I am starting the process for Chris Brown. Do I begin with the screening board, interview or the polygraph?

Thanks

Bonnie

Bonnie Hayes
Administrative Assistant
Richmond County Sheriff's Office
Phone: 706-821-1095
Fax: 706-821-1060
www.RCSOGA.org



Data Report System

Individual Officer Profile

Created: 02-03-2014 03:22

Requested by: Bonnie Hayes

Officer Key [REDACTED]
 Officer Name **CHRISTOPHER A BROWN**
 Race **Two or More Races (Not Hispanic/Latino)**
 Height **7' 2"**
 Weight **175**
 Hair Color **Brown**
 Eye Color **Brown**
 Education **High School Diploma**
 Status **In Good Standing**

Officer Certifications

None Found

Officer Legacy Certifications

Certification	Description	Certification Type	Status
P2JA1200029	P2 ISSUED JAILOR	Authorization to Attend Academy	Active

Instructor Certifications

None Found

Employment History

Agency	Rank	Start Date	End Date	Status
RICHMOND COUNTY SHERIFFS OFFICE	Jail Officer	November 27, 2010	May 25, 2011	Resigned in Lieu of Termination

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Case #	Body	Date	Sanction
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Case #	Date Opened	I-Stat	C-Stat
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Date	Number	Course	Hours
December 31, 2010	PAV95T	20 HR/FA/UODF 3 MONTH WAIVER	20

2010 Total Hours : 20

Summary of Hours for 1 Year

Year	Hours
------	-------

2010	20
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RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064

Date: Wednesday June 11th, 2014

RE: Christopher Brown

EMPLOYERS: Sgt. Michael Shane McDaniel faxed letters to the below listed locations:

Valor Security (062011 / 032012)

3450 Wrightsboro Road

Augusta, GA 30907

NOTE: Sgt. McDaniel made numerous attempts to collect a fax number or a contact person's email address for the above employer, which were met with negative results. The background form has been mailed via United States Postal Service. Once the form is returned, Sgt. McDaniel will update the applicants file and attach the form.

NOTE: Former employee

Personal References:

1.

2.

3.

Sgt. Michael Shane McDaniel SR
Richmond County Sheriff's Office
Internal Affairs / PIO
400 Walton Way
Augusta, GA 30911
706-821-1003



RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064



RICHMOND COUNTY SHERIFF'S OFFICE

Sheriff Richard Roundtree

Law Enforcement Center

400 Walton Way

Augusta, GA 30901

Phone: 706.821.1000 Fax: 706.821.1064

RELEASE OF INFORMATION WAIVER

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The intent of this authorization is to give my consent for full and complete disclosure of all records of my driver's history, criminal history, educational background, military personnel records, records of military service, all records of financial or credit institutions, including records of loans, the records of commercial or retail credit agencies (including credit reports and/or ratings), and other financial statements and records wherever filed, medical and psychiatric treatment and/or consultation, including hospitals, clinics, private practitioners, and the U. S. Veterans Administration; employment and pre-employment records, including background reports, polygraph reports and charts, efficiency ratings, complaints or grievance filed by or against me.

I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or in part, upon this release authorization, will be considered in determining my suitability for employment. I authorize the disclosure of the aforementioned personal information to any person(s) deemed by the Richmond County Sheriff's Office to be a participant in the determination process of my employment suitability. I also certify that any person(s) who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person(s) from any and all liability which may be incurred as a result of furnishing such information.

A photocopy of this release form will be valid as an original thereof, even though the said photocopy does not contain an original Signature.

I have read and fully understand the contents of this authorization for release of information.

[Signature] May 23 2014 Christopher A. Brown
(SIGNATURE OF APPLICANT) (DATE) (PRINT NAME OF APPLICANT)

Christopher Brown, personally appeared before me, the undersigned authority duly authorized to administer oaths and take acknowledgements. Also known to me to be the person described in and who executed the foregoing application for employment as his/her time, act and deed.

WITNESS BY HAND THIS 23 DAY OF May 2014.

[Signature]
(NOTARY PUBLIC)

Notary Public, Richmond County, Georgia
My Commission Expires November. 1, 2016

Application Process I

Last Name	First Name	Middle Name	Suf
Brown	Christopher	A.	
SS#	DL#	DOB:	
[REDACTED]	GA054614083	[REDACTED]	
New World:	8/30/12 accident.12/23/11 complaint. 3/7/12 no seatbelt.		
Historical			
MNI:			
NCIC/GCIC/III	No history.		
Driver History	[REDACTED]		



Issued Ticket Report by Detail



Print Date/Time: 07/21/2014 10:59
Login ID: bmr8385
Officer: All

From Date:
To Date:
Significant Event: All

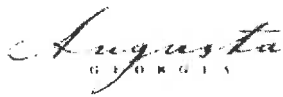
Richmond County Sheriff's Office
ORI Number: GA1210000
Ticket Type: Uniform Traffic
Citation

Ticket Type	Ticket Date/Time	Ticket Number	Name	Arrest Type	Location	Highway Type
Traffic	03/11/2014 17:11	E01459010GSP	Brown, Christopher Alexander		E RIVER WATCH PKWY / RIVER SHOALS	
Person Details						
Jacket Number/Type:	754848/Adult	Sex:	Male	DL State:	GA	Chemical Test Given:
DOB:	[REDACTED]	Race:	Black	DL Number:	054614083	Chemical Test Result:
Vehicle Details						
Vehicle Type:	1 Passenger Car	VIN:		LP Month:		LP County:
Make:	Dodge	Year:	2006	LP State:	GA	Expires:
Model:		License Plate #:	DDK815	LP Year:	2014	
Officers						
Badge Number:	2010	Last Name:	GA STATE PATROL			
Violations						
Stature:	40-6-181	Description:	SPEEDING			Court Date/Time:
Observed Speed:	66	Posted Speed:	45	Speed Written:	21	Court Fine:
Total Tickets: 1						

Employment Record

Name Brown, Christopher A. **Empl** 15193 **Computer #** C031 **Date of Hire** 11/27/10 **Transferred/Rehired** _____

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living
11/18/2017				\$1,447.32	0	Two year anniversary raise.
12/30/2017				\$1,542.48	0	Salary with 84 hours and 1.5% cola.
02/24/2018				\$1,596.47	0	2018 Cluster Increase
06/06/2018	DEPUTY	SDR81NQ202	5041	\$1,596.47	15	NEW PCN AND PAY GRADE
01/22/2019				\$1,644.36	0	CLUSTER INCREASE PART II
06/27/2020				\$43,394.72	0	COLA INCREASE
10/31/2020				\$45,564.46	0	SENIOR DEPUTY
02/20/2021	INVESTIGATOR	SN182DE008	5082	\$46,035.14	18	PROMOTION
12/25/2021				\$49,061.95	0	2022 SALARY INCREASE
05/28/2022	DEPUTY	SDR81NQ050	5041	\$48,185.64	15	TRANSFER



The City of Augusta
Human Resources Department
Request for Personnel Action (RPA)

Employee Name: Christopher A. Brown EMP I.D.: 15193 DEPT #: 5082 Proposed Effective Date: 5/28/2022

PART 1: TYPE OF REQUEST --> #1: must fill out Part 2-A ONLY --> #2-12: must fill out Part 2-B & Part 3 --> #13: must fill out Part 2-C & Part 3 --> #14: fill out Part 2 & 3

- 1. Name/Phone/Add 2. Reclassification 3. Position Abolishment 4. Transfer 5. Promotion 6. Demotion 7. Interim Appointment
8. Suspension 9. New Position 10. Work Hours 11. Rate of Pay 12. Budget # 13. Separation 14. Other:

PART 2: PREPARATION FOR PERSONNEL ACTION

A. PERSONAL INFORMATION

Name Change: Address: Employee Signature (required for personal information changes): Date: Home Phone #: Cell Phone #: Office Phone #:

B. POSITION INFORMATION

Table with columns: CHANGE FROM, CHANGE TO. Rows include Dept. #, Job Title, FLSA Status, Pay Class, Salary Grade, PCN, Daily Hours, Hourly Rate, Bi-Weekly Salary, Annual Salary, Supplemental Pay, Safety Sensitive, GL Account number.

C. SEPARATION INFORMATION

Table with columns: SEPARATION FROM SERVICE REASON. Rows include VQ 01 Resignation, VQ 02 Failure to Report to Work/AWOL, VQ 03 Lay-Off/RIF, VQ 04 Death, VQ 05 Loss of Job Requirements, VQ 06 Termination, VQ 07 Retirement. Includes Date Hired, Last Day Worked, Separation Date, and termination notices.

Employee Replaced (Name & I.D.): J LACROIX/18559

PART 3: EXPLANATION FOR REQUEST

See Attached Documentation? YES NO (if no, must give explanation for request)

EMPLOYEE IS TRANSFERING POSITIONS. JOB DESCRIPTIONS ATTACHED. THE SHERIFF'S OFFICE HAS THE FUNDING.

PART 4: DEPARTMENT APPROVAL

Approval table with rows for Department Director Signature, Administrator Signature, and General Counsel Signature, including contact phone and date of request.

If a transfer between departments, both director signatures required***

BELOW IS FOR HUMAN RESOURCES ONLY

Distributed necessary copies to: PAYROLL BENEFITS Verified: Employee Information Position Information Separation Information

Received on (date): Effective on the PP begin/end date of: Processed By/Date:

Table with rows for EMP MGR/Date, HR MGR/Date, HR Comp/Date, EMP RELATIONS/Date, HR DIR/Date, City ADM/Date.

Employment Record

Name Brown, Christopher A. **Empl** 15193 **Computer #** C031 **Date of Hire** 11/27/10 **Transferred/Rehired**

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
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10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living
11/18/2017				\$1,447.32	0	Two year anniversary raise.
12/30/2017				\$1,542.48	0	Salary with 84 hours and 1.5% cola.
02/24/2018				\$1,596.47	0	2018 Cluster Increase
06/06/2018	DEPUTY	SDR81NQ202	5041	\$1,596.47	15	NEW PCN AND PAY GRADE
01/22/2019				\$1,644.36	0	CLUSTER INCREASE PART II
06/27/2020				\$43,394.72	0	COLA INCREASE
10/31/2020				\$45,564.46	0	SENIOR DEPUTY
02/20/2021	INVESTIGATOR	SN182DE008	5082	\$46,035.14	18	PROMOTION
12/25/2021				\$49,061.95	0	2022 SALARY INCREASE

Employment Record

Name Brown, Christopher A. Empl # 15193 Computer # C031 Date of Hire 11/27/10 Reason for Change Transferred/Rehired

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01/22/2019				\$1,644.36	0	CLUSTER INCREASE PART II
06/27/2020				\$43,394.72	0	COLA INCREASE
10/31/2020				\$45,564.46	0	SENIOR DEPUTY
02/20/2021	INVESTIGATOR	SN182DE008	5082	\$46,035.14	18	PROMOTION



The City of Augusta
Human Resources Department
Request for Personnel Action (RPA)

Employee Name: Christopher A. Brown EMP I.D.: 15193 DEPT #: 5041 Proposed Effective Date: 2/20/2021

PART 1: TYPE OF REQUEST ---> #1: must fill out Part 2-A ONLY ---> #2-12: must fill out Part 2-B & Part 3 ---> #13: must fill out Part 2-C & Part 3 ---> #14: fill out Part 2 & 3

1. Name/Phone/Add 2. Reclassification 3. Position Abolishment 4. Transfer 5. Promotion 6. Demotion 7. Interim Appointment
8. Suspension 9. New Position 10. Work Hours 11. Rate of Pay 12. Budget # 13. Separation 14. Other:

PART 2: PREPARATION FOR PERSONNEL ACTION

A. PERSONAL INFORMATION

Name Change: _____

Address: _____

Employee Signature (required for personal information changes): _____ Date: _____

Home Phone #: () -
Cell Phone #: () -
Office Phone #: () -

B. POSITION INFORMATION

	CHANGE FROM	CHANGE TO
Dept. #	5041	5082
Job Title	DEPUTY	INVESTIGATOR
FLSA Status (E or NE)	NE	NE
Pay Class	100	100
Salary Grade	15	18
PCN	SDR81NQ202	SNI82DE008
Daily Hours	12 HRS.; S	8 HRS.; 30 MIN. A/D
Hourly Rate	20.86	22.13
Bi-Weekly Salary	1752.48	1770.58
Annual Salary	45,564.46	46,035.14
Supplemental Pay	NA	19.23
Safety Sensitive (Y or N)	Y	Y
GL Account number:	273031310	273031222

Employee Replaced (Name & I.D.): R Cowell/11630

C. SEPARATION INFORMATION

SEPARATION FROM SERVICE REASON:	
<input type="checkbox"/>	VQ 01 Resignation
<input type="checkbox"/>	VQ 02 Failure to Report to Work/AWOL
<input type="checkbox"/>	VQ 03 Lay-Off/RIF
<input type="checkbox"/>	VQ 04 Death
<input type="checkbox"/>	VQ 05 Loss of Job Requirements
<input type="checkbox"/>	VQ 06 Termination
<input type="checkbox"/>	VQ 07 Retirement
Date Hired:	
Last Day Worked:	
Separation Date:	
Terminated 3 days ADM Given: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Proper Notice Given: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Eligible for Re-Hire? <input type="checkbox"/> YES <input type="checkbox"/> NO	
If Not Eligible for Re-Hire - Complete Part 3 and Review Eligibility Guidelines	
VAC BAL:	COMP BAL:

PART 3: EXPLANATION FOR REQUEST

See Attached Documentation? YES NO (if no, must give explanation for request)

Promoted to investigator. Job descriptions attached. The Sheriff's Office has the funding.

PART 4: DEPARTMENT APPROVAL

This Request was Processed By: Bonnie Hayes	Contact Phone #: 706-821-1095	Date Of Request: 2/4/2021
Department Director Signature: <i>B. S. White</i>		Concurrence Date: 2.4.21
Department Director Signature (2):		Concurrence Date:
Administrator Signature (only required for ineligibility for rehire):		Concurrence Date:
General Counsel Signature (only required for ineligibility for rehire):		Concurrence Date:

If a transfer between departments, both director signatures required***

BELOW IS FOR HUMAN RESOURCES ONLY

Distributed necessary copies to: PAYROLL BENEFITS Verified: Employee Information Position Information Separation Information

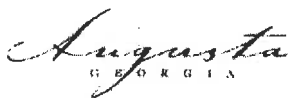
Received on (date): _____ Effective on the PP begin/end date of: _____ Processed By/Date: _____

EMP MGR/Date:	HR MGR/Date:	HR Comp/Date:
EMP RELATIONS/Date:	HR DIR/Date:	City ADM/Date:

Employment Record

Name _____ **Empl** 15193 **Computer #** C031 **Date of Hire** 11/27/10 **Transferred/Rehired** _____
Brown, Christopher A.

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living
11/18/2017				\$1,447.32	0	Two year anniversary raise.
12/30/2017				\$1,542.48	0	Salary with 84 hours and 1.5% cola.
02/24/2018				\$1,596.47	0	2018 Cluster Increase
06/06/2018	DEPUTY	SDR81NQ202	5041	\$1,596.47	15	NEW PCN AND PAY GRADE
01/22/2019				\$1,644.36	0	CLUSTER INCREASE PART II
10/31/2020				\$45,564.46	0	SENIOR DEPUTY



The City of Augusta
Human Resources Department
Request for Personnel Action (RPA)

HR-1 FORM

Employee Name: Christopher A. Brown EMP I.D.: 15193 DEPT #: 5041 Proposed Effective Date: 11/14/2020

PART 1: TYPE OF REQUEST ---► #1: must fill out Part 2-A ONLY ---► #2-12: must fill out Part 2-B & Part 3 ---► #13: must fill out Part 2-C & Part 3 ---► #14: fill out Part 2 & 3

1. Name/Phone/Add 2. Reclassification 3. Position Abolishment 4. Transfer 5. Promotion 6. Demotion 7. Interim Appointment
8. Suspension 9. New Position 10. Work Hours 11. Rate of Pay 12. Budget # 13. Separation 14. Other:

PART 2: PREPARATION FOR PERSONNEL ACTION

A. PERSONAL INFORMATION

Name Change: _____ Home Phone #: () -
Cell Phone #: () -
Office Phone #: () -

Address: _____

Employee Signature (required for personal information changes): _____ Date: _____

B. POSITION INFORMATION			C. SEPARATION INFORMATION	
	CHANGE FROM	CHANGE TO	SEPARATION FROM SERVICE REASON:	
Dept. #	5041	5041	<input type="checkbox"/>	VQ 01 Resignation
Job Title	DEPUTY	DEPUTY	<input type="checkbox"/>	VQ 02 Failure to Report to Work/AWOL
FLSA Status (E or NE)	NE	NE	<input type="checkbox"/>	VQ 03 Lay-Off/RIF
Pay Class	100	100	<input type="checkbox"/>	VQ 04 Death
Salary Grade	15	15	<input type="checkbox"/>	VQ 05 Loss of Job Requirements
PCN	SDR81NQ202	SDR81NQ202	<input type="checkbox"/>	VQ 06 Termination
Daily Hours	12 HRS.; S	12 HRS.; S	<input type="checkbox"/>	VQ 07 Retirement
Hourly Rate	19.87	20.86	Date Hired:	
Bi-Weekly Salary	1669.03	1752.48	Last Day Worked:	
Annual Salary	43,394.72	45,564.46	Separation Date:	
Supplemental Pay	NA	NA	Terminated 3 days ADM Given: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Safety Sensitive (Y or N)	Y	Y	Proper Notice Given: <input type="checkbox"/> YES <input type="checkbox"/> NO	
GL Account number:	273031310	273031310	Eligible for Re-Hire? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Employee Replaced (Name & I.D.):			If Not Eligible for Re-Hire - Complete Part 3 and Review Eligibility Guidelines	
			VAC BAL:	COMP BAL:

PART 3: EXPLANATION FOR REQUEST See Attached Documentation? YES NO (if no, must give explanation for request)

SENIOR DEPUTY. JOB DESCRIPTIONS ATTACHED. THE SHERIFF'S OFFICE HAS THE FUNDING.

PART 4: DEPARTMENT APPROVAL

This Request was Processed By: <u>Bonnie Hayes</u>	Contact Phone #: <u>706-821-1095</u>	Date Of Request: <u>9/30/2020</u>
Department Director Signature:		Concurrence Date: <u>10-1-20</u>
Department Director Signature (2):		Concurrence Date:
Administrator Signature (only required for ineligibility for rehire):		Concurrence Date:
General Counsel Signature (only required for ineligibility for rehire):		Concurrence Date:

If a transfer between departments, both director signatures required***

■■■■■■■■■■ BELOW IS FOR HUMAN RESOURCES ONLY ■■■■■■■■■■

Distributed necessary copies to: PAYROLL BENEFITS Verified: Employee Information Position Information Separation Information

Received on (date): _____ Effective on the PP begin/end date of: _____ Processed By/Date: _____

EMP MGR/Date:	HR MGR/Date:	HR Comp/Date:
EMP RELATIONS/Date:	HR DIR/Date:	City ADM/Date:

Employment Record

Name Brown, Christopher A. Empl # 15193 Computer # C031 Date of Hire 11/27/10 Transferred/Rehired _____

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living
11/18/2017				\$1,447.32	0	Two year anniversary raise.
12/30/2017				\$1,542.48	0	Salary with 84 hours and 1.5% cola.
02/24/2018				\$1,596.47	0	2018 Cluster Increase
06/06/2018	DEPUTY	SDR81NQ202	5041	\$1,596.47	15	NEW PCN AND PAY GRADE

Employment Record

Name Brown, Christopher A.
 Empl 15193
 Computer # C031
 Date of Hire 11/27/10
 Transferred/Rehired _____

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living
11/18/2017				\$1,447.32	0	Two year anniversary raise.
12/30/2017				\$1,542.48	0	Salary with 84 hours and 1.5% cola.
02/24/2018				\$1,596.47	0	2018 Cluster Increase

Employment Record

Name Brown, Christopher A. Empl 15193 Computer # C031 Date of Hire 11/27/10 Transferred/Rehired _____

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living
11/18/2017				\$1,447.32	0	Two year anniversary raise.
12/30/2017				\$1,542.48	0	Salary with 84 hours and 1.5% cola.

Employment Record

Name Brown, Christopher A. **Empl** 15193 **Computer #** C031 **Date of Hire** 11/27/10 **Transferred/Rehired** _____

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living
11/18/2017				\$1,447.32	0	Two year anniversary raise.



The City of Augusta
Human Resources Department
Request for Personnel Action (RPA)

Employee Name: Christopher Brown EMP I.D.: 15193 DEPT #: 5041 Proposed Effective Date: 11/19/2017

PART 1: TYPE OF REQUEST --> #1: must fill out Part 2-A ONLY --> #2-12: must fill out Part 2-B & Part 3 --> #13: must fill out Part 2-C & Part 3 --> #14: fill out Part 2 & 3

- 1. Name/Phone/Add 2. Reclassification 3. Position Abolishment 4. Transfer 5. Promotion 6. Demotion 7. Interim Appointment
8. Suspension 9. New Position 10. Work Hours 11. Rate of Pay 12. Budget # 13. Separation 14. Other:

PART 2: PREPARATION FOR PERSONNEL ACTION

A. PERSONAL INFORMATION

Name Change: Address: Employee Signature (required for personal information changes): Date: Home Phone #: Cell Phone #: Office Phone #:

B. POSITION INFORMATION

Table with columns: CHANGE FROM, CHANGE TO. Rows include Dept #, Job Title, FLSA Status, Pay Class, Salary Grade, PCN, Daily Hours, Hourly Rate, Bi-Weekly Salary, Annual Salary, Supplemental Pay, Safety Sensitive, GL Account number, Employee Replaced.

C. SEPARATION INFORMATION

Table with columns: SEPARATION FROM SERVICE REASON. Rows include VQ 01 Resignation, VQ 02 Failure to Report to Work/AWOL, VQ 03 Lay-Off/RIF, VQ 04 Death, VQ 05 Loss of Job Requirements, VQ 06 Termination, VQ 07 Retirement. Includes Date Hired, Last Day Worked, Separation Date, and termination notices.

PART 3: EXPLANATION FOR REQUEST

See Attached Documentation? YES NO (if no, must give explanation for request)

Two year anniversary raise. Job description attached. The Sheriff's Office has the funding.

PART 4: DEPARTMENT APPROVAL

This Request was Processed By: Bonnie Hayes Contact Phone #: (706) 821-1095 Date Of Request: 11/1/2017
Department Director Signature: John Francisco Concurrence Date: 11/1/17
Department Director Signature (2) Concurrence Date:

If a transfer between departments, both director signatures required***

BELOW IS FOR HUMAN RESOURCES ONLY

Distributed necessary copies to: PAYROLL BENEFITS Verified: Employee Information Position Information Separation Information

Received on (date): Effective on the PP begin/end date of: Processed By/Date:

EMP MGR/Date: HR MGR/Date: HR Comp/Date:
EMP RELATIONS/Date: HR DIR/Date: City ADM/Date:

Employment Record

Name Brown, Christopher A.
 Empl # 15193
 Computer # C031
 Date of Hire 11/27/10
 Transferred/Rehired

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDJ0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol
03/12/2016				\$1,341.73		Cost of Living

Employment Record

Name Brown, Christopher A. Empl # 15193 Computer # C031 Date of Hire 11/27/10 Transferred/Rehired

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SD00526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase
12/05/2015	Deputy	SDR0313228	5041	\$1,315.42	43	Completed Mandate Transfer to Road Patrol

Employment Record

Name Brown, Christopher A. **Empl** 15193 **Computer #** C031 **Date of Hire** 11/27/10 **Transferred/Rehired**

Date	Position	PCN	Department	Rate of Pay	Grade	Reason for Change
11/27/2010	Jailer 12.5 hr	SDI0526026	5032	\$1,101.88	41	DATE OF HIRE
04/02/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	Transferred to CBWDC
05/25/2011	Jailer 12.5 hr	SPR0526076	5034	\$1,101.88	41	RESIGNED
10/11/2014	Jailer	SPR0526002	5034	\$1,121.11	41	Date of Hire
01/03/2015	Jailer			\$1,210.34	41	Tier Level increase



The City of Augusta
Human Resources Department
Request for Personnel Action (RPA)

FILE COPY

Employee Name: Christopher A Brown EMP I.D.: 15193 DEPT #: 5041 Proposed Effective Date: 12/5/2015

PART 1: TYPE OF REQUEST --- #1: must fill out Part 2-A ONLY --- #2-12: must fill out Part 2-B & Part 3 --- #13: must fill out Part 2-C & Part 3 --- #14: fill out Part 2 & 3

- 1. Name/Phone/Add 2. Reclassification 3. Position Abolishment 4. Transfer 5. Promotion 6. Demotion 7. Interim Appointment
8. Suspension 9. New Position 10. Work Hours 11. Rate of Pay 12. Budget # 13. Separation 14. Other:

PART 2: PREPARATION FOR PERSONNEL ACTION

A. PERSONAL INFORMATION

Name Change: Address: Employee Signature (required for personal information changes): Date: Home Phone #: Cell Phone #: Office Phone #:

B. POSITION INFORMATION

Table with columns: CHANGE FROM, CHANGE TO. Rows include Dept #, Job Title, FLSA Status, Pay Class, Salary Grade, PCN, Daily Hours, Hourly Rate, Bi-Weekly Salary, Annual Salary, Supplemental Pay, Safety Sensitive, GL Account number.

C. SEPARATION INFORMATION

Table with columns: SEPARATION FROM SERVICE REASON: (VQ 01-07), Date Hired, Last Day Worked, Separation Date, Terminated 3 days ADM Given, Proper Notice Given, Eligible for Re-Hire?, VAC BAL, COMP BAL.

PART 3: EXPLANATION FOR REQUEST

See Attached Documentation? [X] YES [] NO (if no, must give explanation for request)

Employee will transfer from the jail to road patrol see attached job descriptions. The Sheriff's Office does have funding to support this pay increase

PART 4: DEPARTMENT APPROVAL

This Request was Processed By: Stephanie Jackson Contact Phone #: (706) 821-1433 Date Of Request: 11-20-15
Department Director Signature: John Francisco Concurrence Date: 11-20-15
Department Director Signature (2): Concurrence Date:

If a transfer between departments, both director signatures required***

BELOW IS FOR HUMAN RESOURCES ONLY

Distributed necessary copies to: [] PAYROLL [] BENEFITS Verified: [] Employee Information [] Position Information [] Separation Information

Received on (date): Effective on the PP begin/end date of: Processed By/Date:

EMP MGR/Date: HR MGR/Date: HR Comp/Date:

Augusta, Georgia

Job Description

Approved Title: Deputy
 Working Job Title: Road Patrol Deputy
 Department: Sheriff (5041)
 Reports To: Sergeant

Job Code: 81NQ
 Pay Grade: 15
 Original Date Prepared: August 25, 1997

FLSA Classification: Non-exempt
 Date Revised: June 14, 2018

Does the Position Have Direct Reports? Yes No
 If Yes, What is the Title of the Position that Reports to this Position:
 Is the Position Safety Sensitive? Yes No

GENERAL SUMMARY: Enforces federal, state, and local laws to protect lives and property within the guidelines of state and federal laws, traffic laws, local ordinances, and departmental policies and procedures. Reports to the Sergeant or other designated person, and works with co-workers, court systems, attorneys, judges, medical personnel, the public, and law enforcement officers to provide field operation support.

KEY RESPONSIBILITIES AND PERFORMANCE STANDARDS

Percentages	TYPICAL CLASS ESSENTIAL DUTIES:
35 %	Patrols assigned zone to detect and deter criminal activity and traffic violations, and responds to calls.
35 %	Conducts preliminary inquiries, field interviews, follow-up investigations, residential and commercial/industrial security checks, and secures crime scenes.
10 %	Apprehends, arrests, and processes offenders.
10 %	Provides assistance and backup support to other officers, first aid and CPR to victims, traffic direction and escorts, and assists motorists.
5 %	Testifies in judicial proceedings.
5 %	Inspects and maintains patrol car/motorcycle.
As Required	Performs other duties of a similar nature or level.

100% Total: 100 (This section's percentage must total 100%).

POSITION SPECIFIC RESPONSIBILITIES MIGHT INCLUDE:

- Patrolling assigned zone to detect and deter criminal activity.
- Establish departmental rapport, respect and trust with the residents and the employees of the areas patrolled.

REQUIRED MINIMUM QUALIFICATIONS:

Education: High School diploma, trade school, or G.E.D.

Experience: No experience required. Selected candidate will be trained to successfully perform the duties and responsibilities of this position. POST Certification required.

Preferred Experience: Previous experience in law enforcement, public safety or another related occupation.

Experience:

Knowledge/Skills/Abilities:

- Considerable knowledge of the court system and procedures, and traffic investigation techniques and procedures.
- Familiarity with relevant federal and state laws, criminal and traffic codes, juvenile law, search and seizure laws, County ordinances, departmental policies and procedures, and geographical layout of the County.
- Proficiency in restraining persons without causing physical harm, and performing first aid and CPR.
- Good communication skills, both oral and written.
- Demonstrated ability to work independently.

Skills:

- Possess or have ability to meet current requirements set forth in the Georgia Mandate Law Enforcement Training Act/Peace Officer's Standards and Training Act.
- Possess or have ability to obtain a valid state operator/driver's license for the type vehicle or equipment operated.
- Mastery of operating a police car, firearms, and emergency equipment.
- Possess or have the ability to meet the standards of training to be Certified in the carrying and deployment of the Taser.

Certification: Georgia Post Mandate Peace Officer Certification

Some positions may require:

- Serve as Field Training Officer (Certification Required), and charged with training new patrol personnel.

OTHER:

Does this position require staff call up in an emergency situation? Yes No

Is travel from office to other locations required of this position? Yes No

If yes, what is the percentage of travel involved? Less than 50%? Yes No More than 50%? Yes No

PHYSICAL REQUIREMENTS:

Depending upon area of assignment:

Positions in this class typically require: standing, walking, running, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, restraining persons and repetitive motions. Work is performed in an office setting, an automobile, and field sites with exposure to noise, diseases, cold and inclement weather that may require the use of protective devices.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

FINANCIAL RESPONSIBILITY:

Is this position involved in a budgetary or financial approval responsibility? Yes No

If yes, please indicate size of budget or financial approval responsibility in annual dollar amount: \$ 0

TRAINING & SUPERVISORY RESPONSIBILITY:

How many people are being supervised or trained? None

One staff Yes No Two to five staff Yes No Six to ten staff Yes No More than ten staff Yes No

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

REVIEW/APPROVALS

Christopher A. Brown
Employee (Print Name)

5/6/2022
Date

[Signature]
Line or Staff Management

5/6/2022
Date

[Signature]
Department Director

5/6/2022
Date

Compensation Administration Staff

Date

HR Director

Date

Augusta, Georgia

Job Description

Approved Title: Investigator

Job Code: 82DE

FLSA Classification: Non-exempt

Working Job Title: Investigator/CID

Pay Grade: 18

Date Revised: June 26, 2018

Department: Sheriff (5051)

Original Date Prepared: August 25, 1997

Reports To: Lieutenant

Does the Position Have Direct Reports? Yes No

If Yes, What is the Title of the Position that Reports to this Position:

Is the Position Safety Sensitive? Yes No

GENERAL SUMMARY: Implements the criminal investigation of assigned cases that may assist courts with judicial proceedings within the guidelines of the Criminal Code of Georgia, federal statutory law, procedural laws, department directives, standard operating procedures, and county ordinances. Reports to Lieutenant or other designated person and works with general public, business representatives, judges, attorneys, health care representatives, co-workers, suspects, persons involved in and convicted of criminal acts, and law enforcement representatives from federal, state, and local agencies to provide law enforcement support.

KEY RESPONSIBILITIES AND PERFORMANCE STANDARDS

Percentages	TYPICAL CLASS ESSENTIAL DUTIES:
30 %	Implements the criminal investigation of assigned cases and develops informant sources.
20 %	Investigates assigned cases to determine the circumstances of criminal activities.
15 %	Determines the chain of events leading to the commission of crimes by interviewing complainants, witnesses, victims, suspects, and informants and obtains written and/or signed statements.
15 %	Apprehends and arrests suspects.
10 %	Processes and preserves evidence from crime scenes.
5 %	Assists other law enforcement agencies with investigations by providing information on criminal activities.
5 %	Cooperates with prosecuting attorneys to present evidence and information during judicial proceedings.
As Required	Performs other duties of a similar nature or level.

100% Total: 100

(This section's percentage must total 100%).

POSITION SPECIFIC RESPONSIBILITIES MIGHT INCLUDE:

- Investigate assigned cases in a timely and thorough manner.
- Accurately document investigative activity.

REQUIRED MINIMUM QUALIFICATIONS:

Education: High School Diploma, Trade School or G.E.D.

Experience: 2+ years of experience in a similar certified position, or sufficient experience to perform the principal duties and responsibilities.

Knowledge/Skills/Abilities:

- Considerable knowledge of federal and state laws, penal codes, constitutional guidelines, local ordinances, and departmental rules and regulations, county geographical area, criminal investigation methods, judicial processes and proceedings, and crime scene processing methods used to collect and preserve evidence.
- Familiarity with using photography and surveillance equipment, audio and video equipment, radios, and various emergency equipment, and operating motor vehicles.

- Proficiency in using firearms, self-defense techniques, interviewing techniques, and processing, recording, and filing evidence.
- Good communication skills, both oral and written.
- Demonstrated ability to work independently.

Skills:

- Possess or have ability to obtain meet current requirements set forth in the Georgia Mandate Law Enforcement Training Act and the Peace Officer's Standards and Training Act.
- Possess or have ability to obtain a valid State of Georgia operator/driver's license for the type vehicle or equipment operated.
- Interview Techniques.
- Possess or have the ability to meet the standards of training to be Certified in the carrying and deployment of the Taser.

Certification: Georgia Post Mandate Peace Officer Certification; GCIC Certification

Some positions may require:

- May supervise and/or train designated subordinate personnel.

OTHER:

Does this position require staff call up in an emergency situation? Yes No

Is travel from office to other locations required of this position? Yes No

If yes, what is the percentage of travel involved? Less than 50%? Yes No More than 50%? Yes No

PHYSICAL REQUIREMENTS:

Depending upon area of assignment:

Positions in this class typically require: walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, restraining persons and repetitive motions. Work is performed in an office setting, an automobile, and field sites with exposure to noise, diseases, cold and inclement weather that may require the use of protective devices.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

FINANCIAL RESPONSIBILITY:

Is this position involved in a budgetary or financial approval responsibility? Yes No

If yes, please indicate size of budget or financial approval responsibility in annual dollar amount: \$ 0

TRAINING & SUPERVISORY RESPONSIBILITY:

How many people are being supervised or trained? None

One staff Yes No Two to five staff Yes No Six to ten staff Yes No More than ten staff Yes No

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

REVIEW/APPROVALS

Christopher A. Brown
Employee (Print Name)

5/16/2022
Date

[Signature]
Line or Staff Management

5/16/2022
Date

[Signature]
Department Director

5/16/2022
Date

Compensation Administration Staff

Date

HR Director

Date

[Start](#) | [Admin](#) | [Report](#) | [Training](#) | [Officers](#) | [Applications](#) | [Help](#) | [Logout](#)

Edit Officer Employment Status Change Request

[Return to this Officer's Demographics page](#)

Identifying Information Update information for this employment status change request record.

Please Note : A status of Medical Disability is obtained with a new employment status change request record.

Officer O161411 CHRISTOPHER ALEXANDER BROWN

Agency RICHMOND COUNTY SHERIFFS OFFICE

Start Date May 28, 2022

End Date 00 / 00 / 0000 (mm/dd/yyyy)

Rank* DEPUTY SHERIFF ▼

Date of Rank 05 / 28 / 2022 (mm/dd/yyyy)

Status* Transfer ▼

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Bonnie Hayes

From: Patrick Young
Sent: Thursday, May 5, 2022 10:50 AM
To: Bonnie Hayes; Calvin Chew
Cc: Gerald Metzler; Brandon Beckman; Ty Hester; Patrick Clayton
Subject: Swap

Good Morning,

On Monday, 5/9/2022, Chris Brown and Johnny Atkinson will be swapping positions. Chris Brown will be going to the Road Patrol, 5 Zone, Car 5201. Johnny Atkinson will be going to Narcotics, Car 506, and begin his FTO in CID.

Respectfully,

Major Patrick Young

Criminal Investigation Division

Richmond County Sheriff's Office

400 Walton Way

Augusta, GA 30901

Phone: 706-821-1086



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AED:104.1

STATE OF GEORGIA
COUNTY OF RICHMOND

2021 Law Enforcement and First Responder Grant Supplement
Employee Affidavit

Personally appeared before the undersigned officer, duly authorized to administer oaths, Christopher Brown, and who, after first being duly sworn, stated that the following information is true and correct and that all terms specified herein are expressly acknowledged:

I am an employee of the Augusta Richmond County Board of Commissioners in the Richmond County Sheriff's Office (Department/Office).

I hereby affirm and acknowledge that I am an eligible recipient for the Georgia law enforcement and first responder grant supplement, and I will receive and accept only one (1) grant payment. I further agree and affirm that if I work and/or volunteer for more than one entity, that Augusta Richmond County is my primary agency, and I will receive this supplement from Augusta Richmond County ONLY.

If I should receive more than one payment under the Law Enforcement and First Responder Grant Supplement, I must return any overpayment and, where applicable, the County may withhold funding from my wages until all funds have been returned. I further acknowledge that my failure to return any overpayment may result in prosecution and/or termination for fraud.

Chris B
Signature

12-9-21
Date

Christopher Brown
Printed Name

RCSO
Department

[REDACTED]
Social Security Number

15193
Employee ID Number

Sworn to and subscribed before me,
This 9 day of December, 2021

Nastassja C. Brown
Notary Public

Notary Public, Jefferson County, Georgia
My Commission Expires July 28, 2023

My commission expires: _____

Augusta, Georgia

Job Description

Approved Title: Deputy
 Working Job Title: Road Patrol Deputy
 Department: Sheriff (5041)
 Reports To: Sergeant

Job Code: 81NQ
 Pay Grade: 15
 Original Date Prepared: August 25, 1997

FLSA Classification: Non-exempt
 Date Revised: June 14, 2018

Does the Position Have Direct Reports? Yes No
 If Yes, What is the Title of the Position that Reports to this Position:
 Is the Position Safety Sensitive? Yes No

GENERAL SUMMARY: Enforces federal, state, and local laws to protect lives and property within the guidelines of state and federal laws, traffic laws, local ordinances, and departmental policies and procedures. Reports to the Sergeant or other designated person, and works with co-workers, court systems, attorneys, judges, medical personnel, the public, and law enforcement officers to provide field operation support.

KEY RESPONSIBILITIES AND PERFORMANCE STANDARDS

Percentages	TYPICAL CLASS ESSENTIAL DUTIES:
35 %	Patrols assigned zone to detect and deter criminal activity and traffic violations, and responds to calls.
35 %	Conducts preliminary inquiries, field interviews, follow-up investigations, residential and commercial/industrial security checks, and secures crime scenes.
10 %	Apprehends, arrests, and processes offenders.
10 %	Provides assistance and backup support to other officers, first aid and CPR to victims, traffic direction and escorts, and assists motorists.
5 %	Testifies in judicial proceedings.
5 %	Inspects and maintains patrol car/motorcycle.
As Required	Performs other duties of a similar nature or level.

100% Total: 100

(This section's percentage must total 100%).

POSITION SPECIFIC RESPONSIBILITIES MIGHT INCLUDE:

- Patrolling assigned zone to detect and deter criminal activity.
- Establish departmental rapport, respect and trust with the residents and the employees of the areas patrolled.

REQUIRED MINIMUM QUALIFICATIONS:

Education: High School diploma, trade school, or G.E.D.

Experience: No experience required. Selected candidate will be trained to successfully perform the duties and responsibilities of this position. POST Certification required.

Preferred Experience: Previous experience in law enforcement, public safety or another related occupation.

Knowledge/Skills/Abilities:

- Considerable knowledge of the court system and procedures, and traffic investigation techniques and procedures.
- Familiarity with relevant federal and state laws, criminal and traffic codes, juvenile law, search and seizure laws, County ordinances, departmental policies and procedures, and geographical layout of the County.
- Proficiency in restraining persons without causing physical harm, and performing first aid and CPR.
- Good communication skills, both oral and written.
- Demonstrated ability to work independently.

Skills:

- Possess or have ability to meet current requirements set forth in the Georgia Mandate Law Enforcement Training Act/Peace Officer's Standards and Training Act.
- Possess or have ability to obtain a valid state operator/driver's license for the type vehicle or equipment operated.
- Mastery of operating a police car, firearms, and emergency equipment.
- Possess or have the ability to meet the standards of training to be Certified in the carrying and deployment of the Taser.

Certification: Georgia Post Mandate Peace Officer Certification

Some positions may require:

- Serve as Field Training Officer (Certification Required), and charged with training new patrol personnel.

OTHER:

Does this position require staff call up in an emergency situation? Yes No

Is travel from office to other locations required of this position? Yes No

If yes, what is the percentage of travel involved? Less than 50%? Yes No More than 50%? Yes No

PHYSICAL REQUIREMENTS:

Depending upon area of assignment:

Positions in this class typically require: standing, walking, running, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, restraining persons and repetitive motions. Work is performed in an office setting, an automobile, and field sites with exposure to noise, diseases, cold and inclement weather that may require the use of protective devices.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

FINANCIAL RESPONSIBILITY:

Is this position involved in a budgetary or financial approval responsibility? Yes No

If yes, please indicate size of budget or financial approval responsibility in annual dollar amount: \$ 0

TRAINING & SUPERVISORY RESPONSIBILITY:

How many people are being supervised or trained? None

One staff Yes No Two to five staff Yes No Six to ten staff Yes No More than ten staff Yes No

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

REVIEW/APPROVALS

Christopher A. Brown
Employee (Print Name)

[Signature]

Line or Staff Management

[Signature]

Department Director

Compensation Administration Staff

HR Director

2/4/21
Date

2/4/21
Date

2/4/21
Date

Date

Date

Augusta, Georgia

Job Description

Approved Title: Investigator
 Working Job Title: Investigator/Narcotics
 Department: Sheriff (5082)
 Reports To: Lieutenant

Job Code: 82DE
 Pay Grade: 18
 Original Date Prepared: August 25, 1997

FLSA Classification: Non-exempt
 Date Revised: June 26, 2018

Does the Position Have Direct Reports? Yes No
 If Yes, What is the Title of the Position that Reports to this Position:
 Is the Position Safety Sensitive? Yes No

GENERAL SUMMARY: Implements the criminal investigation of assigned cases that may assist courts with judicial proceedings within the guidelines of the Criminal Code of Georgia, federal statutory law, procedural laws, department directives, standard operating procedures, and county ordinances. Reports to Lieutenant or other designated person and works with general public, business representatives, judges, attorneys, health care representatives, co-workers, suspects, persons involved in and convicted of criminal acts, and law enforcement representatives from federal, state, and local agencies to provide law enforcement support.

KEY RESPONSIBILITIES AND PERFORMANCE STANDARDS

Percentages	TYPICAL CLASS ESSENTIAL DUTIES:
30 %	Implements the criminal investigation of assigned cases, develops informant sources, and initiates criminal investigations of various natures.
20 %	Conducts undercover operations by utilizing undercover officers and informants to obtain search warrants, or purchase controlled substances for prosecution of the offender.
10 %	Processes and preserves evidence from crime scenes.
10 %	Determines the chain of events leading to the commission of crimes by interviewing complainants, witnesses, victims, suspects, and informants and obtains written and/or signed statements.
10 %	Apprehends and arrests suspects.
10 %	Cooperates with prosecuting attorneys to present evidence and information during judicial proceedings.
5 %	Assists other law enforcement agencies with investigations by providing information on criminal activities.
5 %	Serves as a resource for subordinate personnel.
As Required	Performs other duties of a similar nature or level.

100% Total: 100

(This section's percentage must total 100%).

POSITION SPECIFIC RESPONSIBILITIES MIGHT INCLUDE:

- Provide testimony as a witness in court as needed.
- Record progress of investigation, maintain informational files on suspects, and submit completed reports for approval.
- Prepare and serve search and arrest warrants.

REQUIRED MINIMUM QUALIFICATIONS:

Education: High School Diploma, Trade School or G.E.D.

Experience: 2+ years of experience in a similar certified position, or sufficient experience to perform principal duties and responsibilities.

Knowledge/Skills/Abilities:

- Considerable knowledge of federal and state laws, penal codes, constitutional guidelines, local ordinances, and departmental rules and regulations, county geographical area, criminal investigation methods, judicial processes and proceedings, and crime scene processing methods used to collect and preserve evidence.

- Familiarity with using photography and surveillance equipment, audio and video equipment, radios, and various emergency equipment, and operating motor vehicles.
- Proficiency in using firearms, self-defense techniques, interviewing techniques, and processing, recording, and filing evidence.
- Good communication skills, both oral and written.
- Demonstrated ability to work independently.

Skills:

- Possess or have ability to obtain meet current requirements set forth in the Georgia Mandate Law Enforcement Training Act and the Peace Officer's Standards and Training Act.
- Possess or have ability to obtain a valid State of Georgia operator/driver's license for the type vehicle or equipment operated.
- Interview Techniques.
- Possess or have the ability to meet the standards of training to be Certified in the carrying and deployment of the Taser.

Certification: Georgia Post Mandate Peace Officer Certification; GCIC Certification

Some positions may require:

- May supervise and/or train designated subordinate personnel.

OTHER:

Does this position require staff call up in an emergency situation? Yes No

Is travel from office to other locations required of this position? Yes No

If yes, what is the percentage of travel involved? Less than 50%? Yes No More than 50%? Yes No

PHYSICAL REQUIREMENTS:

Depending upon area of assignment:

Positions in this class typically require: walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, restraining persons and repetitive motions. Work is performed in an office setting, an automobile, and field sites with exposure to noise, diseases, cold and inclement weather that may require the use of protective devices.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

FINANCIAL RESPONSIBILITY:

Is this position involved in a budgetary or financial approval responsibility? Yes No

If yes, please indicate size of budget or financial approval responsibility in annual dollar amount: \$ Investigation Based

TRAINING & SUPERVISORY RESPONSIBILITY:

How many people are being supervised or trained? None

One staff Yes No Two to five staff Yes No Six to ten staff Yes No More than ten staff Yes No

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

REVIEW/APPROVALS

Chris Layker A. Brown
Employee (Print Name)

2/4/21
Date

[Signature]
Line or Staff Management

2/4/21
Date

[Signature]
Department Director

2/4/21
Date

[Signature]
Compensation Administration Staff

[Signature]
Date

[Signature]
HR Director

[Signature]
Date

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Edit Officer Employment Status Change Request

[Return to this Officer's Demographics page](#)

Identifying Information Update information for this employment status change request record.

Please Note : A status of Medical Disability is obtained with a new employment status change request record.

Officer O161411 CHRISTOPHER ALEXANDER BROWN

Agency RICHMOND COUNTY SHERIFFS OFFICE

Start Date November 19, 2015

End Date 00 / 00 / 0000 (mm/dd/yyyy)

Rank* INVESTIGATOR

Date of Rank 05 / 26 / 2021 (mm/dd/yyyy)

Status* Rank Change - Promotion

[Update](#)

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**ACKNOWLEDGEMENT OF RECEIPT OF THE RICHMOND COUNTY SHERIFF'S
OFFICE UNIFORMED SERVICES AND REEMPLOYMENT RIGHTS ACT OF 1994
("USERRA") POLICY**

1. The Undersigned Acknowledges that she/he is an Employee of the Richmond County Sheriff's Office
2. The Undersigned Employee Acknowledges that she/he has received a copy of the Richmond County Sheriff's Office Uniformed Services and Reemployment Rights Act of 1994 ("USERRA") Policy.
3. The Undersigned Employee Acknowledges that she/he has read the Richmond County Sheriff's Office USERRA Policy.
4. The Undersigned Employee Acknowledges that she/he has read the Richmond County Sheriff's Office USERRA Policy and understands the information in the Policy or that they have the right to speak with a Representative of the Richmond County Sheriff's Office should they have questions about the policy.
5. The Undersigned Employee Acknowledges that by signing this document they Acknowledge that they have received the Richmond County Sheriff's Office "USERRA" Policy and that a copy of this Acknowledgment will be placed in their personnel file with the Richmond County Sheriff's Office.

I have this 11 of March, 2021, received a copy of the Richmond County Sheriff's Office "USERRA" Policy.


Signature

Richmond County Sheriff's Office Employee

Christopher Brown
Printed Name

Augusta, Georgia

Job Description

Approved Title: Deputy
 Working Job Title: Road Patrol Deputy
 Department: Sheriff (5041)
 Reports To: Sergeant

Job Code: 81NQ
 Pay Grade: 15
 Original Date Prepared: August 25, 1997
 FLSA Classification: Non-exempt
 Date Revised: June 14, 2018

Does the Position Have Direct Reports? Yes No
 If Yes, What is the Title of the Position that Reports to this Position:
 Is the Position Safety Sensitive? Yes No

GENERAL SUMMARY: Enforces federal, state, and local laws to protect lives and property within the guidelines of state and federal laws, traffic laws, local ordinances, and departmental policies and procedures. Reports to the Sergeant or other designated person, and works with co-workers, court systems, attorneys, judges, medical personnel, the public, and law enforcement officers to provide field operation support.

KEY RESPONSIBILITIES AND PERFORMANCE STANDARDS

Percentages	TYPICAL CLASS ESSENTIAL DUTIES:
35 %	Patrols assigned zone to detect and deter criminal activity and traffic violations, and responds to calls.
35 %	Conducts preliminary inquiries, field interviews, follow-up investigations, residential and commercial/industrial security checks, and secures crime scenes.
10 %	Apprehends, arrests, and processes offenders.
10 %	Provides assistance and backup support to other officers, first aid and CPR to victims, traffic direction and escorts, and assists motorists.
5 %	Testifies in judicial proceedings.
5 %	Inspects and maintains patrol car/motorcycle.
As Required	Performs other duties of a similar nature or level.

100% Total: 100

(This section's percentage must total 100%).

POSITION SPECIFIC RESPONSIBILITIES MIGHT INCLUDE:

- Patrolling assigned zone to detect and deter criminal activity.
- Establish departmental rapport, respect and trust with the residents and the employees of the areas patrolled.

REQUIRED MINIMUM QUALIFICATIONS:

Education: High School diploma, trade school, or G.E.D.

Experience: No experience required. Selected candidate will be trained to successfully perform the duties and responsibilities of this position. POST Certification required.

Preferred Experience: Previous experience in law enforcement, public safety or another related occupation.

Knowledge/Skills/Abilities:

- Considerable knowledge of the court system and procedures, and traffic investigation techniques and procedures.
- Familiarity with relevant federal and state laws, criminal and traffic codes, juvenile law, search and seizure laws, County ordinances, departmental policies and procedures, and geographical layout of the County.
- Proficiency in restraining persons without causing physical harm, and performing first aid and CPR.
- Good communication skills, both oral and written.
- Demonstrated ability to work independently.

Skills:

- Possess or have ability to meet current requirements set forth in the Georgia Mandatory Law Enforcement Training Act/Peace Officer's Standards and Training Act.
- Possess or have ability to obtain a valid state operator/driver's license for the type vehicle or equipment operated.
- Mastery of operating a police car, firearms, and emergency equipment.
- Possess or have the ability to meet the standards of training to be Certified in the carrying and deployment of the Taser.

Certification: Georgia Post Mandate Peace Officer Certification

Some positions may require:

- Serve as Field Training Officer (Certification Required), and charged with training new patrol personnel.

OTHER:

Does this position require staff call up in an emergency situation? Yes No
 Is travel from office to other locations required of this position? Yes No
 If yes, what is the percentage of travel involved? Less than 50%? Yes No More than 50%? Yes No

PHYSICAL REQUIREMENTS:

Depending upon area of assignment:

Positions in this class typically require: standing, walking, running, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, restraining persons and repetitive motions. Work is performed in an office setting, an automobile, and field sites with exposure to noise, diseases, cold and inclement weather that may require the use of protective devices.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

FINANCIAL RESPONSIBILITY:

Is this position involved in a budgetary or financial approval responsibility? Yes No

If yes, please indicate size of budget or financial approval responsibility in annual dollar amount: \$ 0

TRAINING & SUPERVISORY RESPONSIBILITY:

How many people are being supervised or trained? None

One staff Yes No Two to five staff Yes No Six to ten staff Yes No More than ten staff Yes No

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

REVIEW/APPROVALS

Christopher A. Brown
Employee (Print Name)

10/11/2020
Date

[Signature]
Line or Staff Management

10/11/2020
Date

Department Director

10/11/2020
Date

Compensation Administration Staff

Date

HR Director

Date

LETTER OF INTEREST: NARCOTICS INVESTIGATOR

I Deputy Christopher Brown would like to submit my letter of interest for the position of Narcotics Investigator. I am currently assigned to the Road Patrol Division and have been since November of 2015. I have worked for the Sheriff's Office since September of 2014. Since being assigned to road patrol I have attended FTO, AR15 and Basic Criminal Investigation (IPTM) courses.

In November of 2019 I began working on the Pro Active teams and have had opportunity to work with Narcotics, Vice and Gang Investigators during searches, seizures, search warrants, felony drug arrests, trafficking cases, target surveillance, evidence handling and many other aspects of the job.

These experiences have helped me when making my own cases and I believe that based on these experiences along with advanced investigative training I could be an asset to the Narcotics Division as an Investigator.

Sincerely

Christopher A. Brown

Christopher Brown Deputy Sheriff / C031

RCSO

PERFORMANCE

APPRAISAL



2021

Inv. Chris Brown

In 2017, the Richmond County Sheriff's Office declared in our Strategic Plan that our core values were Respect, Integrity, Teamwork and Excellence. Our overall mission is the reduction of gun violence in our community, to build trust and relationships in the community, invest in our human capital, to integrate, expand, and harness the use of technology for maximum effectiveness and efficiency, and to use SMART policing with Educational and Cyber Communities to maximize effectiveness and efficiency.

Although every division of the Sheriff's Office may have individual plans for accomplishing the strategic goals, every member of this agency is charged to embody our values to reach our goals.

Page 1: Specific Values. This page is to be completed for every employee.

Respect; is defined as a relation or reference to a particular thing or situation; an act of giving particular attention; high or special regard; the quality or state of being esteemed. Other words for respect are admiration, appreciation, esteem, estimation, favor, or regard. Respect is a noun or a verb so an individual can show respect or be respected.

Integrity; is a firm adherence to a code of especially moral or artistic values. Incorruptibility; soundness; completeness. It is also known as honesty, honor, and probity. Honor is a refusal to lie, steal or deceive in any way. Honor entails an active or anxious regard for the standards of one's profession, calling, or position. Integrity implies trustworthiness and incorruptibility to a degree that one is incapable of being false to a trust, responsibility, or pledge. Probity implies tried and proven honesty.

Teamwork; is work done by several associates with each doing a part, but all subordinating personal prominence to the efficiency of the whole. It is also known as collaboration, cooperation, and coordination.

Excellence; is the quality of being excellent, having an excellent or valuable quality, or showing virtue. Other terms for excellence are distinction, grace, merit, value, and virtue. The purpose of this employee evaluation is to insure that each member of the agency, regardless of the mission of their perspective units, embodies the values of this agency. The four main points of the evaluation require a simple yes or no answer on the behalf of the rater. Either answer will require an evaluation of what part the employee embodies, or lacks for a given value. Any rating that includes a "no" response requires the rater to identify steps to aid the employee in obtaining the values of the agency and to re-evaluate the employee on a quarterly basis until the employee succeeds at these goals. Any employee receiving a "no" rating in any one of these four categories is held from eligibility for advancement until the performance improves.

**RICHMOND COUNTY SHERIFF'S OFFICE
PERFORMANCE APPRAISAL REPORT FORM**

4. Employee Name: Inv. Chris Brown	5. Employee Classification/Title: Investigator
6. Division: Narcotics	

1. Type of Review
XXXXXX Annual _____ Other _____

2. Review Period
From: 2/1/21 To: 12/31/21

3. Next Review Date
12/31/22

Specific Values
Respect Y N

Inv. Chris Brown has respect for his fellow investigators and all supervisors that he answers to. Inv. Chris Brown is respectful to the public when he is interacting with them.

Integrity Y N

Inv. Chris Brown has strong morals and an excellent work ethic. He does the right thing for the right reasons.

Teamwork Y N

Inv. Chris Brown is very team-orientated and willing to jump in and help out in any way. Inv. Chris Brown has had added responsibilities due to investigator shortages. Inv. Chris Brown is willing to go the extra mile and assist any division if they are in need.

Excellence Y N

Inv. Chris Brown has a excellent work ethic and a genuine strong sense of duty. Inv. Chris Brown continues to excel in the Narcotics Division and help in any way he can. Inv. Chris Brown has the potential to be a top producer and several of his cases have been adopted federally. Inv. Chris Brown is working advanced cases for his level of experience.

General Factors

This section is for all line level personnel who are not in a supervisory capacity. These categories are wide ranging and generic to fit all positions.

1. Ability to make sound decisions / effective under stress

Y N

Inv. Chris Brown is faced with high stress decisions and performs appropriately.

2. Has initiative/accepts responsibility/volume of acceptable work

Y N

Inv. Chris Brown has been tasked with several Drug Complaints and Search Warrants and continues to do a great job with the volume of work that is required.

3. Work knowledge and job skill level / problem solving

Y N

Inv. Chris Brown is learning and has a good knowledge base on his job for his experience level.

4. Accepts directions / constructive criticism

Y N

Inv. Chris Brown receives constructive criticism from supervisors and peers well and will make the necessary adjustments.

5. Accuracy, neatness, and thoroughness of work

Y N

Inv. Chris Brown's case files are well done, neat, and organized.

6. Observance of rules and safety practices

Y N

Inv. Chris Brown does practice good safety habits and has altered deals to make them safer for officers and confidential informants.

7. Attendance / uniform and grooming / equipment maintenance

Y N

Inv. Chris Brown's appearance meets the requirements for the Narcotics Division. When called for, Inv. Chris Brown will dress appropriately for court. Inv. Chris Brown does care for his issued equipment.

OVERALL PERFORMANCE SUMMARY

Date: 12/17/21

Immediate Supervisor's Signature: _____

Date: 12/17/21

Evaluation Meeting Conducted By: Lt. Joel Danko A831/ A17

By: _____

By: _____

Notes on evaluation meeting:

REVIEW COMMENTS AND SIGNATURES

SECOND LEVEL REVIEW

Comments:

Agree

Date: 12/29/21 Signature: _____

Title: _____

Captain

I understand the contents of this appraisal and it has been discussed with me.

Date: 12/20/21 Signature: _____

Employee Comments:

RCSO

PERFORMANCE

APPRAISAL



Deputy Christopher Brown

12/06/19

In 2017, the Richmond County Sheriff's Office declared in our Strategic Plan that our core values were Respect, Integrity, Teamwork and Excellence. Our overall mission is the reduction of gun violence in our community, to build trust and relationships in the community, invest in our human capital, to integrate, expand, and harness the use of technology for maximum effectiveness and efficiency, and to use SMART policing with Educational and Cyber Communities to maximize effectiveness and efficiency.

Although every division of the Sheriff's Office may have individual plans for accomplishing the strategic goals, every member of this agency is charged to embody our values to reach our goals.

Page 1: Specific Values. This page is to be completed for every employee.

Respect; is defined as a relation or reference to a particular thing or situation; an act of giving particular attention; high or special regard; the quality or state of being esteemed. Other words for respect are admiration, appreciation, esteem, estimation, favor, or regard. Respect is a noun or a verb so an individual can show respect or be respected.

Integrity; is a firm adherence to a code of especially moral or artistic values. Incorruptibility; soundness; completeness. It is also known as honesty, honor, and probity. Honor is a refusal to lie, steal or deceive in any way. Honor entails an active or anxious regard for the standards of one's profession, calling, or position. Integrity implies trustworthiness and incorruptibility to a degree that one is incapable of being false to a trust, responsibility, or pledge. Probity implies tried and proven honesty.

Teamwork; is work done by several associates with each doing a part, but all subordinating personal prominence to the efficiency of the whole. It is also known as collaboration, cooperation, and coordination.

Excellence; is the quality of being excellent, having an excellent or valuable quality, or showing virtue. Other terms for excellence are distinction, grace, merit, value, and virtue. The purpose of this employee evaluation is to insure that each member of the agency, regardless of the mission of their perspective units, embodies the values of this agency. The four main points of the evaluation require a simple yes or no answer on the behalf of the rater. Either answer will require an evaluation of what part the employee embodies, or lacks for a given value. Any rating that includes a "no" response requires the rater to identify steps to aid the employee in obtaining the values of the agency and to re-evaluate the employee on a quarterly basis until the employee succeeds at these goals. Any employee receiving a "no" rating in any one of these four categories is held from eligibility for advancement until the performance improves.

**RICHMOND COUNTY SHERIFF'S OFFICE
PERFORMANCE APPRAISAL REPORT FORM**

4. Employee Name: Christopher Brown	5. Employee Classification/Title: Deputy Sheriff /Driver
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6. Division: Field Operations Zone 2 A-Shift
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1. Type of Review
X Annual Other

2. Review Period
From: 12/1/18 To: 12/1/19

3. Next Review Date
12/1/20

Specific Values
Respect

Y N

Deputy Brown shows respect to the citizens of Richmond County and his fellow deputies while at work.
--

Integrity

Y N

During this rating period there have been no instances that would bring Deputy Browns integrity into question.
--

Teamwork

Y N

Deputy Brown works efficiently with all members of the Sheriff Office.
--

Excellence

Y N

Deputy Brown is a excellent asset to this department and to the community.
--

General Factors

This section is for all line level personnel who are not in a supervisory capacity. These categories are wide ranging and generic to fit all positions.

1. Ability to make sound decisions / effective under stress

Y N

Deputy Brown makes good sound decisions and is effective during highly stressful situations.

2. Has initiative/accepts responsibility/volume of acceptable work

Y N

Deputy Brown has outstanding initiative and his volume of work often surpasses other officers in the Zone.

3. Work knowledge and job skill level / problem solving

Y N

Deputy Brown is very knowledgeable to current drug charges and is able to solve most problems that present themselves to him with little or no guidance.

4. Accepts directions / constructive criticism

Y N

Deputy Brown accepts guidance in the performance of his duties when needed and learns from it.

5. Accuracy, neatness, and thoroughness of work

Y N

Deputy Brown has had a problem during this reporting period with turning in his paperwork in a timely manner. He has been counseled several times about the importance of turning in his reports on time. Upon being turned in the accuracy and thoroughness of his reports are good.

6. Observance of rules and safety practices

Y N

Deputy Brown needs to pay closer attention to the safe operation of his county issued vehicle. He has had 1 at fault accident during this reporting period and has been counseled in reference to his speed. He has also been counseled during this reporting period for his Body Camera Usage.

7. Attendance / uniform and grooming / equipment maintenance

Y N

Deputy Brown often comes to work while sick and works over with no complaints when the need arises.

Supervisory Factors

This page is for supervisors with at least one direct report. The subjects are designed to identify supervisory skills and develop our supervisors. There is no need to complete the general factors page for supervisors.

1. Leadership

Y N

2. Decision Making

Y N

3. Credibility With Subordinates

Y N

4. Ability to Plan and Schedule

Y N

5. Resource Allocation

Y N

6. Develops / Trains subordinates

Y N

7. Evaluating Subordinates

Y N

8. Delegation

Y N

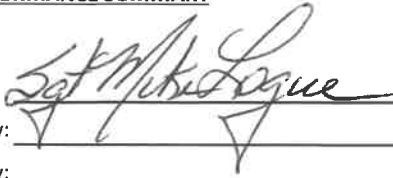
9. Job Knowledge/Skill

Y N

OVERALL PERFORMANCE SUMMARY

Date: 12/6/20

Immediate Supervisor's Signature:



Date: _____

Evaluation Meeting Conducted By:

By: _____

By: _____

Notes on evaluation meeting:

REVIEW COMMENTS AND SIGNATURES

SECOND LEVEL REVIEW

Comments:

Date: _____ Signature: _____

Title: _____

I understand the contents of this appraisal and it has been discussed with me.

Date: 1/9/20

Signature:



Employee Comments:

Richmond County Sheriff's Office Disciplinary Report

Name of Deputy: Christopher Brown C031 Date: 052511

Division: CBWDC A Shift Rank: Deputy Jailer

Immediate Supervisor: Lt. Terri Teasley

Violation Title and Code: Unsatisfactory Performance 4.26 B

Description of Violation to Include Date, Time, Location, Witnesses & Facts: Dep. Brown was hired on 112710 and assigned to the Richmond County Jail as a deputy jailer on A Shift under Lt. Rosa Tate. During that time Dep. Brown received a letter of counsel for Manner of Conduct (using profanity at inmates) and a written warning for Unsatisfactory Performance and Correct Address and Phone Number. He was also counseled by Capt. Bill Reeves and Lt. Pat Young on his behavior and performance needing immediate improvement. Dep. Brown was transferred to A Shift at the Detention Center. Since then he has been verbally warned on Manner of Conduct (using profanity towards inmates), verbally warned about Unsatisfactory Performance when dealing with sick call and received a letter of counsel for Unsatisfactory Performance in dealing with an inmate. The Probationary Employee Evaluation completed by Lt. Terri Teasley and Capt. Chester Huffman on 050611 shows Dep. Brown has not improved on his performance nor his behavior. Dep. Brown is a probationary employee.

Disciplinary Action: _____ Sent to Disciplinary Review Board/
_____ Dismissal/
_____ Suspended for _____ Day(s)/
_____ Written Warning\Letter of Counsel/
_____ Unfounded/

*Mandatory
Resignation
052511*

Name and Rank of Supervisor Imposing Disciplinary Action:

Lt. Pat Young Internal Affairs 0525 11
(Supervisor's Signature) (Date)

Christopher Brown
(Employee's Signature)

Distribution: Employee's File
Employee
Immediate Supervisor
Internal Affairs

EMPLOYEE COUNSELING STATEMENT

EMPLOYEE'S NAME: Brown, Christopher

DIVISION: Jails (CBWDC)

Date of Violation: 05-06-11

Date of Counsel: 05-08-11

For the purpose of aiding supervisory skills and to improve the performance of personnel within the Richmond County Sheriff's Office, the following matter(s) have been discussed with the above listed employee:

On Friday, May 6, 2011, you were escorting inmate Michael Walker to the lockdown block. You stated inmate Walker got in your face in an aggressive manner. You then grabbed Inmate Walker around the neck and dragged him into his lockdown room. The inmate was handcuffed and leg ironed at the time of this incident. After reviewing the video of this incident, I observed you place your hand on inmate Walker's back as he was walking toward his room. Inmate Walker then turned around. It appeared you spun him around, grabbed him by the neck and drug him into the room. Deputy Stephen Viator was attempting to grab inmate Walker by the left arm but was unable to because of your actions. You should not grab a handcuffed and leg ironed inmate by the neck to subdue him. You could have just placed your hands on his chest and shoved him into his room.

Employee Response: I/m Walker state and made physical gestures that he was not going in the room, that is when I placed my hand on the inmate to assist him to his room. He then turned in what I perceived as a threatening manner, that is when I physically put him in his room. I had not hand not encountered this situation with a handcuffed inmate before.

EMPLOYEE WARNING STATEMENT

EMPLOYEE'S NAME: _____

DIVISION: _____

Date of Violation: _____

Date of Warning: _____

Location Violation Occurred: _____

Violation Code & Title: _____

Supervisor's Statement: _____

Employee Response: _____

I HAVE READ AND UNDERSTAND THE ABOVE COUNSELING/WARNING STATEMENT.

[Signature] 05/9/11
EMPLOYEE SIGNATURE DATE

[Signature] 5-8-11
SUPERVISOR'S SIGNATURE DATE

VIDEO reviewed by Capt. Huffman with Lt. Teasley Present - CH 5/9/2011

REPORT OF DISCIPLINARY ACTION

Name of Employee: CHRISTOPHER BROWN

Date: 02/26/2011

Division: JAIL

Rank: DEPUTY JAILER

Immediate Supervisor: LT. ROSA TATE

Violation Code and Title:	3.6 Absent from Assignment <i>18</i>
	4.26 Unsatisfactory Performance
	3.4 Correct Address and Phone Number
Code	Title

Description of Violation (date, time, location, witnesses, nature of misconduct, etc.):

On Feb 26th 2011, Dep Christopher Brown was scheduled to work and did not report for duty. He also did not have a properly working phone in order to be reached. A unit was sent to his residence and it was reported that he was not home. Dep Brown failed to contact his supervisor, LT Tate about his situation until 7:50am when he reported in by phone. Dep Brown did not report for duty until the following day.

Previous Violation(s)

Code and Title:	4.7 <i>4.4 c</i> Abuse of Authority <i>MANNER OF CONDUCT</i>	1/20/2011 <i>1/20/2011</i> <i>LOC</i>
	Code	Title
		Date

- Disciplinary Action:**
- Sent to Suspension Review Board *030311*
 - Dismissal
 - Suspended for _____ day(s)
 - ~~Written and/or Oral Reprimand (Attach copy if written)~~ *030911*

**Supplemental report required upon determination of final action.*

Name and rank of supervisor imposing disciplinary action:

<i>Rosa Tate</i> _____ Supervisor Signature	<i>Lieutenant</i> _____ Rank
<i>Christopher Brown</i> _____ Employee Signature	

EMPLOYEE COUNSELING STATEMENT

EMPLOYEE'S NAME: CHRISTOPHER BROWN

DIVISION: RCJ

Date of Violation: 01/20/11

Date of Counsel: 01/20/11

For the purpose of aiding supervisory skills and to improve the performance of personnel within the Richmond County Sheriff's Department, the following matter(s) have been discussed with the above listed employee:

4.4C MANNER OF CONDUCT
4.7 ABUSE OF AUTHORITY - ON THE ABOVE STATED DATE, DEP CHRISTOPHER BROWN WAS COUNSELED ABOUT USING OBSCENE LANGUAGE WHEN SPEAKING TO THE INMATES.

Employee

Response: _____

EMPLOYEE WARNING STATEMENT

EMPLOYEE'S NAME: _____

DIVISION: _____

Date of Violation: _____

Date of Warning: _____

Location Violation Occurred: _____

Violation Code & Title: _____

Supervisor's Statement: _____

Employee Response: _____

I HAVE READ AND UNDERSTAND THE ABOVE COUNSELING/WARNING STATEMENT.

Christopher Brown 1/27/11
EMPLOYEE SIGNATURE DATE

[Signature] 1/29/11
SUPERVISOR'S SIGNATURE DATE