



Billy Blume &lt;madvideos@gmail.com&gt;

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## ORR General Request

2 messages

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**Bill B** <madvideos@gmail.com>

Thu, Feb 23, 2023 at 12:23 PM

To: PublicInformationOfficer <pio@augustaga.gov>

Good day,

I am writing to request a complete list of the records that are available through the Richmond County Sheriff's Office under Georgia's Open Records Act. I am interested in obtaining information about the types of records that are available, as well as the procedures for obtaining them.

Specifically, I would like a comprehensive list of all the types of records that the Richmond County Sheriff's Office maintains, including but not limited to police reports, arrest records, incident reports, internal affairs reports, personnel records, and any other records that are maintained by the Sheriff's Office.

I understand that some records may be exempt from disclosure under Georgia law, and I would appreciate it if you could provide me with information about any exceptions that may apply to the records that I am seeking.

In addition, I would like information about the procedures for making an open records request to the Richmond County Sheriff's Office, including any forms that I need to complete and any fees that may be associated with the request.

Please let me know if there are any additional requirements or information that I need to provide in order to obtain the records that I am seeking.

Thank you for your attention to this matter.

Sincerely,  
Billy Blume

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**Kimberly Lee** <KLee@augustaga.gov>

Tue, Feb 28, 2023 at 6:11 PM

To: Bill B <madvideos@gmail.com>

Good afternoon,

The Richmond County Sheriff's Office does not have a comprehensive list of records that are available through the Richmond County Sheriff's Office to provide to you. If you have a request, you may submit that request through email to the Public Information Office at [pio@augustaga.gov](mailto:pio@augustaga.gov) or the Open Records Clerk, Brenda Maith at [bmaith@augustaga.gov](mailto:bmaith@augustaga.gov). You can mail your request to The Richmond County Sheriff's Office ATTN: Internal Affairs, [400 Walton Way, Augusta, GA 30901](#). You can also come into the Sheriff's Office at [400 Walton Way](#) and verbally submit your request or call the Richmond County Sheriff's Office and verbally submit your request at 706-821-1000 and ask for the Internal Affairs Division.

There is no specific form to fill out but we ask that you provide as much information you can about the records you are requesting so that we may conduct a thorough search. We also ask that you provide a method of communication so that we can contact you if we have any questions about your request and information so that records can be mailed to you. You may also pick up your records from the Richmond County Sheriff's Office and they may also be emailed to you depending on the size of your request.

If we do not have the records you have requested or if the records you requested have to be redacted or if they are exempt from release, you will be notified and provided with the specific statutory provision of Georgia law that exempts the record from being produced.

I have included a link to our website that provides information on Open Records Requests as well as links to the Office of the Attorney General (GA) website for further information.

<https://www.richmondcountysheriffsoffice.com/open-records-request.cfm>

<https://law.georgia.gov/key-issues/open-government/how-make-open-records-request>

<https://law.georgia.gov/key-issues/open-government/law>

I hope this helps.

## Kimberly Lee

Lt. Kimberly Lee

Internal Affairs – Public Information Office

Office of Professional Standards and Training

Richmond County Sheriff's Office

400 Walton Way

Augusta, GA 30901

706-821-1442 (desk)

706-821-1462 (fax)

[klee@augustaga.gov](mailto:klee@augustaga.gov)

<http://www.richmondcountysheriffsoffice.com>

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